

# 4-CBOC Meetings # 33

16-Nov-2023 02:46 PM CST

B19-000-ProgramWide  
 3401 N Main St Baytown, Texas 77521  
 Project Number: 171-10003-001-000

## Meeting Info

<b>Date/Place</b>	05-Oct-2023 04:30 PM CST at Education Service Center
<b>Prepared By</b>	Brandi Ricicar
<b>Attendees</b>	<p>👤 Brandi Ricicar</p> <p><b>Other Attendees</b> See Attached Sign-In Sheet</p>
<b>Statement</b>	Citizen's Bond Oversight Committee
<b>Next Meeting</b>	30-Nov-2023 04:30 PM CST at Administration Building

## Old Business

### 1.1 - Welcome Introductions

05-Oct-2023

Speaker: Brenda Garcia

- Welcomed everyone

Speaker: Chet Theiss

- Chet welcomed the committee and asked for approval of the August 3rd meeting minutes.

Brenda Moore moved to approve the meeting minutes

2nd motion by Denise Pratt

No discussion

Meeting minutes were approved with no nays or abstentions

**Due Date:** 05-Oct-2023 04:30 PM CST

### 1.4 - Bond Finances

05-Oct-2023

Brigitte Clark

- (No discussion exists)

**Due Date:** 05-Oct-2023 04:30 PM CST

### 1.5 - Technology

05-Oct-2023

Matt Flood

- (No discussion exists)

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### 1.6 - Security

05-Oct-2023

Matt Flood

- (No discussion exists)

**Due Date:** 05-Oct-2023 04:30 PM CST

**1.7 - Transportation**

05-Oct-2023

Rick Walterscheid

- (No discussion exists)

**Due Date:** 05-Oct-2023 04:30 PM CST**1.8 - Career & Technical Education**

05-Oct-2023

- (No discussion exists)

**Due Date:** 05-Oct-2023 04:30 PM CST**1.9 - Fine Arts Equipment**

05-Oct-2023

Ray Lavan

- (No discussion exists)

**Due Date:** 05-Oct-2023 04:30 PM CST**1.10 - Facilities Planning and Construction Overview**

05-Oct-2023

Brenda Garcia

## Design

- Fine Arts Renovations – Project is in the Construction phase
  - New theater curtains have been ordered for Cedar Bayou Junior School
  - Project team is reviewing construction schedule with planned school year theater events
- Education Service Center Phase 2 – Project is in the Bidding phase
  - The District has received bids and will be seeking an endorsement from the CBOC
- Stallworth Field House – Project is in the Construction phase
  - A General Contractor has been awarded the project
  - Project will break ground in mid-October with an anticipated completion period of late July

## Construction

- District-Wide Roof Replacement – Phase 2 – Project is in the Construction phase
  - Administration skylight shading devices are in manufacturing; installation to occur over winter break
  - Metal roof paneling is on hold until manufacturer can provide custom color
- Stallworth Field House – Project is in the Construction phase
  - A General Contractor has been awarded the project
  - Project will break ground in mid-October with an anticipated completion date of late July
- Technology Center Expansion – Project is in the Construction phase
  - General Contractor has mobilized on the project; construction fencing and underground utilities installation is underway
  - Project is slated for an end of May 2024 completion date

## Completion

- BAS Upgrades – Phase 1 (ABM; ECM HVAC Controls)
- Site Improvement Project (Baytown JS, Gentry JS, and Hopper Primary)
- Stuart CTHS Phase 3
- CTE Lab Renovations
- Education Service Center Phase 1 A, B, and C
- District-Wide MEP Package #2
- Lee High School Armstrong Auditorium Renovation
- E.F. Green Junior School
- Stuart CTHS Phase 4
- CTE Sterling Construction Lab
- District-Wide Roof Replacement – Phase 1
- Junior School Running Tracks
- San Jacinto Elementary School
- Jessie L. Pumphrey Elementary School
- Gentry Fine Arts
- Sterling High School MEP Package #1
- Lee HS Fine Arts Building

Presentation which included Floor Plans, Renderings, and Site Plans of the following:

- Stallworth Stadium Field House
- Technology Center Expansion
- Education Service Center Phase 2

Question/Answer:

Question: Will there be separate female and male official bathroom spaces in the field house?

Answer: Yes.

Question: Is there a sign that says female only?

Answer: No, restrooms are unisex.

Question: What is the square feet for this building?

Answer: We are at about 16,000 sq. ft. and can hold comfortably 65 players per locker room.

Question: What kind of wall is it that will separate the rooms?

Answer: It is a roll down door that will separate the rooms.

Question: What is the square footage for the training rooms?

Answer: It is about 200 sq. ft.

Question: What accommodations have we made for female sports like track and soccer?

Answer: We did discuss this situation. There will have to be extra monitoring during games but the guys will use one side of the building while the girls will use the other side.

Question: Will we keep the old scoreboard?

Answer: No.

Question: With the new scoreboard will there be something to protect it when kicking field goals?

Answer: Yes, this is something we have been discussing and we are thinking of using a net.

Question: The current scoreboard was issued by a sponsor. Is it still under a sponsor contract?

Answer: I believe it has run out. The old scoreboard had permanent signs, where as the new scoreboard will allow sponsors to purchase per game or for the season and can be changed out with the images on the actual screen. That was a great question and I will follow up with the marketing team as well.

Question: With the filed house going in, do we have to do an additional detention pond?

Answer: No, we are good on that. They are planning on the Transportation Center detention pond having adequate capacity for the entire site, which includes the stadium. We are exempt because the county considered it already impervious surface.

Question: What is the square footage for the Technology Center?

Answer: It is 7,500 sq. ft.

Question: Is there an awning that goes from the main building to this center?

Answer: No, this building is completely separate because it has a different function.

Question: Matt currently has more workshop space in his current building will he retain that space?

Answer: Yes, he will still retain the workshop space and that is supplemental to that location.

Question: As far as conferences and public events/banquets for Education Service Center Phase 2, will there be enough room for that?

Answer: Yes, absolutely. This is where our schools can have their banquets instead of renting out hotel space or other centers.

Question: Will this still accommodate 500 people including the tables?

Answer: Yes.

Question: What is the square footage for this building?

Answer: 19,000 sq. ft.

Question: Can the community rent this out?

Answer: Yes, this is our goal.

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## 1.12 - 2019 Bond Schedule

05-Oct-2023

Clem Medina

- We were finally able to get the last remaining projects started so we have pushed out our schedule to the summer of 2024.
- We need to make up some ground work on athletics. We have spoken with our contractor to see if the deadline is still feasible but this will be challenging to make sure the Field House will be up and running for football season 2024.
- Technology Center needs to be included on this schedule.
- We were hoping to be done a little earlier but, due to inflation and the struggles of getting everything within budget we have slipped a bit.

**Due Date:** 05-Oct-2023 04:30 PM CST

## 26.2 - Bond Financial Report

05-Oct-2023

Brenda Garcia

- Financial Progress Report as of August 31, 2023
- Investment Earnings currently at \$6,233,735

- Total Construction Projects currently at \$5,876,265
- Bond Savings/Earnings currently at \$12,100,000

**Due Date:** 05-Oct-2023 04:30 PM CST**29.1 - CBOC Endorsement Request - Education Service Center Phase 2***05-Oct-2023*

## Project Scope

- Project will construct a new 20,000 sf auxiliary building that will include a full service catering kitchen for the District and administrative training spaces. The new center will also provide food service storage area, administrative offices with workrooms, reception area, and restrooms.

## Justification

- Additional funding to cover the cost would come from investment earnings and construction project savings over the course of the 2019 Bond Program.

Preliminary Project Budget (Phase 1) \$10,750,000.00

Estimated Final Cost (Phase 1) \$10,950,727.00

Phase 2 Project Budget \$12,000,000.00

## Total Endorsement Request

- \$12,000,000.00

## Question/Answer:

Question: Is that 12 million coming out of the bond savings?

Answer: Yes, it coming from the interest savings and construction savings.

Question: How confident are you on the completion of this project and not having to scale back the scope?

Answer: We are very confident. We spent the last couple of weeks working with our accounting department, business office and scrubbing all of our projects. We have wrapped up and are moving all the funding that is not encumbered to the budget variance. With that in mind, the investment earnings will keep growing until we are done with the bond. We have already accounted for the Technology Center with Matt's savings, and budgeted for the Field House and the Lee and Gentry Fine Arts project as well.

Question: What was the total construction cost?

Answer: 10.1 million

## Motion to approve the endorsement

1st motion by Mike Beard

2nd motion by Amparo Martinez

No question or discussion

Approved with no nays or abstentions

**Due Date:** 05-Oct-2023 04:30 PM CST**32.1 - Future Meetings***05-Oct-2023*

## Next meeting dates:

- November 30, 2023
- January 25, 2024
- March 21, 2024
- May 16, 2024

**Due Date:** 05-Oct-2023 04:30 PM CST**New Business**

(No new items to display)

**Addendum**

(No addendum published)

