# 4-CBOC Meetings # 8

22-Oct-2020 07:14 PM CST

# B19-000-ProgramWide 3401 N Main St Baytown, Texas 77521 Project Number: 171-10003-001-000

Meeting Info						
Date/Place	24-Sep-2020 04:30 PM CST at Virtual Meeting					
Prepared By	Clem Medina					
Attendees	<ul> <li>Brenda Garcia</li> <li>Other Attendees</li> <li>See attached attendance sheet</li> </ul>					
Statement	Citizen's Bond Oversight Committee					
Next Meeting	(Time to be scheduled) at (Place to be determined)					

# Old Business

#### 1.1 - Welcome Introductions

24-Sep-2020

#### Speaker: Brenda Garcia

· Welcomed everyone and wishing them well.

#### **Speaker: Brian Miller**

- Brian asked if everyone had an opportunity to review the minutes from the last two meetings.
- Motion to approve the minutes.
- Everyone approved both sets of minutes.
- No one opposed.

# 1.4 - Bond Finances

*06-Aug-2020* Speaker: Margie Grimes

• (No discussion exist)

### 1.5 - Technology

24-Sep-2020 Speaker: Matt Flood

• (No discussion exist)

1.6 - Security

# 06-Aug-2020 Speaker: Dr. Price

• (No discussion exist)

#### 1.7 - Career & Technical Education

06-Aug-2020 Speaker: Renea Dillon

• (No discussion exist)

#### 1.8 - Fine Arts Equipment

24-Sep-2020

# Speaker: Susan Chiboroski

#### Recent Instrument Purchases

- GCM Band- \$83,802.19
- Highland Junior Band- \$120,296
- Horace Mann Junior Band- \$4,520
- RSS Band- \$62,334.63
- Purchases Since Last Update: \$270,952.82
- Total To Date: \$1,377,628.11

#### 1.9 - Construction

24-Sep-2020 Speaker: Brenda Garcia

#### DESIGN

#### • Elementary School #17

- · -Project is in the Bidding phase
- · -Project is currently being advertised on the District's online bidding portal
- -Proposals are due on October 6, 2020

# • Junior School Running Tracks

- -Project is in the Bidding phase
- · -Project is currently being advertised on the District's online bidding portal
- -Proposals are due on October 6, 2020

#### District-Wide Roof Replacement

- · -Project is in the Design Development Phase
- · -100% schematic design drawings are currently being reviewed by the District/LAN
- · -Roof consultants continues with their roof assessment district-wide

#### • CTE Construction Lab

- · -Project is in the Programming phase
- · -The design team is working with the end-users on program requirements
- · -Construction slated to start at the end of the 2020/2021 school year

#### CONSTRUCTION

#### • E.F. Green Junior School

- -Grade beams at building pads are underway
- -Hanging steel joist and decking installation progresses
- · Installing new domestic water service along Wallisville Road's right-of-way

#### • Education Service Center Phase 1

- · -Certificate of Occupancy has been issued, excluding the Fitness Center and Wellness Center
- · -C&I Department and Special Education Department have occupied the building
- · -Fitness Center and Wellness Center will be completed by the end of October

# • Sterling High School MEP Package #1

- · -Project has moved to phase 2 work that will continue through December 2020
- -Roof replacement continues at the main building

# • Lee HS Auditorium Renovation

· -Demolition and abatement continues throughout the project

#### • District-Wide MEP Package #2

- · -Fan coil valves are currently being replace at Harlem ES, DeZavala ES, and Highlands ES
- · -Installation of metered faucets are underway at Gentry JS

# San Jacinto Elementary Replacement

· -General Contractor to mobilize and start site demolition in October

# • Stuart CTHS Phase 4

· -General Contractor to mobilize and start site grading in October

# COMPLETION

- BAS Upgrades-Phase 1 (ABM; ECM HVAC Controls)
- Site Improvement Project (Baytown JS, Gentry JS and Hopper Primary)
- Stuart CTHS Phase 3
- CTE Lab Renovations

#### 1.10 - 2019 Bond Schedule Recap

24-Sep-2020

#### Speaker: Clem Medina

- Stuart Career Phase 3 and Site Improvement Project is currently wrapped up.
- Education Service Center extended out for 6 more weeks to complete construction of the Wellness Center and Fitness Center.
- SCTHS phase 4 and San Jacinto Replacement Project will should be making up ground on these projects now that we have a contractor on board.

# 1.11 - Financial Report

24-Sep-2020

#### Speaker: Brenda Garcia

- Bond Financial Report as of the end of August 31, 2020.
- Investment Earnings \$1,683,404

# 1.12 - Questions

#### 24-Sep-2020 Construction Question:

- Mr. Beard asked: Is there a packet put together for the landscaping at new center on Alexander(Ed Service Center).
- Brenda responded that it has not happened yet. We are trying to focus on finishing the inside of the building and some of the roof work that is occurring.
- Mr. Beard asked: Will the financial report be in the intermittent report?
- Brenda responded she had discussed his with Mr. Theiss and didn't want to make the call for the overall committee

- Mr. Beard asked: Why would we not include them?
- Brenda responded: This is a monthly report
- · Margie responded: We are not currently set up to process the report more frequently.
- Gina Guillory responded: That it would be hard to provide the financial report on the intermittent report and if it was done it wouldn't be accurate.
- Margie: Agreed that we have process in place and to do an intermittent financial report would not be accurate.
- Thomas Parent: Margie you mentioned you sold the second set of bond is that the one that is heavy on tech upfront?
- Margie: We sold the second set of bonds in September with an all true interest rate of 2.659% and we paid off almost 17.8 million in the first 5 years primarily for technology.
- Thomas Parent: We talked before about tours of the facilities. Is that something that we can get into. Tours of CBOC facilities that have been completed.
- Brenda Garcia: Yes absolutely.
- Dr. O'Brien: Maybe we should host in the large conference room at Education Service Center.
- Brenda: SCTHS would probably be first due to Education Service Center Wellness and Fitness Center are still in construction.

#### 1.13 - Follow-Up Information

24-Sep-2020

• Future Meetings

October 29, 2020

December 10, 2020

January 21, 2021

March 4, 2021

April 15, 2021

May 27, 2021

# **New Business**

(No new items to display)

# Addendum

(No addendum published)

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