


4-CBOC Meetings # 14

08-Jul-2021 04:37 PM CST

B19-000-ProgramWide
 3401 N Main St Baytown, Texas 77521
 Project Number: 171-10003-001-000

Meeting Info

Date/Place	27-May-2021 04:30 PM CST at Stuart Career Tech HS
Prepared By	Clem Medina
Attendees	<p> Brenda Garcia</p> <p>Other Attendees Please see attached attendance sheet</p>
Statement	Citizen's Bond Oversight Committee
Next Meeting	15-Jul-2021 04:30 PM CST at Stuart Career Tech HS

Old Business

1.1 - Welcome Introductions

27-May-2021

Speaker: Brenda Garcia

- Welcomed everyone.

Speaker: Chet Theiss

- Chet welcomed the committee and asked for approval of the meeting minutes.
- Terry moves to approve the meeting minutes
- Denise Pratt 2nd the motion.
- Meeting minutes were approved with no nays or abstentions

1.4 - Bond Finances

27-May-2021

Speaker: Brenda Garcia / Brigette Clark

- Brenda Garcia welcomed Brigette Clark to give us an overview on the Bond Finances.
- Brigette Clark mentions that slide was shared at our last CBOC meeting by Ryan Ohara (District's Financial Advisor) and that this is just a little update to what we presented.

Speaker: Brigette Clark

- Original Plan 11 1/2 cent increase to \$0.376890
- Updated Plan <6 1/2 cents increase to \$0.325000; which is a lower rate for taxpayers
- Bond sales close on June 3
- Re-rates will be done in August and October

Question/Answers

- No questions at this time

1.5 - Technology

27-May-2021

Speaker: Matt Flood

Teacher & Presentation Stations:

- Completed the 671 Elementary Presentation Computers (OPS)
- Ordered the Junior and High School Presentation Computer (OPS) for this summer/fall deployment
- Working on the Document Camera and Teacher Computer replacement for this summer/fall

Interactive Whiteboard

- Completed the original 671 Elementary Interactive Whiteboards
- Ordered the Junior and High School Interactive Whiteboards for this summer/fall deployment

Replace & Add Elementary and Junior School Mobile Devices

- Finalized our plan for collection
- HS & JS collection is June 1st –4th
- Elementary collection is June 1st –11th
- Virtual Student collection is June 11th
- Investigating ways to simplify the use of iPads in the classroom

Computer Lab, Library Technology Replacement & Administrative Computer Replacement

- Planning the Computer Lab and Administrative Computer replacements after Teacher Computer replacements
- Working with Christi Leath on Library Technology replacement

Network Cabling Replacement

- Completed the first 2,052 network drops at 12 campuses
- Contractor is currently working on the Promethean network cabling at the Elementary Schools
- Tech Team is conducting site visits to develop cabling replacements at older facilities

Network Infrastructure Replacement

- Planning this project after Computer Replacement projects

Green Junior School Technology Update

- The following technology items have been ordered:
 - Network Switches
 - Wireless Access Points
 - Desktop Phones
 - Security Cameras
 - Promethean Boards
 - UPS
 - Digital Signs
 - Visitor Management System
- Determining remaining technology needs and working on gathering quotes from vendors

SCTHS Phase 4 Technology Update

- The following technology items have been ordered:
 - Network Switches
 - Wireless Access Points
 - Desktop Phones
 - Security Cameras
 - Promethean Boards
 - UPS
- Determining remaining technology needs and working on gathering quotes from vendors

Question/Answers

- **Question:** Green Junior School and Stuart Phase 4 technology items are they part of the construction budget?
- **Matt Flood responded:** Yes, a percentage comes from the construction budget of technology.
- **Question:** Are you worried about funding?

- **Matt Flood responded:** No, not at this time.

1.6 - Security

27-May-2021

Speaker: Matt Flood

- White Fleet Done
- New Security Cameras

Additional Security Cameras

- Phase 1 – Principal / Campus needs
 - Team has meet with all campus principals / designee on their additional camera request
 - Team is working with contractor for finalized pricing
 - Planning on submitting a PO any day
 - Tech Team is working on backend technology needs to support additional cameras
- Phase 2 – Security Review / Non-Instructional Facilities

Question/Answers

- **Question:** Do we keep a security log and are they published? Do we know how much they do for us?
- **Matt Flood responded:** Dr. Price will need to answer this question; however, I do know we utilize them.

New Business

14.1 - Transportation

27-May-2021

Speaker: Rick Walterscheid

- Bus Equipment
- Buses

Buses

- 30 delivered Dec of 2019
- 30 delivered Aug 2020
- 50 due to be delivered Aug 2021
- Remainder of bond for 30 plus more buses to be spent over next 2 yrs

Transportation Technology Improvements

- StopFinder
 - Easy On-Boarding Process Sends electronic invitations to Parents and Guardians
 - Reliable and secure stop information
 - Two-way communication
 - Create an "Alert Tone"
- WayFinder
 - Keeping your drivers on course
 - Being phased in
- Zonar
 - Increase passenger safety
 - reduce paper forms
 - Ensure compliance
 - Improve fleet uptime

Transfinder Parent Apps

- StopFinder
 - Instant parent push notification
 - Realtime bus tracking for parents

- Bus stop information for approved users
- Geo Fence Abilities
- Uses our maps rather than a canned solution
- Free Apple and Google Play
- Wayfinder
 - Voice Navigation
 - Reroute Using Our Maps
 - Maintain Sequence and Approach Point
 - Track Student Attendance

Questions/Answers

- No questions at this time

14.2 - Career & Technical Education

27-May-2021

Speaker: Reena Dillon

- (No discussion at this time)

14.3 - Fine Arts Equipment

27-May-2021

Speaker: Ray Lavan

Equipment Replacements To Date

- Art PK-12
 - Display Panels
- Baytown Junior
 - Band Wind Instruments
 - Band Percussion
 - Orchestra Instruments
- Cedar Bayou Junior
 - Band Wind Instruments
 - Band Percussion
 - Choir Risers
 - Orchestra Instruments
- Gentry Junior
 - Band Wind Instruments
 - Band Percussion
 - Orchestra Instruments
- Highlands Junior
 - Band Wind Instruments
 - Band Percussion
 - Orchestra Instruments
- Horace Mann Junior
 - Band Wind Instruments
 - Band Percussion
 - Orchestra Instruments
- Goose Creek Memorial HS
 - Band Wind Instruments
 - Band Percussion
 - Orchestra Instruments
- Robert E. Lee HS
 - Band Wind Instruments
 - Band Percussion
 - Orchestra Instruments
- Ross S. Sterling HS
 - Band Wind Instruments
 - Band Percussion

- Choir Acoustic Shells
- Orchestra Instruments

Total Allocation: \$3,450,000.00

Total Expenditures to Date: \$3,080,786.12

Question/Answers

- **Question:** What are the Pre-K through 12 panel for?
- **Ray Lavan responded:** They are to display art.
- **Question:** Does each campus have their on budget/spending?
- **Ray Lavan responded:** Yes, sir.
- **Question:** Has there been any changes to the plans or allocation?
- **Ray Lavan responded:** No, sir. We have filled \$191,000.00 in purchase orders over the past 48 hours.
- **Question:** Are we planning on getting everything we anticipate on?
- **Ray Lavan responded:** Yes, sir. Absolutely at this time all our needs have been met.

14.4 - Facility Planning and Construction Overview

27-May-2021

Speaker: Brenda Garcia

Design

- Gentry JS/Lee HS Fine Arts - Project is in the Schematic Design Phase
 - Design team continues to develop conceptual floor plans with both campuses for review
 - The District is seeking an endorsement form the CBOC for the modified scope
- CTE Construction LAB at Sterling HS - Project is in the Construction Document Phase
 - Architect has submitted construction documents to the District for review and approval
 - The District is seeking and endorsement for the CBOC for the modified scope and additional funding
 - Schedule is crucial to open by Fall semester

Construction

- E.F. Green Junior School
 - Permanent power form CenterPoint is connected to the entire building
 - First wave of furniture delivery to occur in late June
- Jessie Lee Pumphrey Elementary
 - CMU block installation is complete along Gym and Cafeteria building perimeter
 - Mechanical/Electrical/Plumbing systems installation continues throughout the building
- Sterling High School MEP Package #1
 - Scaffold erection continues at auditorium seating for new mechanical duct work
 - Installation of hangers, copper hydronic piping and solder joints are complete for mechanical system on north side of library
- San Jacinto Elementary Replacement
 - Installation of roofing assembly system is currently in progress
 - Mechanical/Electrical/Plumbing systems installation continues throughout the building
- Stuart CTHS Phase 4
 - Exterior brick installation is nearly complete
 - Building is almost completely dried-in, allowed for finish materials to be installed
- Junior School Running Tracks
 - Concrete placement of track curbs is underway at Highlands JS and Horace Mann JS
 - Detention pond extension is complete at Highlands JS
- District-Wide Roof Replacement - Phase 1
 - Roofing contractors have mobilized at designate site to start roof demolition
 - Work is scheduled to be completed by the end of the summer
- Education Service Center- Phase 1C
 - Contractor has mobilized; plumbing rough-in is underway
 - Metal stud framing for new office spaces is in progress

Completion

- BAS Upgrades - Phase 1 (ABM; ECM HAVC Controls)

- Site Improvements Project (Baytown JS, Gentry JS, and Jopper Primary)
- Stuart CTHS Phase 3
- CTE Lab Renovations
- Education Service Center Phase 1A & B
- District-Wide MEP Package #2
- Lee High School Armstrong Auditorium Renovation

14.5 - Construction Progress

27-May-2021

Speaker: Brenda Gracia

- E.F. Green junior School
 - Metal panel installation at building perimeter
 - Millwork installation in classrooms
- San Jacinto Elementary Replacement
 - Parent drive poured near front entry
 - Joist installation at first floor near entrance
- Jessie Lee Pumphrey Elementary
 - Lightweight concrete installation at roof
 - Clerestory framing at collaborative area
- Stuart CTHS - Phase 4
 - Brick installation at south wall
 - Framing at second floor atrium
- Junior School running Tracks
 - Synthetic track surface at Gentry JS
 - Framing for concrete curbs at Highlands JS

Question/Answers

- **Question:** How far behind are we because of the weather?
- **Brenda Garcia responded:** We are still on schedule.
- **Question:** Is Jessie Lee Pumphrey ahead of San Jacinto Elementary?
- **Brenda Garcia responded:** They are racing, but I think Pumphrey is ahead in some part than others; definitely completing.
- **Question:** Where is Baytown Jr. project progress at?
- **Brenda Garcia responded:** Baytown Jr. is on hold right now until other areas are completed.

14.6 - 2019 Bond Schedule

27-May-2021

Speaker: Clem Medina

Construction Schedule

- Running Tracks impacted do to weather but trying to make it up
- Baytown Jr. waiting for it to dry out
- Highlands and Horace Mann will be wrapping up soon; then moving on to Baytown Jr.
- Jr School #6 and Stuart Phase 4, we will be working 7 days a week until August 13th
- Fine Arts renovation project at Sterling High School needing to start a dialog with Ray Lavan on planning and include our tech and design team.

Question/Answers

- No questions at this time

14.7 - Bond Financial Report

27-May-2021

Speaker: Brenda Garcia

- Bond program savings is currently at 7 million dollars (\$7,191,545.00)
- San Jacinto Elementary and E.F. Junior School #6, we anticipate these two project going over budget. (Brenda introduced Clem Medina) Clem states we are trending possibly over budget however, it's too early to tell. We plan to offset that trend

when closing out the project and give credit back to the district. While seeing this trend, going in this direction we are seeing areas where we can coop funds. It's just too early right now to seek an endorsement.

Question/Answers

- **Question:** What areas are you seeing the variance which is causing an increase?
- **Brenda Garcia responded:** It's a little bit of everything, there's an increase in cost for infrastructure, conduit, materials, metal and lumber, right now.
- **Question:** Can you give us a ballpark idea what you are talking about? Do you see it impacting the scope of any project or bonds program savings?
- **Clem Medina responded:** We will always stay within the bond savings. Speaking about what we are projecting with Jr. School 6 were trending about 1.2 million dollars over budget. We are looking to offset the cost from the contractors PMP. With San Jacinto we are about 1.2 to 1.3 million dollars as well but not close to what our saving is.
- **Ray Lavan responded:** On the Fine Arts equipment there has been good news and bad. The bad is there has been a price increase but do to the speed and efficiency of Gracia and her team we were able get everything before that happened.

14.8 - Follow-Up Information

27-May-2021

Future Meetings:

- July 15, 2021
- August 26, 2021
- September 30, 2021
- November 11, 2021
- December 16, 2021
- January 27, 2022
- March 3, 2022
- April 14, 2022
- May 26, 2022

14.9 - Endorsement

27-May-2021

Speaker: Brenda Garcia

CTE - Construction Lab

- Bond Referendum attach in meeting handout
- Endorsement Request

The Administration is requesting an endorsement from the committee for the modification of the scope and additional funding for the CTE Construction Lab project. Modification of scope includes renovating a portion of the existing Technical building. The project can programmatically meet their needs without providing a standalone building by renovating approximately 5,200 s.f. The project will still create space to safely serve the increased enrollment of students, does not compete with space for the Health Sciences Academy, and provides an updated, larger lab and classrooms. To meet new Harris County Flood Control detention requirements, a standalone building added to this site would require additional detention and additional funding.

Fine Arts Building (Gentry JS)

- Bond Referendum attach in meeting handout
- Endorsement Request:

The Administration is requesting an endorsement from the committee for the modification of the scope to the Gentry project. Modification of scope includes renovating and expanding the existing Fine Arts area within the building. The project can programmatically meet their needs without providing a standalone building by renovating approximately 8,000 s.f. and adding approximately 2,500 s.f. The project will still create rehearsal, performance, storage and office space for faculty and student groups. The current demographic report does not identify a need for additional classroom space. To meet new Harris County Flood Control detention requirements, a standalone building added to this site would require additional detention and additional funding. No changes in scope are anticipated for the Lee HS portion of this project.

Question/Answers

- No questions at this time

14.10 - Endorsement Request Vote

27-May-2021

Speaker: Chet Theiss

Mr. Theiss called for a vote to endorse CTE - Construction Lab

Vote passed 8 to 1 in favor

Then, called for a vote to endorse Fine Arts Building (Gentry JS)

Vote passed anonymous

Addendum

(No addendum published)

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GCCISD 2019 Bond - Citizens Bond Oversight Committee Attendance Log

2020-2021

Last Name	First Name	8/06/2020 Webex	9/24/2020 Webex	10/29/2020 In-Person/Webex	12/10/2020 Webex	1/21/2021 Webex	3/04/2021 In-Person	4/15/2021 In-Person	4/29/2021 In-Person	5/27/2021 In-Person	- Not present	✓ Present
Committee Members												
Beard	Mike	✓	✓	✓	✓	✓	✓	✓	✓	—		
Campisi	Jim	✓	✓	✓	✓	✓	—	✓	✓	✓		
Chandler	Angela	✓	—	—	—	—	—	—	✓	✓		
Christensen	Tim	✓	✓	✓	—	✓	—	—	—	—		
Fontenot	Daryl	—	—	✓	—	✓	—	—	—	—		
Guillory	Gina	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Hotchkiss	Ronnie	✓	✓	—	—	✓	✓	—	—	—		
Hughes	Dallas	—	—	✓	—	✓	✓	✓	✓	—		
Martinez	Amparo	✓	✓	✓	✓	✓	✓	✓	—	✓		
Miller	Brian	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Moore	Brenda	✓	✓	✓	—	—	✓	—	—	—		
Parent	Thomas	✓	✓	✓	—	—	—	✓	✓	✓		
Powers	Sam	✓	✓	✓	—	✓	✓	—	—	—		
Pratt	Denise	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Sain	Terry	✓	—	—	—	—	✓	—	✓	✓		
Theiss	Chet	✓	—	✓	✓	✓	✓	✓	✓	✓		
Times	Tricia	✓	✓	✓	—	✓	✓	—	✓	✓		
GCCISD Staff / Guests / LAN												
Billings	Kevin	—	—	✓	—	—	—	—	—	—		
Bolinger	Matt	✓	✓	✓	—	—	—	—	—	—		
Burg	Carl	✓	✓	✓	—	—	✓	✓	✓	✓		
Carey	John	✓	—	✓	—	—	✓	—	✓	✓		
Chapa	Arlene	✓	✓	✓	✓	✓	—	✓	✓	—		
Clark	Brigitte	—	—	—	—	—	✓	✓	—	✓		
Dixon	LeAna	—	✓	✓	✓	✓	✓	✓	—	—		
Enojado	Erwin	✓	—	✓	—	—	✓	✓	—	✓		
Flood	Matt	✓	✓	✓	✓	✓	✓	✓	—	✓		
Garcia	Brenda	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Garcia	Jesse	—	—	✓	✓	✓	✓	✓	✓	✓		
Grimes	Margie	✓	✓	✓	✓	✓	—	—	—	—		
Grom	JP	—	—	—	✓	—	—	—	—	—		
Martir	Ed	✓	✓	✓	✓	✓	✓	✓	✓	✓		
McCall	Dr. Demetrius	✓	✓	✓	✓	✓	—	✓	✓	✓		
Medina	Clem	✓	✓	✓	✓	✓	✓	✓	—	✓		
O'Brien	Dr. Randal	✓	✓	✓	✓	✓	✓	✓	—	✓		
Ortman	Tom	✓	—	✓	—	—	—	✓	—	—		
Passmore	Susan	—	✓	✓	✓	✓	—	—	—	—		
Penn	Simon	✓	✓	—	—	—	✓	—	✓	—		
Perez	Terri	✓	✓	✓	✓	✓	✓	✓	—	✓		
Price	Dr. Anthony	✓	✓	✓	—	—	—	—	✓	—		
Rasmussen	Mike	✓	✓	✓	—	✓	✓	✓	—	—		
Ricicar	Brandi	—	—	—	—	✓	✓	✓	—	—		
Riggs	Bruce	✓	✓	✓	✓	✓	✓	—	—	—		
Sims	Dowen	—	—	—	—	—	—	—	—	—		
Walterschied	Rick	—	—	—	—	✓	✓	—	—	✓		
Woodruff	Renea	—	✓	✓	✓	✓	✓	—	✓	—		
Lavan	Ray	—	—	—	—	—	—	✓	—	✓		
Ohara	Ryan	—	—	—	—	—	—	✓	—	—		
Dillon	Renea	—	—	—	—	—	—	✓	—	✓		
Shirley	Anna	—	—	—	—	—	—	—	—	✓		