

PLANNING  
ENGINEERING  
PROGRAM MANAGEMENT

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<b>Project No.:</b>	170-10792-000		<b>Routing</b>
<b>Project:</b>	Goose Creek Consolidated ISD 2013 Bond Program Management		
<b>Client:</b>	Goose Creek Consolidated ISD (GCCISD)		
<b>Conference Time, Date:</b>	4:00 pm, October 26, 2017		
<b>Conference Location:</b>	Transportation Center 2102 e. Archer Rd Baytown, TX 77521		
<b>Attendees:</b>	<b>Committee Members</b>	<b>District</b>	<b>Out of District</b>
	Daryl Fontenot	Matt Flood	Erwin Enojado / LAN
	Michael Beard	Brenda Garcia	Terry Musgrove / LAN
	Chet Thiess	Kathy VanDerBeek	Clem Medina / LAN
	Ronnie Hotchkiss	Bruce Riggs	John Carey / LAN
		Ray Brown	Chiffon Walker / LAN
		Tom Ortman	Downen Sims / LAN
		Carl Burg	
		Margie Grimes	
		Matt Flood	
		Mr. Randal O'Brien	
		Abel Narvaez	

<b>Purpose:</b>	CBAC Meeting – The purpose of the meeting was to update the Citizens Bond Advisory Committee (CBAC) on the status of the renovations, repairs and new construction projects funded through the 2013 Bond Program.

<b>Welcome</b>	
1. The CBAC members were taken for a tour of the newly completed Transportation Center at 4:00pm. Afterwards, the meeting started at 4:19pm.	
<b>Technology Progress</b>	
1. Mr. Matt Flood provide an overview of the technology bond projects as well as a status report of damaged equipment at Green Center due to Hurricane Harvey.	
<ul style="list-style-type: none"> <li>- Finishing phase 1 of the HVAC replacements for the MDF rooms and starting phase 2.</li> <li>- Prepping/Cleaning the iPad for the high school. November 6<sup>th</sup> we will be hitting the smaller campuses and the 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> will move on to the bigger campuses.</li> <li>- About 6,000 items got wet, a third-party company is evaluating the equipment.</li> <li>- The insurance policy will cover the cost to replace the damaged equipment.</li> <li>- Equipment was stored in totes and were stacked 4 totes high. The highest stacked totes were salvaged and the rest were left for the insurance to evaluate.</li> <li>- It is estimated to cost \$95,000 to go through the 6,000 items that were wet and determine whether it was good or bad.</li> </ul>	
<b>Completed Projects</b>	
1. Mr. Clem Medina provided an overview of the completed projects	
<ul style="list-style-type: none"> <li>- Transportation Center, staff will start moving in over the Thanksgiving Break.</li> </ul>	

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- The remainder of the unpaved parking lot that is being used at Stallworth Stadium will be completed under a separate project altogether, however not under the 2013 bond program.
- Construction Progress**
1. Mr. Medina provided an overview of the completed projects
    - A. Emergency Lighting and lighting controls is at 99 % complete.
      - The contractor is working on the punchlist generated by the architect and the district
    - B. Sterling HS Cafeteria is at 78 % complete.
      - Overhead HVAC system is complete
      - Flushing of Chiller lines is complete
      - Exterior façade is complete, window and glazing system is starting to go in.
      - Looking ahead, Bartlett Cocke anticipates installing Kitchen equipment mid-November, installing tile, and rubber flooring in the kitchen and Dining room respectively, and start painting the interior rooms in mid – November as well.
      - The district is working with a furniture vendor on purchasing the cafeteria dining room tables
      - The project is still on track to meet the December deadline.
    - C. Carpet is at 95 % complete.
      - The only rooms that are remaining are a few closets in the Administration Building and rooms at the FMC building.
      - Project will be complete within the next few weeks
    - D. MEP 4 is at 71 % complete.
      - Installing new light Pole fixtures at Point Alternative Centers and FMC Building
      - Near completion of installing the new AHU in the FMC building
      - New gas line is complete at the FMC building
      - Installing a new generator at Lee HS for emergency power
    - E. Ag Building is at 23 % complete.
      - The contractor is cleaning out the grade beam trenches that got mud in them due to last week's showers
      - Cow Barn is erected and metal siding is being applied
      - Electrical and plumbing rough-in are complete
      - Started pouring concrete for the grade beams at Hog Barn, Sheep, goat barn, and show area.
      - Structural steel has been delivered
      - 50% of the site paving has been poured
      - Looking ahead, Pepper Lawson expects to have erecting structural steel for the Hog Barn, Sheep and Goat Barn and Show area by the end of November. Metal siding to follow
      - Still on track to make our April deadline
    - F. FCA Renovations is at 98 % complete. Remaining items are:
      - Storefront system at Hopper and Crockett are being installed
      - Fiberglass doors at Sterling HS are being installed
      - Work will be complete on nights and weeks as well as holidays.
    - G. Technology Center is at 16 % complete.
      - Perimeter grade beams complete
      - Pouring of the foundation started on Wednesday
      - Electrical and plumbing rough-in are complete
      - Coordination meeting for boring of water and sewer lines under Main St was conducted, contractor to set date to start the work
      - Looking ahead, Durotech is planning to start laying masonry walls with the next few weeks, structural steel to be delivered mid- November, and site paving will start in November

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- Still on track to make our summer deadline

**Design**

1. There are no projects in the design phase

**Planning**

1. The District is in a holding pattern with Green Center and Lee Drive Transportation and we will continue to show them in the planning phase. If no action is taken with either of the projects, the allocated funds will go back into the bond budget. The BOT will be presented with recommendations on for the future use of Green Center and the District has reached out to different entities within Baytown to see if there is any interest on selling or swapping land.

**Project Groupings**

1. Mr. Medina provided an overview of the projects groupings
  - Bond Program Budget is showing an estimated \$3.6 million in savings.
  - Overall Bond Program is at 95% complete.
  - District is open to the concept of accelerating the construction schedule for Technology Center.

**Master Schedule**

1. Mr. Medina provided an overview of the Master Schedule
  - All of the projects are on track and are on schedule for summer 2018 completion.
  - District is open to the concept of accelerating the construction schedule for Technology Center.

Mr. Fontenot asked if there is any disposition on the Lee Drive property. Mr. O'Brien responded that he visited with Lee College and City of Baytown and neither had interest in it and we would be interested in a land swap as well.

**Follow Up Items**

1. Mr. Fontenot stated the next meeting will be December 07, 2017 at 4pm. There being no further questions or discussions, the meeting was adjourned.