

Peter E. Hyland Center Campus Improvement Plan

Authors: Verdun, Michelle; Washington, Carolyn; Purifoy, James

Reviewers:

Strategic Objective/Goal 1:	Peter Hyland Center will increase student achievement by providing rigorous learning opportunities and curricula that meets students' needs for achieving exemplary academic and post-secondary success.						
Performance Objective 1:	80% of all Peter Hyland students will achieve Level II proficiency on all EOC state assessments and TAKS tests.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Campus Strategies	Disaggregate and analyze students' test data and grade distributions in ELA, Math, Sci, and Social Studies to address needs by distinguishing areas of success from areas of concern, including achievement discrepancies among sub-populations.						
	Assistant Principal, ; Principal, ; Counselor, ; Teachers,	All students	8/26/2013	6/30/2014	0	Prior/Current TAKS/EOC data, Benchmark tests. EOC Exams, Summary reports.	TAKS/EOC results, Data Reports, Eduphoria
Campus Strategies	Analyze students' assessments and review findings with students.						
	Principal, ; Assistant Principal, ; Counselor, ; Teachers,	All Students	8/26/2013	6/30/2014	0	Prior/Current TAKS/EOC data, Benchmark tests, Student assessments	TAKS/EOC Tests, Individual Student Reports, Student Conferences, Documentation, Eduphoria

Campus Strategies	Develop departmental focus and strategies to achieve the state passing standard or better on TAKS/EOC						
	Principal, ; Assistant Principal, ; Teachers,	All Students	8/26/2013	6/30/2014	0	Lesson Plans, Grades, Benchmarks, TAKS/EOC Data, Staff Development, Student Assessments	TAKS/EOC results, Lesson Plans, Observations, Walk-throughs
Campus Strategies	Schedule students who are at risk of failing into TAKS/EOC classes or tutorials.						
	Principal, ; Assistant Principal, ; Counselor,	Non-Passing TAKS/EOC Students	8/26/2013	6/30/2014	0	TAKS/EOC Results, Benchmark, Student Assessments	Class Rosters, Checklist
Campus Strategies	Implement daily warm-up activities for TAKS/EOC						
	Principal, ; Assistant Principal,	All Students	8/26/2013	6/30/2014	0	Lesson Plans, Grades, Progress Reports, Walk-throughs, Observations	Walk-throughs, Observations
Campus Strategies	Hold bi-monthly department meetings to discuss curriculum strategies and student progress.						
	Principal, ; Assistant Principal, ; Teachers,	All Students	8/26/2013	6/30/2014	0	Concentrated TAKS/EOC objective overview, Prior tests, meeting agenda, Department notes, sign in sheets	TAKS/EOC results, Department notes, Sign in sheets, Meeting Agenda
Campus Strategies	Provide Odysseyware, Accelerated-pace study, and APEX classes for credit recovery and original credit.						
	Principal, ; Assistant Principal, ; Teachers,	All Students	8/26/2013	6/30/2014	26,000 APEX and Odyssey Computer Programs	Course Completion Certificates, Transcripts, Report Cards, Progress Reports	Course Completion Certificates, Transcripts, Report Cards, Progress Reports

Special Education	Implement modifications necessary to master TAKS/EOC objectives as specified in students' IEP							
	Principal, ; Assistant Principal, ; Teachers,	Special Education Students	8/26/2013	6/30/2014	0	District Assessments, Lesson Plans, TAKS/EOC Data, Monthly monitoring of students IEP, Student Assessments, Benchmark results, Report Cards	Lesson Plans, Observations, TAKS/EOC Results	
English Language Learners	Monitor the progress of ELL's							
	Principal, ; Assistant Principal, ; Teachers,	English Language Learners	8/26/2013	6/30/2014	0	Lesson Plans, Progress Reports, Walk-throughs, LPAC Assessments, TAKS/EOC scores, Course Completions, Report Cards, TELPAS Scores	TAKS/EOC, TELPAS Scores, Walk-throughs, Obseervations	
Performance Objective 2:	Increase college readiness for all students and improve college awareness for students and parents.							
Area of Need	Action/Strategy							
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion	
College/Career Readiness	Meet with each student for goal setting and post secondary planning							
	Counselor, ; College and Career Counselor,	All Student	8/26/2013	6/30/2014	0	Counseling Log	Counseling Log	
College Readiness	Students will receive lessons during the advisory period which will inform students about and prepare students for college and career readiness							
	Teachers, ; College and Career Counselor,	All Students	8/26/2013	6/30/2014	0	Advisory Lesson Plans	Advisory Lesson Plans	

College Readiness	Student will apply for college as part of their senior English class						
	Teachers, ; College and Career Counselor, ; Counselor,	Seniors	8/26/2013	6/30/2014	0	Lesson Plans for completion of application	Completion of application letter of acceptance
College Readiness	College track seminars will be held each semester for students and parents to stress academics and preparedness for college						
	Counselor, ; Communities In School, ; College and Career Counselor,	All Students	8/26/2013	6/30/2014	0	Sign In Sheet	Sign In Sheet
College Readiness	Students will participate in college week and GCCISD College Night						
	Principal, ; Counselor, ; College and Career Counselor,	All Students	8/26/2013	6/30/2014	0	Student/Parent Sign in sheet	Student/Parent Sign in sheet
College Readiness	Tour selected college campuses to enable students to see options and potential possibilities for their post high school education.						
	Principal, ; Communities In School, ; College and Career Counselor,	All Students	8/26/2013	6/30/2014	0	Sign in sheets	Sign in sheets
College/Career Readiness	Students will participate in Career and Technology Fair (CTE) so that students will be able to explore opportunities available through CTE						
	Principal, ; Counselor, ; College and Career Counselor,	All Students	8/26/2013	6/30/2014	CTE	Sign in sheet, CTE Fair	Sign in sheet, CTE Fair
College/Career Readiness	Host a Military Fair during lunch during the week of College Awareness Week						
	Communities In School,	All Students	8/26/2013	6/30/2014	0	Sign in sheet, completion of Fair	Sign in sheet, completion of Fair

Collee/Career Readiness	Schedule the Texas Success Initiative (TSI) Plan test through Lee College on the Peter Hyland Campus							
	Counselor, ; Communities In School, ; College and Career Counselor,	All Students	8/26/2013	6/30/2014	0		Sign In Sheets, Plan Test Scores	Sign In Sheets, Plan Test Scores
Strategic Objective/Goal 2:	Peter Hyland Center will provide a well balanced and appropriate curriculum to all students							
Performance Objective 1:	Peter Hyland will implement procededures to monitor classroom instruction and student progress							
Area of Need	Action/Strategy							
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion	
Montoring student progress	Administrators will conduct 5 observations a week							
	Principal, ; Assistant Principal,	All teachers and students	8/26/2013	6/26/2014	Eduphoria PDAS	Walk-through data	Faculty discussions regarding walk- throughs and walk-through data	
Student Progress	Administrators, counselor, and teachers will meet to discuss academic progress and concerns twice a month							
	Principal, ; Assistant Principal,	All students	8/26/2013	6/26/2014	PLC time meeting agenda	Meeting notes	Meeting notes	
Monitor student progress	Administrators, counselor, and teachers will meet with struggling students and their parents to develop and initiate an action plan							
	Principal, ; Assistant Principal, ; Counselor, ; Teachers,	All students	8/26/2013	6/26/2014	Conference times	Progress reports, phonelogs, conference times, meeting notes	Reduction of failures, increase of passing rates	
Student monitoring	Teachers will set target dates for completion of self-paced courses							
	Principal, ; Assistant Principal, ; Teachers,	All students	8/26/2013	6/26/2014	Course syllabus, Apex, Odyssey, Instructional packets	Student tracking	Course completion sheet	

Student Monitoring	Progress reports will be issued to every student every 3 weeks						
	Principal, ; Assistant Principal, ; Teachers,	All students	8/26/2013	6/26/2014	TEAMS	Monitoring reports from TEAMS	Course completion, transcript checks
Performance Objective 2:	Teachers and administrators will meet to collaborate to ensure a consistent and quality curriculum is being implemented.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Collaborative planning	Core subject teams will meet bi-weekly to discuss strategies for individual students to complete course work and plan lessons						
	Principal, ; Assistant Principal, ; Teachers,	All students	8/26/2013	9/26/2013	Meeting times	Lesson Plans, meeting notes, observations	Lesson Plans, meeting notes, observations
Performance Objective 3:	Peter Hyland will implement a structure that will assist students in passing TAKS and EOC Exams.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Interventions	Based on Benchmark scores, TAKS, and EOC scores, students that are at risk of failing will be provided support.						
	Principal, ; Assistant Principal, ; Teachers,	At risk students	8/26/2013	6/6/2014	Curriculum	Target specific objectives for weekly lessons, assessments in specific subjects	Benchmark scores, EOC scores
Interventions	Allow students to take advantage of the TAKS tutorials in APEX						
	Principal, ; Assistant Principal, ; Teachers,	At risk students	8/26/2013	6/26/2014	Access to APEX computer program	Student tracking of lessons	Student tracking of lessons

Interventions	Continue to implement a tutorial program for students who are at risk of failing course work and the EOC or TAKS exams						
	Principal, ; Assistant Principal,	At risk students	8/26/2013	6/26/2014	State Comp Ed funds	Monitor student grades and test scores, Benchmarks and CBA's	Sign in sheets, increase in EOC/TAKS scores
Strategic Objective/Goal 3:	Peter Hyland Center, through enhanced dropout prevention efforts, all students will remain in school until they obtain a high school diploma.						
Performance Objective 1:	Provide at-risk students that are in jeopardy of not graduating with their cohort group, alternative ways to obtain their high school diploma						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Drop out walk	Participate in the annual dropout walk to recover students who have not return to school by the fall snapshot date						
	Principal, ; Attendance Clerk, ; Volunteers, ; admin, admin	No show high school students	8/26/2013	10/25/2013	0	Recovered "No Show" students	List of contacted and enrolled students
Day School/Night School	Provide opportunities for students to complete traditional and accelerated coursework through PHC Day and Night School						
	Principal, ; Assistant Principal, ; Counselor, ; Teachers,	At-Risk students	8/26/2013	6/6/2014	0	Class rosters, student applications, credit sheets, student enrollment	Course completions, credit recovery data
Flexible Schedule	Students identified as "at-risk" will be provided flexible scheduling to permit them to work during the school day.						
	Principal, ; Assistant Principal, ; Counselor, ; Attendance Clerk,	At-risk students	8/26/2013	6/6/2014	0	Monitor student attendance, call student when absent	Course completion, attendance logs
Performance Objective 2:	Provide opportunities for students who have excessive absences to recover credits and complete coursework.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion

Attendances/Seat time	Students will be required to stay 2 days a week/4 hours a day to make up an absence							
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0	Sign in sheets, attendance data, student monitoring, credit by exams	Fewer student absences, completion sheets	
Extenuating circumstances	Publicize the procedures for applying, evaluating, and granting extenuating circumstances.							
	Principal, ; Assistant Principal, ; Counselor,	All students	8/26/2013	6/6/2014	0	Applications, attendance letters, student/parent conference	Completion sheets, attendance communication	
Student conferences	Require student parent conferences before court referrals							
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0	Log of conferences, attendance letters, attendance contract	Attendance contract	
Performance Objective 3:	Keep teen parents enrolled in school							
Area of Need	Action/Strategy							
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion	
Child care	Provide onsite childcare for teen parents enrolled at PHC, GCM, REL, RSS							
	Principal,	All teen parents	8/26/2013	6/6/2014	Texas Workforce contract, Bright Beginnings Grant	Rosters of student babies at Peter Hyland	Rosters of student babies at Peter Hyland	
Life Skills Grant	Enroll students into the Life Skills Program							
	PRS PEP Clerk, ; PRS Coordinator,	All Pregnant girls	8/26/2013	6/6/2014	0	Completed life skills form, list of pregnant and parenting students	Completed life skills form, list of pregnant and parenting students	

Compensatory Education Home Instruction	Provide Compensatory Education Home Instruction as needed during pregnancy and for up to six weeks after the birth of the baby						
	PRS Coordinator,	All pregnant students	8/26/2013	6/6/2014	0	Log of student hours in home instruction	Log of student hours in home instruction
Transportation for students and students' children	Provide transportation for students and students babies to Peter Hyland Center						
	Childcare Director,	All teen parents	8/26/2013	6/6/2014	0	List of student and students babies riding bus to PHC	List of student and students babies riding bus to PHC
Monthly Meetings	Provide monthly meetings with all pregnant students at RSS, REL, GCM and Peter Hyland						
	PRS Coordinator, ; PRS PEP Clerk,	All pregnant students	8/26/2013	6/6/2014	0	PRS Roster, Campus PRS student contact log	PRS Roster, Campus PRS student contact log
Strategic Objective/Goal 4:	Peter Hyland Center will provide and maintain a safe, positive learning environment.						
Performance Objective 1:	Faculty, students and staff will follow the code of conduct and the campus discipline management plan.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Discipline	0						
	Principal, ; Assistant Principal, ; Teachers,	All students	8/26/2013	6/6/2014	Back to school orientation	Discussions of discipline data and referrals; decrease of discipline referrals	Decrease in the number of discipline referrals
Discipline and Mangement	All faculty and staff members will monitor the building during the school day with assigned duty						
	Principal, ; Assistant Principal, ; Teachers,	All students	8/26/2013	6/6/2014	Duty roster back to school training	Monitoring of duty stations	Duty roster training agenda

The use of Canine Detection	Utilize the canine detection to curtail drug use						
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	Quest Canine Program	Monitoring of classroom and parking lot violation	Number of referrals written in relation to search efforts
Performance Objective 2:	Implement the district crisis management plan						
Area of Need	Action/Strategy						
Emergency plans	All faculty and staff members will be trained and receive a copy of the campus emergency plans						
Performance Objective 3:	Educate faculty, staff and students on the signs and effects of bullying and teen violence						
Area of Need	Action/Strategy						
Teacher training	Training modules in Eduphoria						
Student Assembly	Provide student assembly concerning bullying						
	Principal, ; Assistant Principal, ; Social Worker, ; Communities In School,	All students	8/26/2013	6/6/2014	Guest speaker	Number of referrals related to bullying	Number of referrals related to bullying

Performance Objective 4:	Peter Hyland will promote a positive atmosphere by incorporating incentives to promote student success						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Incentives	Students will receive awards for course completions, student of the week, attendance and graduation recognition						
	Principal, ; Assistant Principal, ; Teachers, ; Counselor, ; Communities In School,	All students	8/26/2013	6/6/2014	PIE funds for student incentives	Certificates , ribbons, donated gift cards, campus websites	Certificates , ribbons, donated gift cards, campus websites
Incentives	Display of graduate photos in hallway and front office slide show						
	Principal, ; Teachers, ; Assistant Principal,	Senior students	8/26/2013	6/6/2014	Journalism Dept / Yearbook Staff	Student display campus website	Student display campus website
Campus cultured climate	Students will be given the opportunity to participate in campus organizations: Student Council, CSU, Student Ambassadors, Spanish Club						
	Principal, ; Assistant Principal, ; Teachers,	All students	8/26/2013	6/6/2014	0	Meeting notes	Meeting notes
Strategic Objective/Goal 5:	Peter Hyland Center will recruit, develop, and retain highly qualified effective personnel						
Performance Objective 1:	Recruit and retain highly qualified teachers						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Highly qualified	Attend job fairs and recruit early from pool of highly qualified teacher in core academic subject areas.						
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0	Job Fair Report	Job Fair Report
Highly qualified	Assure all assignments and re-assignments are filled with Highly Qualified staff						
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0	Masterschedule NCLB Audit	Masterschedule NCLB Audit

Highly qualified	Evaluate Campus Teacher Induction Program/ Mentorship and make changes to improve the program efforts to retain teachers							
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0		Meeting minutes	Meeting minutes
Performance Objective 2:	Ensure that 100% of the teachers receive high quality professional development each year							
Area of Need	Action/Strategy							
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion	
Highly qualified	Assess the staff development needs of those teachers not meeting HQ standard							
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0		Staff development needs	Staff development needs
Highly qualified	Provide on going staff development for classroom instruction							
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0		PLC Time, District Staff Development Report	Certificate of completion, Teacher participation
Performance Objective 3:	Attract and maintain high-quality, Highly Qualified (HQ) teachers							
Area of Need	Action/Strategy							
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion	
Highly Qualified	Select only HQ teachers from the applicant pool.							
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0		HQ Audit Report	HQ Audit Report
Highly Qualified	Implement a HQ Teacher Intervention plan for all non HQ teachers							
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0		Eduphoria	Intervention Plan

Highly Qualified	Ensure campus personnel decision makers are available during peak recruiting / hiring times						
	Principal, ; Assistant Principal,	All students	8/26/2013	6/6/2014	0	Staffing assignments	Staffing assignments
Strategic Objective/Goal 6:	Peter Hyland Center will establish and maintain parental and community partnerships in education to enhance student achievement						
Performance Objective 1:	Peter Hyland will hold parent/student orientation for new students entering PHC during enrollment periods.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Communication	Students/Parents must attend orientation meetings to enter Peter Hyland Center to communicate expectations and goals						
	Principal, ; Assistant Principal,	New Students	8/26/2013	6/30/2014	0	Sign in sheets	Sign in sheets
Communication	Discuss students graduation plan upon admission to Peter Hyland Center						
	Principal, ; Assistant Principal, ; Counselor,	New Students	8/26/2013	6/30/2014	0	Student enrollment and parent conference records.	Student enrollment and parent conference records.
Performance Objective 2:	Establish and maintain parent and community partnerships to enhance student achievement.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Communication	Facilitate communication between school and home through home visits, phone calls, parent conferences, newsletters and website.						
	Principal, ; Assistant Principal, ; Counselor, ; Teachers, ; Communities In School, ; Social Worker,	All Students	8/26/2013	6/30/2014	0	Increase in communication	Parent contact logs, student conference meeting notes, website, newsletters

Parent Involvement	Conduct Open House and Texas Public School Week opportunities for parents to visit the Peter Hyland Center.						
	Principal,	All Students	8/26/2013	6/30/2014	0	Increase in communication	Sign in sheet
Parent Involvement	Invite parents and students to various activities and events in order to encourage parents to participate in their student's high school education.						
	Principal, ; Assistant Principal, ; Counselor,	All Students	8/26/2013	6/30/2014	Publicity and advertisement	Parent sign in sheet, website announcements	Attendance to: College night, Career night, Graduation meetings, graduation ceremony, college rediness seminars
Communication	Written notification will be sent to parents addressing the following information; grading reports, campus data, testing dates, and academic support for students						
	Principal,	All Students	8/26/2013	6/30/2014	0	Phone calls, website, Iris, Parent letters	Completion of notifications
Community	Peter Hyland Center and Crespo/Jirrels Funeral Home will partnership together to support Peter Hyland students and faculty						
	Principal, ; PIE Representative,	All Students	8/26/2013	6/30/2014	Partners in Education	Completion of planned activities through-out the year	Agenda annual PIE report
Community	Provide crisis and community intervention awareness through Communities in School (CIS) counselors						
	Principal, ; Communities In School,	All Students	8/26/2013	6/30/2014	0	Program evaluation	Program evaluation

Strategic Objective/Goal 7:	Peter Hyland will provide the technology infrastructure and tools to maximize student achievement						
Performance Objective 1:	Instructional technology will be used to increase student interest, motivation and achievement.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Instructional Technology	Teachers will integrate technology into their lessons including Smart phones, IPADS, Smartboards, E-Instruction, Brain pops and Promethian Boards.						
	Principal, ; Assistant Principal,	All Students	8/26/2013	6/6/2014	0	Lesson plans, classroom observation, technology training	Lesson plans, classroom observation, technology training
Instructional technology	Students will have access to computer labs for college surveys, online applications, scholarships.						
	Principal, ; Assistant Principal, ; Counselor,	11th/12th Grade Students	8/26/2013	6/6/2014	0	Completion of activities	Agendas, Sign in sheets
Instructional technology	Students will use technology to access credit recovery programs such as APEX and Odyssey.						
	Principal, ; Assistant Principal,	All Students	8/26/2013	6/6/2014	0	Completion of courses	Completion of courses
Performance Objective 2:	Teachers will be provided professional development on instructional technology throughout the school year.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Staff Development	Targeted professional development will be provided for teachers to integrate effective technology in the classroom, including Edmodo, E-Instruction, Smart boards and IPADS						
	Principal, ; Assistant Principal,	All Students	8/26/2013	6/6/2014	Trainers (Instructional and teacher trainers)	Completion of training, modeling of strategies, coaching and feedback of lessons.	Sign in sheets, agendas

