Page 1 of 4 **Projectmates: Meeting Minutes** 

# 4-CBOC Meetings # 4 02-Apr-2020 05:10 PM CST

B19-000-ProgramWide 3401 N Main St Baytown, Texas 77521

Project Number: 171-10003-001-000

# Meeting Info

Date/Place	13-Feb-2020 04:30 PM CST at FMC Conference Room							
Prepared By	Clem Medina							
Attendees	See attached sign-in sheet							
Statement	Citizen's Bond Oversight Committee							
Next Meeting	02-Apr-2020 04:30 PM CST at FMC Conference Room							

# **Old Business**

#### 1.1 - Welcome Introductions

13-Feb-2020

Speaker: Chet Theiss

- · Welcomed attendees and thanked everyone for their attendance
- · Mentioned agenda changed and will begin with Construction

## 1.4 - Bond Finances

13-Feb-2020

Speaker: Dr. O'Brien and Margie Grimes

## 2019 Bond Authorization

- · Bonds are selling faster than original projected.
- Next bond sale schedule to occur in August in the amount of \$118 million.
- · Interest rates are remaining low, which is out performing initial financial projects.
- Tax rates increased by 2 cents after the sell of the first 2 bond sales.

## 1.5 - Technology

13-Feb-2020

(No discussion exist)

### 1.6 - Security

13-Feb-2020

(No discussions exist)

## 1.7 - Transportation

#### 13-Feb-2020

#### **Buses**

- · 30 buses delivered over Christmas Holiday.
- · New buses were assigned to various routes according to mileage and number of times students are on board
- Older buses are moved to the field trip fleet as a result of new purchases.

#### **Bus Equipment**

· All buses have been fitted with new camera hardware that will allow for front and back viewing.

#### 1.8 - Fine Arts Equipment

13-Feb-2020

(No discussion exist)

### 1.9 - Construction

13-Feb-2020

Speaker: Brenda Garcia

#### PLANNING

- Stuart CTHS
- · Architect continues to review full project scope/programming
- · Architect has provided the District with their initial spacial programming for the I/T and Autio/Visual Academies

#### DESIGN

- REL Auditorium
- · Architect has reviewed project scope/programming; currently in Design Development with team
- · General contractor was selected as the project's Construction Manager at Risk
- CTE Lab Renovations & Construction Lab
- Architect and District have reviewed project scope/programming in collaboration with the CTE department; currently in Design Development with team
- Projects include renovations at REL for an instrumental lab, paint booth installation and dust collection repair at GCM and Health Sciences renovation and Construction Lab at RSS.
- · Sterling HS MEP Package #1
- · Contractor has received pricing for initial HVAC equipment package purchase
- · Guaranteed Maximum Price to be finalized by the end of the month
- · District-wide MEP Package #2
- Engineer and District have reviewed project scope/programming and verified additional scope needs;
- · Requesting endorsement from CBOC regarding additional scope.
- Site Improvement Project
- Additional parking and extended drive is in Schematic Design for Baytown JS
- · Survey has been completed and traffic study is in progress
- Junior School Running Tracks
- · Architect has reviewed project scope and location for tracks have been determined
- · Construction slated to begin in the fall, following football season
- · Junior School #6
- · In Construction Document phase and the civil package has been submitted to the City of Baytown
- · Contractor has provided initial cost estimate
- · San Jacinto Elementary School Replacement
- · Project is in Construction Document phase
- · District is in negotiations for purchase of property with City of Baytown and surrounding property owners
- · Community meeting at campus on March 17th

## CONSTRUCTION

- · Stuart CTHS Phase 3
- · Automotive/Diesel labs have been erected, including metal roofing/exterior paneling
- Rear parking lot and driveway is complete
- · Power poles/lines have been installed
- · Waiting for transformer to be set
- Ed Service Center Phase 1
- · Demolition is complete on interior of front building

- Interior renovations on front of building and demolition of existing medical buildings to begin upon issuance of building permit
- COMPLETION
- BAS Upgrades Phase 1 (ABM; ECM HVAC Controls) Reviewing closeout documents
- ENDORSEMENT
  - Brenda Garcia asked the CBOC member to vote on MEP #2 for chiller replacement at various campus that the
    engineer has assessed as needing replacement.
  - CBOC members voted and agreed to endorse MEP #2.

## 1.10 - 2019 Bond Schedule Recap

13-Feb-2020

Speaker: Clem Medina

- · Bond project schedule was reviewed, highlighting project progress as it relates to date of the CBOC presentation.
- · BAS Upgrade project has been completed

#### 1.11 - Financial Report

13-Feb-2020

Speaker: Arlene Chapa

- Arlene presented the financial report for the month ending January 31, 2020
- Per the CBOC members request an additional tab for committed cost has been added to the report.

#### 1.12 - Questions

13-Feb-2020

## **Transportation Questions:**

• CBOC member asked how many buses did the District retire? Rick responded: We bought 30 we retired 30.

## **Financial Questions:**

- · CBOC Members had questions regarding the financial report.
- Margie Grimes explained in detail regarding the unallocated bond line on the report.
- Margie Grimes stated unallocated line item was put in the report to accumulate any unallocated money that could come from a savings on a project or even investment earnings.
- Margie Grimes mentioned the bond program is in the beginning phases of projects so cost are estimated and could go
  either over or under budget.

# 1.13 - Follow-Up Information

13-Feb-2020

- · Future Meetings
- April 2, 2020
- May 14, 2020
- June 24, 2020

### **New Business**

(No new items to display)

## Addendum

(No addendum published)

GCCISD 2019 Bond - Citizens Bond Oversight Committee Attendance Log

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