

preLAS Paper Administration Training

● ● ● Coordinator and Proctor Training Agenda



- ✓ **Training Part 1:** Pretest activities (preparing to test)
- ✓ **Training Part 2:** Administering the preLAS and LAS Links including Speaking and Writing holistic scoring training
- ✓ **Training Part 3:** Post test activities (tabulating scores, reporting and interpreting the scores)



Training Part 1: Pre-Test Activities

Activity 1:

Accessing the INSIGHT portal and
DRC's Professional Learning
courses



● ● ● Access the DRC INSIGHT Portal



www.drcedirect.com

A screenshot of the DRC INSIGHT Portal login page. The page is split into two main sections: a light gray left sidebar and a dark blue right main area. The left sidebar contains the DRC INSIGHT logo at the top, followed by a login form with fields for Username (containing 'user@datarecognitioncorp.com') and Password (with a 'Show Text' checkbox), a blue 'Sign in' button, and a 'Forgot your password?' link. The right main area has a white header 'Welcome to the DRC INSIGHT Portal', followed by a welcome message: 'Data Recognition Corporation (DRC) welcomes LAS Links educators to eDIRECT! This website enables you to quickly and easily access all test administration tools in one location, from test preparation to reporting of your LAS Links test results. To access your reports, authorized district and school personnel need to log onto the secure site with their e-mail address and password. To log on, press the Log On link in the upper right of this page.' Below this is a section titled 'ACCESS ONLINE TOOLS TRAINING WITH GOOGLE CHROME' with text about publicly accessible versions of the Online Tools Training and a link to the WBTE Portal: <https://wbte.drcedirect.com/LL/portals/ll>. At the bottom of the page, there is a footer with '© DRC insight 2020', 'Privacy Policy', 'Terms of Use', 'Contact Us', and the DRC logo.

Use the INSIGHT portal for Test Administrative functions such as professional learning, rostering students, creating test sessions, scoring student responses and for On-Demand reporting.

● ● ● Activating your INSIGHT account



Activate Account

* required

New Password *

Confirm New Password *

Activate Account

The form is titled "Activate Account" and includes two password fields. The first field is labeled "New Password *" and the second is "Confirm New Password *". Both fields are currently empty. A blue button labeled "Activate Account" is located at the bottom right of the form. Two red arrows point to the first and second input fields respectively.

● ● ● Logging into the Portal



DRC INSIGHT

Username
user@datarecognitioncorp.com

Password
***** Show Test

Sign in

[Forgot your password?](#)

Welcome to the DRC INSIGHT Portal

Data Recognition Corporation (DRC) welcomes LAS Links educators to eDIRECT!

This website enables you to quickly and easily access all test administration tools in one location, from test preparation to reporting of your LAS Links test results.

To access your reports, authorized district and school personnel need to log onto the secure site with their e-mail address and password. To log on, press the **Log On** link in the upper right of this page.

To find out more information about LAS Links, select the **General Information** link under **All Applications** at the top of this page. Then select **Documents**.

ACCESS ONLINE TOOLS TRAINING WITH GOOGLE CHROME

Publicly accessible versions of the Online Tools Training are available. Please copy the link below into Google Chrome to access these practice opportunities. Note that Google Chrome is the only supported browser for this public version of the Online Tools Training.

WBTE Portal: <https://wbte.drcdirect.com/LL/portals/!/>

© DRC Insight 2020 [Privacy Policy](#) [Terms of Use](#) [Contact Us](#) **DRC**

● ● ● Logging into the INSIGHT portal



- Click on “Forgot your password?” if unable to locate your welcome email
- Your Username is your email address

A screenshot of the DRC INSIGHT login page. At the top is the DRC INSIGHT logo. Below it are two input fields: 'Username' with the text 'user@datarecognitioncorp.com' and 'Password' with a masked password '*****'. To the right of the password field is a 'Show Text' checkbox. Below the fields is a blue 'Sign in' button. A red arrow points to the 'Sign in' button. Below the button is a link that says 'Forgot your password?'.

- If the system does recognize you as a User, please check with your LEA’s director who will need to add you as a User to the portal.

Security Agreement



Accept the Security and Confidentiality Agreement

Security and Confidentiality Agreement for DRC Applications

The DRC Applications are designed for State, District, and School level personnel and contain confidential and private information, including, but not limited to, secure test materials, test scores and student demographic information. The system is password protected and requires a username and password for access.

The secure test materials are proprietary information of its owner(s) and are provided to those authorized individuals who are legally bound to maintain the security of the test. In order to access the secure test materials you must first agree to these terms to keep the test materials secure and confidential and not disclose or reproduce any information about the secure test materials except in your authorized capacity.

The system is not for public use, and any student information from the system must not be disclosed to anyone other than a state, district or school official as defined by the Family Educational Rights and Privacy Act of 1974 (FERPA). Under FERPA, a school official is a person employed by the state, district or school as an administrator, supervisor, district test coordinator, school test coordinator, principal, teacher, or principal's designated office staff. Such a user must have a legitimate educational purpose to review an educational record in order to fulfill his/her professional responsibility.

State, district, and school users who are granted permission to this system must read and abide by the Family Educational Rights and Privacy Act (FERPA). Disclosure of passwords to anyone unauthorized to use the system is prohibited. Disclosure of a student's data to their parent or guardian must be in accordance with FERPA. For more information on FERPA, see the U.S. Department of Education website at <http://www.ed.gov/offices/OM/fpco/ferpa/>.

By agreeing to these terms, I hereby certify that I will maintain the confidentiality of secure test materials, system passwords and student data accessed through the **DRC Applications** and I will not share information with unauthorized individuals. If I leave the position that allowed me to access this information, I will neither access nor disclose any data previously accessed through the system. Further, I will destroy any data accessed through the system if such data is no longer being used to serve a legitimate educational purpose. I understand that to continue to access, disclose, or retain such information would be in violation of the **Family Educational Rights and Privacy Act (FERPA)**.

I shall maintain the security and confidentiality of all secure test materials and system passwords and only access the secure test materials in my authorized capacity.

I hereby acknowledge that I have read and understand the terms of this Security and Confidentiality Agreement. Further, I agree to abide by the requirements found in the Family Educational Rights and Privacy Act (FERPA).

Accept Security Agreement

* required

I hereby acknowledge that I have read and understand the terms of the Security and Confidentiality Agreement.*

Confirm Accept

DRC INSIGHT Professional Learning System



- Click on MY APPLICATIONS >> Professional Learning:

A screenshot of the DRC INSIGHT LAS LINKS MY APPLICATIONS menu. The menu is displayed in a dark blue sidebar on the left side of the page. The top of the sidebar shows the DRC INSIGHT logo, LAS LINKS, and MY APPLICATIONS. Below this, the menu is organized into several categories: GENERAL INFORMATION, ADMINISTRATION SETUP, TECHNOLOGY, TEST ADMINISTRATION, and SCORING AND REPORTING. The 'Professional Learning' option is highlighted with a red box. A red arrow points to the 'MY APPLICATIONS' dropdown menu. At the bottom of the page, there is a URL for the WBTE Portal and logos for DRC CORPORATION and LAS Links.

DRC INSIGHT LAS LINKS MY APPLICATIONS

GENERAL INFORMATION

General Information

ADMINISTRATION SETUP

Administration Setup

TECHNOLOGY

Central Office Services

TEST ADMINISTRATION

User Management

Student Management

Test Management

Student Group Management

Test Administrator Management

SCORING AND REPORTING

Report Delivery

Educator Scoring

Interactive Reporting

Professional Learning

Professional Learning

WBTE Portal: <https://wbte.drctedirect.com/LL/portals/ll>

DRC CORPORATION

LAS Links

DRC's Professional Learning



DRC INSIGHT PROFESSIONAL LEARNING My Courses ▾

No enrollment code is needed. Scroll down to find the courses you are pre-enrolled in and select the course you'd like to take.

Enrollment Code

Welcome to DRC Professional Learning for LAS Links

The Texas Education Agency, for the purpose of a Statewide Language Proficiency Test has approved the following assessments:

All preK3, preK4 and Kindergarten students who must be tested for English language proficiency are to be given the preLAS English Form C assessment as well as the preLAS Español Form C assessment when applicable.

All 1st – 12th grade students who must be tested for English language proficiency are to be given the LAS Links English Form A assessment.






All 1st – 6th grade students who must be tested in their primary language of Spanish will be administered the LAS Links Español Form A assessment.

Below are three courses to choose from. Please choose the course (or courses) for the assessment(s) for which you must be trained and calibrated to administer.

You are enrolled in these courses:

▼ All

Sort by Course name

 LAS Links Español Calibration Training Modules	 LAS Links Online Assessments Training Modules	 LAS Links Paper Assessments Training Modules	 PreLAS Administration Training Modules	 PreLAS Español Calibration Training Modules
LAS Links Español Scoring Calibration ...	LAS Links Online Assessments Training Modules ...	LAS Links Paper Assessments Training Modules ...	preLAS Administration Training ...	preLAS Español Calibration ...

● ● ● DRC's Professional Learning



DRC's Professional Learning is a system designed to provide LEAs with a single robust, integrated platform of preLAS and LAS Links training courses. This virtual training platform, available 24/7, provides 5 courses:

DRC Professional Learning System	
Course Name	Estimated Time to Complete
preLAS administration, scoring and reporting	Up to 2.5 hours*
preLAS Español scoring calibration	Up to 2.5 hours*
LAS Links paper administration, scoring and reporting	Up to 2.5 hours*
LAS Links Online administration, scoring and reporting	Up to 2.5 hours*
LAS Links Español scoring calibration	Up to 2.5 hours*

*estimated time as each course is self-paced and can be taken over the course of a few days and can be taken as many times as desired.

- Onsite training and webinar training allows Users to bypass the training videos embedded in each course. Utilize the videos as needed to supplement your onsite/webinar training.

● ● ● DRC's Professional Learning



- Each course is its own individual course so test administrators may take any or all of the courses based on their assessment assignment(s);
- Test administrators will receive a certificate of calibration once they receive a 90% or better on the “check your knowledge” and “scoring calibration” quizzes associated with each course.

 LAS Links Español Calibration Training Modules	 LAS Links Online Assessments Training Modules	 LAS Links Paper Assessments Training Modules	 PreLAS Administration Training Modules	 PreLAS Español Calibration Training Modules
LAS Links Español Scoring Calibration ...	LAS Links Online Assessments Training Modules ...	LAS Links Paper Assessments Training Modules ...	preLAS Administration Training ...	preLAS Español Calibration ...





Training Part 1: preLAS Pre-Test Activities

Activity 2.1:

Identifying and Gathering the Appropriate preLAS Test Materials



Texas English Learner Identification: Program Overview



Grade Level	Approved Assessment(s) for Identification:
preK3, preK4, Kindergarten	<ul style="list-style-type: none">• preLAS English Form C• preLAS Español Form C• Available in Paper format
1 st Grade	<ul style="list-style-type: none">• LAS Links Form A• Speaking and Listening Only• Available in Online or Paper formats
2 nd – 12 th Grade	<ul style="list-style-type: none">• LAS Links Form A• Speaking, Listening, Reading and Writing• Available in Online or Paper formats
1 st – 6 th Grade	<ul style="list-style-type: none">• LAS Links Español Form A• Speaking and Listening• Available in Online or Paper formats

❖ Norm Reference Tests are no longer utilized for the identification of English learners.

● ● ● preLAS Test Materials Needed for Testing



Test Administration Kit: at a rate of one kit for every 50 students or less

50 Answer Sheets are provided in each Kit

Audio CD and/or Audio Files found in INSIGHT



Examiner's Manual: provides in-depth test directions, rubrics and scoring

Cue Picture Book: provides picture prompts to use while testing

● ● ● Accessing the Audio Files



DRC INSIGHT LAS LINKS MYAPPLICATIONS

GENERAL INFORMATION TEST ADMINISTRATION Professional Learning

General Information Announcements **Documents** Downloads On-Demand Tutorials

Documents

Administration: LAS Links Document Type: Manuals/Guides

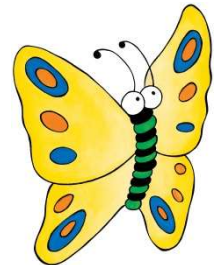
Show Documents

Administration	Document Type	Title	Description
LAS Links	Manuals/Guides	LAS Links Central Office Services (COS) Installation	COS Installation Quick Start Guide
LAS Links	Manuals/Guides	LAS Links National Digital Library	Digital Library: Navigational Guides and Videos
LAS Links	Manuals/Guides	LAS Links Online Headset Recommendations	Guidance on headsets to use for student testing
LAS Links	Manuals/Guides	LAS Links Portal User Guide	INSIGHT Portal Guide
LAS Links	Manuals/Guides	LAS Links TUG - Volume I	Technical User Guide Volume I - Intro to LAS Links
LAS Links	Manuals/Guides	LAS Links TUG - Volume II	Technical User Guide Volume II - Central Office
LAS Links	Manuals/Guides	LAS Links TUG - Volume III	Technical User Guide Volume III - INSIGHT
LAS Links	Manuals/Guides	LAS Links TUG - Volume IV	Technical User Guide Volume IV - Troubleshooting
LAS Links	Manuals/Guides	preLAS and LAS Links Audio Files	Links to preLAS and LAS Links Audio Files



Training Part 2: Administering the preLAS

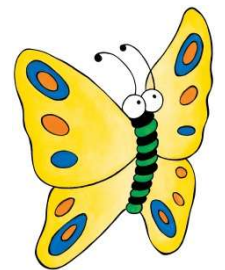
Includes Holistic Scoring Training



• • • What is the preLAS?



- A language proficiency assessment consisting of an Oral Language component in **English and Spanish** for preK3-, preK4-, and Kindergarten students. Test results are used to:
 - Identify and place English Language Learners (EL's) in appropriate classroom settings
 - Measure the developing language of first-language learners of Spanish
 - Individually administered assessment
 - Takes approximately 15 minutes to administer



● ● ● preLAS test components



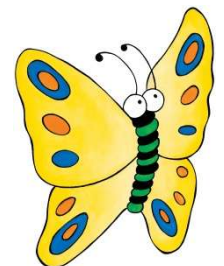
Simon Says	Students play a game called Simon Says. The student does what Simon tells him or her to do.
Art Show	Using the Cue Picture Book, students are asked to identify the object and answer questions related to the object. What is it? What is it used for?
Say What You Hear	The student repeats what he or she hears.
The Human Body	Using the Cue Picture Book, students are asked to look at the picture and identify the body part.
Let's Tell Stories	A student listens to a story and looks at corresponding pictures in the cue picture book. When the story is done, the student tells the examiner what happened in the story.

● ● ● Test Response Time



Refer to page 14 of the Examiner's Manual

- PreLAS is not a timed test.
- Test can be administered in several sessions.
- Test can be administered in any order.
- Allow 3 - 5 seconds for each response. If there is no response, prompt a second time. If there is still no response, continue to the next item.
- Prompts may be said no more than twice.






Part 1: Simon Says



Oral Language Component Form C

Test Examiner: Fill in the circles for correct responses.

Part 1 Simon Says



SAY We're going to play a game called Simon Says. Simon is someone who tells us what to do. You do exactly what Simon says.

→ Give the first practice prompt or start the audio cassette at Part 1 Simon Says. After the item prompts are on the tape.

An item is correct if the student follows the instructions given in the prompts, as follows:

Practice 1 Simon says look up.

Practice 2 Simon says look down.

1 Simon says touch your ear.

2 Simon says point to the door.

3 Simon says lift one foot.

If there is no response to any of the items above, move on to Part 2.

4 Simon says open your hand.

5 Simon says pick up the paper.

6 Simon says turn the paper over.

7 Simon says put one hand on top of the other.

8 Simon says knock on the table.


9 Simon says point to the middle of the paper.

10 Simon says put your feet together.

Number of items correct _____

No Response

Part 2 Art Show



→ Open the Cue Picture Book to Part 2. Point to each item, beginning with the first practice item.

SAY What is this? for each item. Starting with item 5, after eliciting the label.

SAY What can you do with it?

Correct responses are shown below.

Practice 1 Cat, kitty

Practice 2 Dog, doggie, puppy

1 Apple

2 Frog, toad

3 Pig, hog, piggy

If there is no response to any of the items above, move on to Part 3.

If there was no response in either Part 1 or Part 2, stop the test.

4 Be

5 Bo

6 Re

7 Cu

8 Dri


9 Kn

10 Cu

Number of items correct _____

No Response

Part 3 Say What You Hear



SAY Listen to the tape, then

→ Start the audio cassette at Part 3 Say What You Hear. Listen to the tape.

The underlined as shown (page 18 incorrect)

Practice 1 Good morning.

Practice 2 I'm hungry.

1 Don't forget your coat.

2 He has three cars.

3 Who has Jane's pencil?

If there is no response to any of the items above, move on to Part 4.


4 The teacher smiled at me.

5 The kitten is smaller than the cat.

Number of items correct _____

No Response

Part 4 The Human Body



→ Open the Cue Picture Book to Part 4.

Practice 2 Ear

1 Nose

2 Throat, neck

3 Hair

If there is no response to any of the items above, move on to Part 5.

4 Mouth or lips

5 Hand

6 Finger

7 Arm

For more detailed information, refer to:

- Page 15 of the Examiner's Manual

Description:	Students play a game called Simon Says. The student does what Simon tells him or her to do.
Examples:	Simon says look up Simon says look down Simon says touch your ear
Scoring:	Using the student answer sheet, examiner fills in the circle for correct responses.

● ● ● When to Stop Testing



Refer to Page 14 of the Examiner's Manual for detailed information.

- If the student has failed or does not respond to, any five consecutive items, including the practice items, stop testing in that part and move on to the next part of the test.
- If the student misses or does not respond to five consecutive items in two consecutive parts, stop the test.

<p><input checked="" type="checkbox"/> An item is correct if the student follows the instructions given in the prompts, as follows:</p> <p>Practice 1 Simon says look up.</p> <p>Practice 2 Simon says look down.</p> <p><input type="radio"/> 1 Simon says touch your ear.</p> <p><input type="radio"/> 2 Simon says point to the door.</p> <p><input type="radio"/> 3 Simon says lift one foot.</p> <p>If there is no response to any of the items above, move on to Part 2.</p> <p><input type="radio"/> 4 Simon says open your hand.</p> <p><input type="radio"/> 5 Simon says pick up the paper.</p> <p><input type="radio"/> 6 Simon says turn the paper over.</p> <p><input type="radio"/> 7 Simon says put one hand on top of the other.</p> <p><input type="radio"/> 8 Simon says knock on the table.</p> <p><input type="radio"/> 9 Simon says point to the middle of the paper.</p> <p><input type="radio"/> 10 Simon says put your feet together.</p> <p>Number of items correct <input type="radio"/> No Response</p>	<p><input checked="" type="checkbox"/> Correct responses are shown below.</p> <p>Practice 1 Cat, kitty</p> <p>Practice 2 Dog, doggie, puppy</p> <p><input type="radio"/> 1 Apple</p> <p><input type="radio"/> 2 Frog, toad</p> <p><input type="radio"/> 3 Pig, hog, piggy</p> <p>If there is no response to any of the items above, move on to Part 3. If there was no response in either Part 1 or Part 2, stop the test.</p> <p><input type="radio"/> 4 Beu</p> <p><input type="radio"/> 5 Book</p> <p><input type="radio"/> 6 Read, look at it</p> <p><input type="radio"/> 7 Cup</p> <p><input type="radio"/> 8 Drink</p> <p><input type="radio"/> 9 Knife</p> <p><input type="radio"/> 10 Cut, eat</p> <p>Number of items correct <input type="radio"/> No Response</p>	<p>(page 18) for examples of correct and incorrect responses.</p> <p>Practice 1 Good morning.</p> <p>Practice 2 I'm hungry.</p> <p><input type="radio"/> 1 Don't forget your coat.</p> <p><input type="radio"/> 2 He has three <u>cars</u>.</p> <p><input type="radio"/> 3 Who has <u>Jane's</u> pencil?</p> <p>If there is no response to any of the items above, move on to Part 4.</p> <p><input type="radio"/> 4 The teacher <u>amiled</u> at me.</p> <p><input type="radio"/> 5 The kitten is <u>smaller</u> than the cat.</p> <p><input type="radio"/> 6 He <u>did stand</u> up.</p> <p><input type="radio"/> 7 She'll make dinner soon.</p> <p><input type="radio"/> 8 She <u>is not</u> sorry.</p> <p><input type="radio"/> 9 He hurt <u>himself</u>.</p> <p><input type="radio"/> 10 My cousin <u>washes</u> the windows.</p> <p>Number of items correct <input type="radio"/> No Response</p>	<p>Practice 1 Eye</p> <p>Practice 2 Ear</p> <p><input type="radio"/> 1 Nose</p> <p><input type="radio"/> 2 Throat, neck</p> <p><input type="radio"/> 3 Hair</p> <p>If there is no response to any of the items above, move on to Part 5.</p> <p><input type="radio"/> 4 Mouth or lips</p> <p><input type="radio"/> 5 Hand</p> <p><input type="radio"/> 6 Finger</p> <p><input type="radio"/> 7 Arm</p> <p><input type="radio"/> 8 Leg</p> <p><input type="radio"/> 9 Foot</p> <p><input type="radio"/> 10 Knee</p> <p>Number of items correct <input type="radio"/> No Response</p> <p>Page 2</p>
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● ● ● Part 2: Art Show



Oral Language Component Form C

Test Examiner: Fill in the circles for correct responses.

Part 1 Simon Says

SAY We're going to play a game called Simon Says. Simon is someone who tells us what to do. You do exactly what Simon says.

→ Give the first practice prompt or start the audio cassette at Part 1 Simon Says. Simon is someone who tells us what to do. You do exactly what Simon says.

→ An item is correct if the student follows the instructions given in the prompts, as follows:

Practice 1 Simon says look up.

Practice 2 Simon says look down.

1 Simon says touch your ear.

2 Simon says point to the door.

3 Simon says lift one foot.

If there is no response to any of the items above, move on to Part 2.

4 Simon says open your hand.

5 Simon says pick up the paper.

6 Simon says turn the paper over.

7 Simon says put one hand on top of the other.

8 Simon says knock on the table.

9 Simon says point to the middle of the paper.

10 Simon says put your feet together.

Number of items correct
 No Response

Part 2 Art Show

CUE

→ Open the Cue Picture Book to Part 2. Point to each item, beginning with the first practice item.

SAY What is this? for each item.

Starting with Item 5, after eliciting the label,

SAY What can you do with it?

Correct responses are shown below.

Practice 1 Cat, kitty

Practice 2 Dog, doggie, puppy

1 Apple

2 Frog, toad

3 Pig, hog, piggy

If there is no response to any of the items above, move on to Part 3.

Part 3 Say What You Hear

SAY Listen to the tape, then say what you hear.

→ Start the audio cassette at Part 3 Say What You Hear.

The response is correct if the underlined structures are repeated exactly as shown below. See the Examiner's Manual (page 18) for examples of correct and correct responses.

Practice 1 Good morning.

Practice 2 I'm hungry.

1 Don't forget your coat.

2 He has three cars.

3 Who has Jane's pencil?

→ Point to each item and wait for the student's response.

The correct responses are shown below.

Practice 1 Eye

Practice 2 Ear



1 Nose

2 Throat, neck

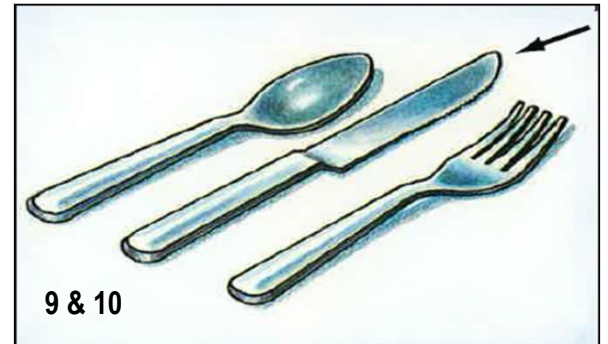
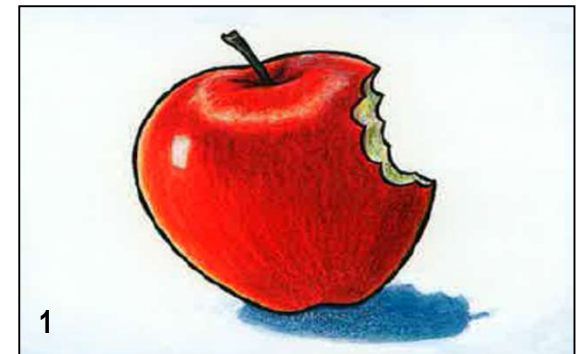
3 Hair

If there is no response to any of the items above, move on to Part 5.

For more detailed information, refer to Page 16 of the Examiner's Manual

<p>Description:</p>	<p>Using the Cue Picture Book, students are asked to identify the object and answer questions related to the object. What is it? What is it used for?</p>
<p>Examples:</p>	 
<p>Scoring:</p>	<p>Using the student answer sheet, fill in the circle for correct responses</p>

● ● ● Part 2: Art Show Picture Prompts





Part 3: Say What You Hear



Oral Language Component Form C

Test Examiner: Fill in the circles for correct responses.

Part 1 Simon Says

SAY We're going to play a game called Simon Says. Simon is someone who tells us what to do. You do exactly what Simon says.

→ Give the first practice prompt or start the audio cassette at Part 1 Simon Says. All the item prompts are on the tape.

An item is correct if the student follows the instructions given in the prompts, as follows:

Practice 1 Simon says look up.

Practice 2 Simon says look down.

1 Simon says touch your ear.
 2 Simon says point to the door.
 3 Simon says lift one foot.

If there is no response to any of the items above, move on to Part 2.

4 Simon says open your hand.
 5 Simon says pick up the paper.
 6 Simon says turn the paper over.
 7 Simon says put one hand on top of the other.
 8 Simon says knock on the table.
 9 Simon says point to the middle of the paper.
 10 Simon says put your feet together.

Number of items correct _____
No Response

Part 2 Art Show

CUE

→ Open the Cue Picture Book to Part 2. Point to each item, beginning with the first practice item.

SAY What is this? for each item.

Starting with item 5, after eliciting the label:

SAY What can you do with it?

Correct responses are shown below.

Practice 1 Cat, kitty

Practice 2 Dog, doggie, puppy

1 Apple
 2 Frog, toad
 3 Pig, hog, piggy

If there is no response to any of the items above, move on to Part 3.
If there was no response in either Part 1 or Part 2, stop the test.

4 Bee
 5 Book
 6 Read, look at it
 7 Cup
 8 Drink
 9 Knife
 10 Cut out

Part 3 Say What You Hear

SAY Listen to the tape, then say what you hear.

→ Start the audio cassette at Part 3 Say What You Hear.

The response is correct if the underlined structures are repeated exactly as shown below. See the Examiner's Manual (page 18) for examples of correct and incorrect responses.

Practice 1 Good morning.

Practice 2 I'm hungry.

1 Don't forget your coat.
 2 He has three cars.
 3 Who has Jane's pencil?

If there is no response to any of the items above, move on to Part 4.

4 The teacher smiled at me.
 5 The kitten is smaller than the cat.
 6 He did stand up.
 7 She'll make dinner soon.
 8 She is not sorry.
 9 He hurt himself.
 10 My cousin washes the windows.

For more detailed information, refer to:

- Page 17 of the Examiner's Manual

Description: The student repeats what he or she hears.

Examples: Don't forget your coat
The principal looked at me
My cousin washes the windows

Scoring: The response is correct if the underlined structures are repeated exactly as shown in the examiner's manual.

● ● ● Say What You Hear Scoring Examples



- Refer to Page 18 of the Examiner's Manual

Prompt	Structure Tested	Correct Responses	Incorrect Responses
<u>Don't forget</u> your coat.	negative command	<u>Don't forget</u> your coat. <u>Don't forget</u> you coat.	No forget your coat.
The principal <u>looked</u> at me.	past tense	The principal <u>looked</u> at me. The principal <u>looked</u> me.	The principal look me. The principal look at me.
My cousin <u>washes</u> the windows.	Third person singular, present tense	My cousin <u>washes</u> the windows. My cousin <u>washes</u> the floor.	My cousin wash the windows.

Part 4: The Human Body



Oral Language Component Form C

Test Examiner: Fill in the circles for correct responses.

Part 1 Simon Says
SAY We're going to play a game called Simon Says. Simon is someone who tells us what to do. You do exactly what Simon says.
 → Give the first practice prompt or start the audio cassette at Part 1 Simon Says. All the item prompts are on the tape.
 An item is correct if the student follows the instructions given in the prompts, as follows:
Practice 1 Simon says look up.
Practice 2 Simon says look down.
 1 Simon says touch your ear.
 2 Simon says point to the door.
 3 Simon says lift one foot.

Part 2 Art Show
SAY What is this? for each item.
 → Open the Cue Picture Book to Part 2. Point to each item, beginning with the first practice item.
SAY What can you do with it?
 Correct responses are shown below.
Practice 1 Cat, kitty
Practice 2 Dog, doggie, puppy
 1 Apple
 2 Frog, toad
 3 Pig, hog, piggy

Part 3 Say What You Hear
SAY Listen to the tape, then say what you hear.
 → Start the audio cassette at Part 3 Say What You Hear.
 The response is correct if the underlined structures are repeated exactly as shown below. See the Examiner's Manual (page 18) for examples of correct and incorrect responses.
Practice 1 Good morning.
Practice 2 I'm hungry.
 1 Don't forget your coat.
 2 He has three cats.
 3 Who has Jane's pencil?

Part 4 The Human Body
SAY I'll point to a part of the body. You tell me what it's called.
 → Open the Cue Picture Book to Part 4.
 → Point to each item and wait for the student's response.
 The correct responses are shown below.
Practice 1 Eye
Practice 2 Ear
 1 Nose
 2 Throat, neck
 3 Hair
If there is no response to any of the items above, move on to Part 5.
 4 Mouth or lips
 5 Hand
 6 Finger
 7 Arm
 8 Leg

If there is no response to any of the items above, move on to Part 3.
If there was no response in either Part 1 or Part 2, stop the test.
 4 Bee

If there is no response to any of the items above, move on to Part 4.
 4 The teacher smiled at me.
 5 The kitten is smaller than the cat.
 6 He did stand up.

If there is no response to any of the items above, move on to Part 5.

Number of items correct
 No Response

Refer to:

- Page 20 of the Examiner's Manual

Description: Using the Cue Picture Book, students are asked to look at the picture and identify the body part

Examples:



Scoring:

Using the student answer sheet, fill in the circle for correct responses

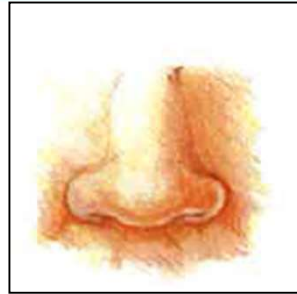
● ● ● Part 4: The Human Body Prompts



p1



p2



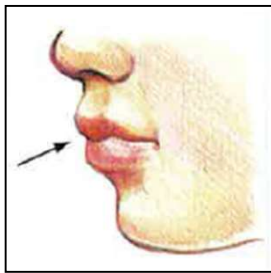
1



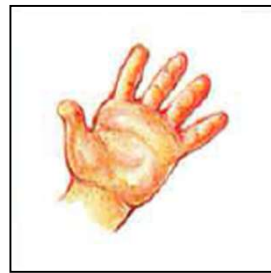
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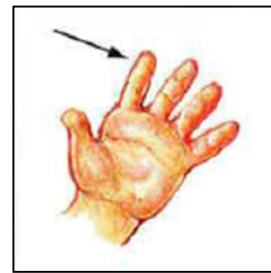
3



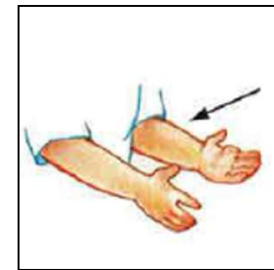
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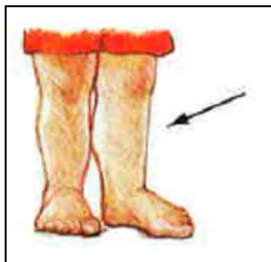
5



6



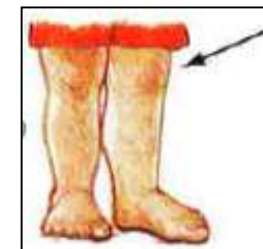
7



8



9



10

● ● ● Part 5: Let's Tell Stories

Refer to:

- Page 21 of the Examiner's Manual

Answer Sheet Form C

Student Name _____ Test Date _____
Teacher Name _____ School _____

Part 5 Let's Tell Stories

CUE

→ Review the Quick Reference Guide for Examiners, page 3, before administering this part.

SAY Now you're going to hear a story. Look at the pictures that go with it. Listen very carefully. When it's done, I want you to tell me what happened.

→ Fill in the circles to indicate the two stories you are going to administer.

Rainstorm
 Bobby and the Shoemaker
 Butterfly

→ Open the Cue Picture Book to Part 5. Begin telling the first story (see the Quick Reference Guide for Examiners, page 4) or start the audio cassette at Part 5 Let's Tell Stories.

→ Point to each drawing as the child listens to the story.

→ After the first story prompt is finished, take out the preLAS®2000 audio cassette and insert the blank "response" cassette. Set the cassette player to "record." Record the student's name and the title of the story.

→ Point to the first drawing.

SAY Now, [student's name], start here and tell me what happened in the story.

Important! Write the response verbatim in the next column AND tape-record the response.

Story #1: _____

Score (No Response) 1 2 3 4 5

Story #2: _____

Score (No Response) 1 2 3 4 5

Important! Write the response verbatim in the next column AND tape-record the response.

If the student is reluctant to retell the story, point to each drawing and ask, "What happened here?" Repeat with each drawing before the student begins to tell the story.

→ If the student cannot or does not tell the story, mark the response as "No Response" and record the response.

→ Repeat the procedure for Story #2.

Important! After administering the stories, compare the student's responses against the tape-recorded responses.

The responses must be scored by the Examiner. Refer to the Examiner's Manual, Appendix B.

For documentation purposes, be sure to transcribe the student answers in the appropriate area on the student answer sheet.

Description:

Using the audio cd, audio files or reading the stories from the Quick Reference Guide, students listen to a story and look at corresponding pictures in the cue picture book. When the story is done the student tells the examiner what happened in the story.

Scoring:

The responses are holistically scored based on the rubric found in the Examiner's Manual

Open Your Handouts and Worksheets packet – Page 2



preLAS and LAS Links
Paper Administration Training
Handouts & Worksheets

26

Table 2
Description of Scoring Levels for Let's Tell Stories

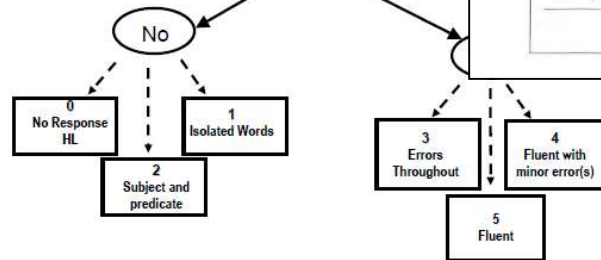
Score	Characteristics of the Story Response
0	<ul style="list-style-type: none"> No response. No response in English. Entire response is in a language other than English.
1	<ul style="list-style-type: none"> Response may be only one word in English. Response may be only isolated words, phrases, or verbal expressions such as "Good morning," or "How are you?" Response has no sentence structure. Response may include some non-English words.
2	<ul style="list-style-type: none"> Response contains at least one sentence. Response is in phrases or simple sentences (with a subject and a predicate) that are difficult to associate with a story line. Response is often full of repetitions and unconnected ideas. Response may include some non-English words.
3	<ul style="list-style-type: none"> Response contains a recognizable story line or string, although detail may be minimal. Response, no matter how skillfully constructed or constructed, contains errors in grammar, syntax, vocabulary, or usage made by proficient speakers of Standard American English. Sentences are longer and more coherent than Score 2. Response may contain many hesitations. Response may include some non-English words.
4	<ul style="list-style-type: none"> Response is a recognizable version of a story in coherent narrative. Sentence construction is usually simple, often a list of vocabulary. Response may include hesitations or digressions that detract from the narrative. Errors made are typical among proficient speakers of English and do not detract from basic fluency. Clauses are often joined by "and," "then," or "and like." Response may include an occasional non-English word.
5	<ul style="list-style-type: none"> Response is fluent, articulate, and elaborated with detail, vocabulary, and complex constructions. Response includes a variety of adverbs and transition words, such as "and after that," "because," "Finally," etc. Response may contain one or two minor errors common to articulate, proficient speakers of Standard American English. Response may include an occasional non-English word.

HOLISTIC SCORING

Scoring: Let's Tell Stories

Use 3 as your anchor score

Does his answer have a storyline? A beginning, middle, and end?



preLAS Speaking Scoring Calibration Practice
Grades preK3 - Kindergarten

Story: RAINSTORM

Students are asked to listen to a story then tell what happened in the story.

#	Sample Response	Score	Prompt
1	It rain. The snail say, "Why it was a rainbow?" (Porque estaba lloviendo.)		
2	One day the snail and the snake went for a walk. Then it was raining and they walk and the snail say, "Why is there a rainbow?" "Because there is rain." And that's the end.		
3	It rained and rainbow come. Sun just drop.		
4	They see a rainbow and they walk and they can look and they head to the wall.		
5	They were walking. There were rain. Then they were rainbow and then they played.		
6	One day they go to play then was a rain coming they, they don't know where to go. They color in a shovel and they said he they saw a colors and they said, "Why does a rainbow on here?" "Because the rain and the sun are both and they make a rainbow."		

Story: BOBBY AND THE SHOEMAKER

Students are asked to listen to a story then tell what happened in the story.

#	Sample Response	Score	Prompt
1	Black shoe, blue, red. Good morning. Thank you.		
2	Bobby's shoe have a, what? Hole in it. He go to the fake to her to him he help it and he fix the shoe and he was very happy he help him clean his house. He fix his shoe. He was very happy.		
3	One day is boy, oh is my shoes. And Bobby, "No, I can't do it to you." Bobby in house is clean-up time and Bobby, is your shoes good, Bobby.		
4	One day Bobby sat. He looked on his shoe was a hole in it, so he go to the fixer and he say, "I don't have time to..." I forgot. He say, "I can help you do my shoe." Then when it was lunchtime he look on his shoe was brand new and was the same when he have.		
5	I am holding my shoes. I'm gonna help you.		
6	One day when Bobby woke up, he said, "Oh, oh, I have a hole in my shoe." So Bobby went to the shoemaker and the shoemaker said, "I can't help you now." So Bobby went home and he had to clean, and then after dinner his shoe was fit.		

Table 2
Description of Scoring Levels for Let's Tell Stories

Score	Characteristics of the Story Response
0	<ul style="list-style-type: none"> No response. No response in English. Entire response is in a language other than English.
1	<ul style="list-style-type: none"> Response may be only one word in English. Response may be only isolated words, phrases, or verbal expressions such as "Good morning" or "How are you?" Response has no sentence structure. Response may include some non-English words.
2	<ul style="list-style-type: none"> Response contains at least one sentence. Response is in phrases or simple sentences (with a subject and a predicate) that are difficult to associate with a story line. Response is often full of repetitions and unconnected ideas. Response may include some non-English words.
3	<ul style="list-style-type: none"> Response contains a recognizable story line or string of connected thoughts, although detail may be minimal. Response, no matter how skillfully constructed or complete in detail, contains errors in grammar, syntax, vocabulary, or usage not likely to be made by proficient speakers of Standard American English. (See endnote 2.) Sentences are longer and more coherent than Score 2 responses. Response may contain many hesitations. Response may include some non-English words.
4	<ul style="list-style-type: none"> Response is a recognizable version of a story in coherent, fluent sentences. Sentence construction is usually simple, often a list of events told in plain vocabulary. Response may include hesitations or digressions that do not impede the narrative. Errors made are typical among proficient speakers of Standard American English and do not detract from basic fluency. Clauses are often joined by "and," "then," or "and then." Response may include an occasional non-English word.
5	<ul style="list-style-type: none"> Response is fluent, articulate, and elaborated with detailed sequence, vivid vocabulary, and complex constructions. Response includes a variety of adverbs and transitional signals ("First," "So then," "and after that," "because," "Finally," etc.). Response may contain one or two minor errors commonly heard in speech of articulate, proficient speakers of Standard American English. Response may include an occasional non-English word.

"I don't know"

Isolated Words

a subject and a predicate

Fluent

Is there a storyline?

yes = 3, 4 or 5

no = 2, 1, or 0

Are there errors throughout?

Yes = 3

No = 4 or 5



● ● ● Speaker Notes – Scoring: Let's Tell Stories



Use 3 as your anchor score

Does his answer have a storyline? A beginning, middle and end?

No

0

No Response
HL

1

Isolated Words
or "I don't know"

2

Subject and
predicate

Yes

3

Errors
Throughout

4

Fluent with
minor error(s)

5

Fluent

● ● ● Let's Tell Stories Scoring Practice



Story: RAINSTORM

Students are asked to listen to a story then tell what happened in the story.

#	Sample Response	Score	Prompt
1	It rain. The snail say, "Why it was a rainbow?" (Porque estaba lloviendo.)		<p><i>Rainstorm</i></p> <p>.....</p>
2	One day the snail and the snake went for a walk. Then it was raining and they walk and the snail say, "Why is there a rainbow?" "Because there is rain." And that's the end.		
3	It rained and rainbow come. Sun just drop.		
4	They see a rainbow and they walk and they can look and they head to the wall.		
5	They were walking...There were rain...Then they were rainbow and then they played.		
6	One day they go to play then was a rain coming they, they don't know where to go. They color in a shovel and they said he they saw a colors and they said, "Why does a rainbow on here?" "Because the rain and the sun are both and they make a rainbow."		



Training Part 3: Tabulating, Reporting and Interpreting the preLAS Scores



● ● ● Scores Used to Determine Proficiency



- The preLAS reports in 5 proficiency levels.
- The chart below provides the scores, that per State and Federal Guidelines, are used to determine proficiency for preK3, preK4 and Kindergarten students:

Per State and Federal Guidelines	
preK3, preK4, Kindergarten	<ul style="list-style-type: none"> • If a student receives a 1, 2 or 3 Oral Language proficiency level, they are to be classified as an English learner. • If a student receives a 4 or 5 Oral Language proficiency level – they are to be considered Fluent - not to be identified as an English learner.

FOR HAND-SCORING ONLY:	
<i>Oral Language</i>	<i># correct</i>
Simon Says	_____ × 2 = _____
Art Show	_____ × 1 = _____
Say What	_____ × 2 = _____
Human Body	_____ × 1 = _____
Story #1 score	_____ × 4 = _____
Story #2 score	_____ × 4 = _____
Oral Language Total = Level	_____ = <input style="background-color: yellow;" type="text"/>
Pre-Literacy Total = Level	_____ = <input type="text"/>



STUDENT NAME
Last: _____ First: _____ M.I.: _____

STUDENT NUMBER
0 0 0 0 0 0 0 0 0 0
1 1 1 1 1 1 1 1 1 1
2 2 2 2 2 2 2 2 2 2
3 3 3 3 3 3 3 3 3 3
4 4 4 4 4 4 4 4 4 4
5 5 5 5 5 5 5 5 5 5
6 6 6 6 6 6 6 6 6 6
7 7 7 7 7 7 7 7 7 7
8 8 8 8 8 8 8 8 8 8
9 9 9 9 9 9 9 9 9 9

BIRTH DATE
MO: DAY: YEAR:
0 0 0 0 0 0 0 0
1 1 1 1 1 1 1 1
2 2 2 2 2 2 2 2
3 3 3 3 3 3 3 3
4 4 4 4 4 4 4 4
5 5 5 5 5 5 5 5
6 6 6 6 6 6 6 6
7 7 7 7 7 7 7 7
8 8 8 8 8 8 8 8
9 9 9 9 9 9 9 9

HOME LANGUAGE
 Arabic
 English
 Japanese
 Lao/Hmong
 Mandarin/Cantonese
 Native American
 Spanish
 Tagalog/Ilocano
 Vietnamese
 Other (specify) _____

TEST DATE
MO: DAY: YEAR:
0 0 0 0 0 0 0 0
1 1 1 1 1 1 1 1
2 2 2 2 2 2 2 2
3 3 3 3 3 3 3 3
4 4 4 4 4 4 4 4
5 5 5 5 5 5 5 5
6 6 6 6 6 6 6 6
7 7 7 7 7 7 7 7
8 8 8 8 8 8 8 8
9 9 9 9 9 9 9 9

FOR HAND-SCORING ONLY:

Oral Language	# correct	
Simon Says	_____	$\times 2 =$ _____
Art Show*	_____	$\times 1 =$ _____
Say What	_____	$\times 2 =$ _____
Human Body	_____	$\times 1 =$ _____
Story #1 score	_____	$\times 4 =$ _____
Story #2 score	_____	$\times 4 =$ _____
Oral Language Total = Level	_____	= _____
Pre-Literacy Total = Level	_____	= _____

Examiner _____
Teacher _____
School _____
District _____

CUT-OFF LEVELS AND INTERPRETATION OF SCORES

Total Score (3- and 4-year-olds)	Total Score (5- and 6-year-olds)	Proficiency Level	Interpretation of Numerical Levels*
0-56	0-51	1	NES
57-66	52-71	2	LES
67-76	72-81	3	LES
77-86	82-91	4	FES
87-100	92-100	5	FES

Grade
 Pre-K
 K
 1
 2
 3
 4
 5

Gender
 F
 M

PROGRAM
 Bilingual
 English Language Development
 ESL
 Mainstream
 Two-Way
 Other (specify) _____

School Code _____
Teacher Code _____

Answer Sheet—English Form C

preLAS2000

Pre-Literacy Component (5- and 6-year-olds)

Total Score	Proficiency Level	Interpretation
N/A 0-59	1	Low
N/A 60-79	2	Mid-level
N/A 80-100	3	High

*NES = Non-English Speaker; LES = Limited English Speaker; FES = Fluent English Speaker

Step 1: transfer the number correct from each section of the test to the front of the answer document. Do the math and calculate the total(s).

- Step 2: using the Cut-Off Levels and Interpretation of Scores, the examiner finds the Total Score range.
- Step 3: The examiner then finds the corresponding Age Range column: 3- and 4 year olds or 5 year olds.
- Step 4: Find the total score in the range of scores, once found, look to the right of the range to find the corresponding proficiency level.

FOR HAND-SCORING ONLY:

Oral Language	# correct		
Simon Says	<u>3</u>	× 2 =	<u>6</u>
Art Show	<u>2</u>	× 1 =	<u>2</u>
Say What	<u>1</u>	× 2 =	<u>2</u>
Human Body	<u>4</u>	× 1 =	<u>4</u>
Story #1 score	<u>2</u>	× 4 =	<u>8</u>
Story #2 score	<u>1</u>	× 4 =	<u>4</u>
Oral Language Total = Level			26 = 1



Example, if a 4 year old received a total score of 26:

- find 26 in the range of 0-56,
- look to the proficiency level column to the right to find that the range is a Proficiency Level 1,
- write “1” in the corresponding Oral Language Level box.

CUT-OFF LEVELS AND INTERPRETATION OF SCORES			
Total Score (3- and 4-year-olds)	Total Score (5- and 6-year-olds)	Proficiency Level	Interpretation of Numerical Levels*
Oral Language Component			
0-56	0-56	1	NES
57-66	62-71	2	LES
67-76	72-81	3	LES
77-86	82-91	4	FES
87-100	92-100	5	FES
Pre-Literacy Component (5- and 6-year-olds)			
N/A	0-59	1	Low
N/A	60-79	2	Mid-level
N/A	80-100	3	High

*NES = Non-English Speaker; LES = Limited English Speaker; FES = Fluent English Speaker

● ● ● Scores Used to Determine Proficiency



- As a reminder, for preLAS (preK3, preK4 and Kindergarten):

Per State and Federal Guidelines	
preK3, preK4, Kindergarten	<ul style="list-style-type: none">• If a student receives a 1, 2 or 3 Oral Language proficiency level, they are to be classified as an English learner.• If a student receives a 4 or 5 Oral Language proficiency level – they are to be considered Fluent - not to be identified as an English learner.

● ● ● preLAS pre-Literacy Component



The pre-literacy component is available on the back of the test and is an optional component, but it **DOES NOT FACTOR INTO ENGLISH LEARNER IDENTIFICATION**

Pre-Literacy Component Form C

SAY [Read each prompt below.]

- Fill in the bubble for each correct response.
- Items 1-25: Correct responses are shown below. Responses must be in English.
- Items 26-30 are administered according to the instructions on the Quick Reference Guide for Examiners, page 3.
- Score responses according to guidelines shown on page 39 of the Examiner's Manual.

SAY Here's another fun game.

Beginning with the practice item (letter "A"), point to each numbered item on the Game Board.

Prompt	Correct Response	Pre-Literacy Subtests					No Response	Not Administered
		Letters	Num- bers	Col- ors	Shap- es & Space	Read- ing		
P1: What letter is this?	A							
1: What letter is this?	S	<input type="checkbox"/>						
2: What shape is this?	Triangle				<input type="checkbox"/>			
3: How many ducks are there?	4		<input type="checkbox"/>					
4: What letter is this?	D	<input type="checkbox"/>						
5: What letter is this?	U	<input type="checkbox"/>						
6: What is this word?	Cat							
7: What shape is this?	Square				<input type="checkbox"/>			
8: What is this word?	Go							
9: What shape is this?	Circle, round				<input type="checkbox"/>			
10: What color is this?	Purple			<input type="checkbox"/>				
11: What letter is this?	I	<input type="checkbox"/>						
12: Look at the butterfly. What color is the biggest one?	Red			<input type="checkbox"/>				
13: What number is this?	1							
14: What is this word?	See							
15: What letter is this?	e	<input type="checkbox"/>						
16: What color is this (point to background on sign)?	Green							
17: What is this word?	If							
18: What number is this?	3		<input type="checkbox"/>					
19: What is this word?	Go							
20: What color is the sign?	White			<input type="checkbox"/>				
21: How many oops are there?	2							
22: How many monkeys are there?	5		<input type="checkbox"/>					
23: Point to the monkey that is on top of the washstand.	Point correctly							
24: This is an arrow. What does it mean?	Go ahead, go that way							
25: What color is the arrow?	Yellow			<input type="checkbox"/>				
26-30 See Guide Reference Guide, page 3.								

Hand-writing strip:
Sum column for Pre-Literacy Subtests

Multiply: $\times 3$ $\times 3$ $\times 3$ $\times 3$ $\times 4$ $\times 4$

Sum Totals for Pre-Literacy Total Score

Maximum Possible Score: 12 15 15 15 20 20

Total Score and Level

Total Score	Level	Interpretation
0-59	1	Low
60-79	2	Mid-level
80-100	3	High

Pre-Lit. Total Pre-Lit. Level

