

OPERATING PROCEDURES

CHILD FIND DUTY

Goose Creek CISD

101911

Template update May 2020

Legal Framework: CHILD FIND DUTY

[Related Resources](#)

Broad Category: CHILD FIND

PROCEDURES:

Child Find

Each Local Education Agency (LEA) and Regional Education Service Center shall maintain a system for identifying children who are in need of special education and related services.

§300.111 Child Find

(a) *General.*

- (1) The State must have in effect policies and procedures to ensure that—
 - (i) All children with disabilities residing in the State, including children with disabilities who are homeless children or are wards of the State, and children with disabilities attending private schools, regardless of the severity of their disability, and who are in need of special education and related services, are identified, located, and evaluated; and
 - (ii) A practical method is developed and implemented to determine which children are currently receiving needed special education and related services.

Referrals from the Community

Annually, letters are sent to private schools, daycare facilities, and physicians located within Goose Creek Consolidated ISD boundaries. Website is also updated annually.

STAFF RESPONSIBLE:

District Level: Coordinator for Compliance and Accountability and
Director of Special Education

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Campus Level: Campus Administrators

TIMELINES FOR CHILD FIND ACTIVITIES:

- Public outreach located on website
- Parent Resource Fair except during COVID
- Information session for private schools

EVIDENCE OF PRACTICE:

- Forms
- Public notices
- Agendas from meetings