

Lee High School Campus Improvement Plan

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Reviewers:

Strategic Objective/Goal 1:	Lee High School will increase student achievement by providing rigorous learning opportunities and curricula that meets students' needs for achieving exemplary academic and post-secondary success.						
Performance Objective 1:	Through rigorous instruction and timely interventions, we will increase our Level II performance to the following: Algebra I-80% (increase in 5 pts); Biology-95% (increase in 4 pts); Reading/Writing I-65% (increase in 5 pts); Reading/Writing II-60% (increase in 5 pts); and US History 93% (increase in 5 pts)						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Professional learning; best practice instructional strategies	Provide professional learning to faculty members throughout the year on WICOR strategies, with a heavy emphasis on the reading-writing connection to learning.						
	Bolinger, Matt; Logan, Kayla; Bouillion, Kurt; Galloway, Margaret; Burr, Sherry; James, Amanda; Gagneux; King, Debora	All students and teachers	8/18/2014	6/5/2015	Calendar of training (Thursday mornings); \$2,000 in SCE funds for supplies and ring binders for training; department leads for the reading/writing strategies	the use of strategies to promote critical thinking; frequent monitoring of strategies; lesson plan reviews; student samples collected and analyzed	Walkthroughs; training agendas; increase in student scores; student samples of reading and writing assignments; department meetings
Interventions	At risk and/or struggling students will be placed in "small group instruction" classes and intervention courses to improve performance on learning and testing performance.						
	Bolinger, Matt	Identified students who scored below expectations on TAKS or EOC exams.	8/18/2014	6/5/2015	\$8,000 in SCE funds for EOC supplies related to the small group courses; \$3,000 for technology-based EOC interventions	CBA and benchmark data; grades; walkthroughs	Student schedules; master schedule; increase in grades; increase in EOC scores

Interventions	We will continue to implement an after school tutorial program which targets students who are at risk of failing classes or the EOC exams.						
Interventions	Bolinger, Matt; Logan, Kayla	Students at risk of failing EOC exams or classes	8/25/2014	6/5/2015	\$11,450 in SCE funds for payroll, bus transportation, and materials	Monitoring of student grades and test scores	Tutorial logs; sign in sheets; increase in EOC scores.
Professional learning; best practice instructional strategies	Schedule students in need of retaking and passing their EOC exams into small group EOC Preparation courses.						
	admin, admin; Counselor, ; Galloway, Margaret; Bouillion, Kurt; James, Amanda Gagneux; Burr, Sherry	10th and 11th grade students needing to pass one or more EOC from the previous year.	8/25/2014	6/5/2015	\$6,000 in SCE funds for intervention and test prep resources; \$6,000 for contracted tutors (retired teachers) to help support students before testing.	Increase in retest passing percentages for fall and spring EOC administration	Walkthroughs and monitoring of interventions; formative assessment data
Interventions	Teachers will participate in professional learning on reading and writing strategies, led by a qualified reading/writing specialist.						
	admin, admin	SPED, LEP, Student Groups	8/25/2014	4/3/2015	\$4,000 in SCE funds for contracted trainers and consultants to work with our faculty on reading/writing strategies	Student performance on CBA, benchmark and EOC scores	Training agendas, walk-throughs, department meetings, implementation of learned strategies
	We will continue to implement a targeted writing initiative for at risk students, which includes a creative writing class for at risk freshmen, ongoing collaboration between English and Social Studies teachers (WRISS: Writing and Reading in Social Studies), and a school-wide writing lab.						
	Bolinger, Matt; Phillips, Veronica Johnson; Mokhtari, Abdulkader; Logan, Kayla; Bouillion, Kurt	At risk students for creative writing; all students, including Pre-AP and AP students, for the writing lab	8/25/2014	6/5/2015	\$2,000 in SCE funds for the creative writing class (supplies, resources); \$15,000 in HS Allotment funds for the writing lab (computers, furniture, resources and materials)	walkthroughs; writing performance on CBAs, benchmarks, and EOC performance.	Continual walkthroughs; lesson plans; sign in sheets for the writing lab

Performance Objective 2:	100% of seniors at Lee High School will be accepted to a two-year college, technical school, four-year college or military branch of service.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
College/Career Readiness	100% of seniors at Lee High School will complete an online college application						
	Olin, Kristen; Guillory, Jennifer; Segura, Lisa; Stevenson, Stephanie	All seniors	8/25/2014	2/27/2015	Computer lab/access for all seniors; ApplyTexas access for all seniors; lesson plan for strategy from English IV team	Completion of lesson and activity; percentages documented in computer system	Online reports of seniors applying to a college, technical school or university.
College/Career Readiness	Continue to increase the percentage of students taking Dual Credit and Advanced Placement classes at Lee High School.						
	Bolinger, Matt; Guillory, Jennifer; Counselor,	Primarily juniors and seniors	8/25/2014	6/5/2015	\$20,000 to pay for Dual Credit tuition; advertising; meeting agendas for dual credit/AP offerings; GC Pass funding for TSIA testing; Lee College liaison for dual credit enrollment process; District assistance in the parent and student meetings	Dual Credit/AP course offering report; Dual Credit/AP student enrollment	Dual Credit/AP course offerings report; Dual credit/AP student enrollment numbers
College/Career Readiness	Increase AP performance in 2014-2015 (from 15% of all students making 3s or higher to 25%)						
	Bolinger, Matt; Lynd, Gregory	AP Students	8/25/2014	6/5/2015	\$1,000 of HS Allotment funds for AP Prep clinic at Lee; \$4,000 of HS Allotment funds for AP training during the summer; \$2,600 of HS Allotment for the AVID/Rice College Readiness grant; \$1,500 in HS Allotment for AP Summer Camp	Walkthroughs in AP classes; AP performance monitoring	AP meetings; clear guidelines for goals and expectations with AP team

College/Career Readiness	All students, especially juniors and seniors, will utilize the College/Career center to complete a comprehensive individualized post secondary plan.						
	Bolinger, Matt; Guillory, Jennifer; Counselor,	All students with an emphasis on juniors and seniors	8/25/2014	6/5/2015	GC Pass funds to provide advising and testing from Lee College; Naviance licenses and training	Student report of College/Career Center usage each grading period; scheduled lessons/activities in the College/Career for juniors and seniors; face to face meetings with all 11th and 12th graders; Naviance activities for all students	Reports for Naviance; agendas; lesson plans and advisory lessons
College/Career Readiness	All juniors and seniors at Lee High School will take at least one college preparation/entrance exams (ACT, SAT, PSAT, TSIA).						
	Holden, Natasha; Bolinger, Matt; Guillory, Jennifer; Counselor,	11th and 12th graders	8/25/2014	6/5/2015	Supplemental funds (\$1,800 from High School Allotment and additional funds from GC Pass grant) for exams; advertising; meetings for promoting and explaining exams	Monthly monitoring of college readiness assessments; assistance in registering students for exams	SAT, PSAT, ACT, TSIA reports
College/Career Readiness	Lee High School will increase the number of students who are served in AVID.						
	Phillips, Veronica Johnson; Bolinger, Matt	All students who meet the AVID profile	8/25/2014	6/5/2015	Advertisement; AVID funding for college visits, tutors, and curriculum (\$45,000 in High School Allotment for AVID Summer Institute, AVID tutors, supplies, college visits, and program costs)	Fall and Spring recruitment; periodic evaluation of AVID enrollment; regular AVID site team meetings discussing enrollment and AVID performance	Percentage of students taking the AVID elective class; percentage of students who are in AVID three or more years (retention); opportunities for AVID site team members to connect or interact with AVID students

Performance Objective 3:	Lee High School will increase the percentage of students meeting Level III (advanced performance) to the following: English I-5% (from 2.3%); English II-5% (from 1%); Algebra I-6% (from 2.9%); Biology-12% (from 7%); US History-13% (from 8%).						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Level III/Advanced Performance	Level III performance on CBAs and benchmarks will be monitored and reviewed with the faculty.						
	Bolinger, Matt; Holden, Natasha; Bouillion, Kurt; Burr, Sherry; Galloway, Margaret; James, Amanda Gagneux	Teachers, students taking EOC exams	8/25/2014	6/5/2015	Eduphoria Aware to run data and create charts;	Monitor Level III performance on CBAs and benchmarks in Eduphoria; review Level III performances in each subject from the previous two years	Sign in sheets and agendas from meetings; content specialist meetings with Level III performance on agenda
Level III/Advanced Performance	All Lee High School faculty will regularly use WICOR strategies and technology integration in order to increase the rigor of their lessons.						
	Bolinger, Matt; admin, admin; Burr, Sherry; James, Amanda Gagneux; Galloway, Margaret; Bouillion, Kurt	All students	8/18/2014	6/5/2015	iPads for all students (District funds); Smart boards for core teachers (District funds); WICOR binders and training (previously listed in another objective).	increase in EOC scores and Level III performances on CBAs, benchmarks, AP exams and EOC exams	Agendas, sign in sheets for professional learning, consistent training opportunities for all faculty members in WICOR and technology strategies-training will occur throughout the year in faculty meetings and departments
Performance Objective 4:	Lee High School will increase the number of System Safeguards that are met by closely monitoring targeted student groups.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion

Closing the achievement gap	At risk students will be targeted for a peer to peer mentor program (Gander Generation).						
	Yarbrough, Lori; Counselor,	Students who are at risk, in targeted system safeguard groups	9/1/2014	6/5/2015	\$2000 in SCE funds for folders, data sheets, and program needs	Folder audits each grading period; completed progress sheets; completed intervention plans for each student; advisory lessons and activities for students in mentor program	Lessons, meeting agendas, sign in sheets
Closing the Achievement Gap	We will continue our LEP monitoring system with our SIOP teachers and ESL aide .Certain LEP students will be placed in an elective reading class for additional support.						
	Holden, Natasha; Hockless, Nancy; Bethel, Mary	Limited English Proficient students	9/1/2014	6/5/2015	\$1,000 in SCE funds for the reading elective class; SIOP meetings; materials for interventions and data collection	SIOP progress meetings; progress audits	TELPAS scores, observations of SIOP strategies, responsible student checklist completed
Closing the Achievement Gap	We will continue our Special Education monitoring system by ensuring that teachers are closely monitoring their responsible students and are regularly using co-teach strategies in the classroom.						
	Holden, Natasha	Special Education	8/25/2014	6/5/2015	Materials and supplies for documents and data collection; instructional resources and supplies for small groups, co-teach training, and scheduling of SPED students in small group classes.	Student checks during advisory class; SPED progress meetings with department	Completed SPED paperwork; completed "failure" ARDs; campus audits for student progress monitoring documents; continual analysis and review of SPED performance on CBAs, benchmarks, and EOC exams.
Strategic Objective/Goal 2:	Lee High School will provide a well balanced and appropriate curriculum to all students.						
Performance Objective 1:	Lee High School will continue to implement structures in order to actively monitor classroom instruction and student progress.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion

Monitoring student progress, instruction, and assessment	Administrators will follow a scheduled walkthrough program requiring five observations each week.						
	Bolinger, Matt	All students and teachers	8/25/2014	6/5/2015	Eduphoria PDAS; iPads	Periodic review and analysis of walkthrough data	Charts from walkthrough data; presentations to faculty regarding walkthroughs
Monitoring student grades and progress	All teachers will follow the GCCISD grading policy. A grade monitoring system will be implemented to ensure that all teachers are entering the correct amount of grades in a timely manner.						
	Bolinger, Matt; Lopez, Carmen; Lynd, Gregory	All students and teachers	8/25/2014	6/5/2015	TEAMS reports	Monitoring reports from TEAMS; data collection each grading period	Grading period reports indicating few/none instances of neglect (fewer than 5% of teachers out of compliance)
Monitoring student grades and progress	Counselors and teachers will help increase the passing rates by monitoring failing grades and student absences. Counselors will meet with struggling students individually and coordinate an action plan for student success.						
	Counselor, ; Assistant Principal,	Students at risk of failing classes	8/25/2014	6/5/2015	Time for conferences; supplies for action plans and interventions	Periodic monitoring of failure reports by grade level; periodic review of counselor portfolios	Reduction in the number of students failing one or more classes; increase in the passing and attendance rates; counselor portfolios
Data collection and monitoring	EOC tested areas will evaluate common assessment data in level meetings at least once a grading period; teams will follow a data analysis protocol in order to identify strengths, weaknesses, next steps and future goals.						
	Bolinger, Matt; Burr, Sherry; Galloway, Margaret; Bouillion, Kurt; James, Amanda Gagneux; admin, admin	All students, especially student groups at risk of performing below the campus or district average	8/25/2014	6/5/2015	Supplies for the data room; time to complete analysis on Thursday mornings	Completion of data charts; follow up and monitoring of "next steps" and future goals.	Student group scores; increase in identified strategies or focus; increase in scores; meaningful action plans based on data

Performance Objective 2:	Subject level teams will collaborate on a regular basis to ensure they are effectively planning their lessons.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Collaborative Planning	Level leaders will create and follow a planning schedule with their teams.						
	Bolinger, Matt; Assistant Principal,	All teachers on level teams	8/25/2014	6/5/2015	Planning document; scheduled planning dates/chart; \$7,200 in HS Allotment for curriculum training and planning during the summer.	Lesson plans; planning calendars; planning reflections	Lesson plans; planning calendars; planning reflections
Collaborative Planning	Teachers will collaboratively plan, implement and reflect on lessons which have been designed by their team.						
	Bolinger, Matt	All students	8/18/2014	6/5/2015	Weekly scheduled planning times; training on lesson development; EOC teachers will be provided with a common conference period	Completed and submitted weekly lesson plans; walkthroughs and monitoring of team lessons	Completed and submitted weekly lesson plans; walkthroughs and monitoring of team lessons
Performance Objective 3:	We will continue to implement structures that ensure the GCCISD curriculum is being effectively taught at Lee High School.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Curriculum Implementation	All teachers will display daily content and language objectives in their classrooms, which align to the GCCISD curriculum. Teachers will be highly encouraged to use an essential question to guide their daily lessons.						
	Bolinger, Matt	All teachers	8/25/2014	6/5/2015	Guidelines for writing content and language objectives; training on how to write content and language objectives; training on the importance of writing and leading with essential questions.	Walkthroughs focusing on the quality and use of objectives	Walkthrough data; lesson plans

Curriculum Implementation	All teachers will provide lesson plans at the beginning of each week, which align to the District's curriculum guides.						
	Bolinger, Matt; Lynd, Gregory; Assistant Principal,	All students	8/25/2014	6/5/2015	Training; Lesson planning template; scheduled weekly planning times	Monitoring of lesson plans; walkthroughs	Implementation of lesson plans; alignment of lessons to District curriculum
Curriculum Implementation	All teachers will regularly implement instructional strategies that increase student engagement and rigor in their classrooms. We will continue to use the WICOR framework to lead this initiative.						
	Bolinger, Matt	All students	8/25/2014	6/5/2015	Teacher WICOR binders (mentioned in Goal #1); time to train faculty per department on WICOR strategies; Department leads for training, including the AVID Site Team	walkthroughs, training agendas, sign in sheets, CBAs, benchmarks, grades, and EOC scores	walkthroughs, training agendas, sign in sheets
Strategic Objective/Goal 3:	Lee High School through enhanced and dropout prevention efforts, all students will remain in school until they obtain a high school diploma.						
Performance Objective 1:	Implement structures at Lee High School that will address common graduation obstacles, including student seat time, credit recovery, and testing remediation.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Attendance/Seat time	Consistently implement our system for tardy students: sweeps will occur at each grade level office, teachers will be assigned to sweep students during the 1st five minutes of conference, and a strict policy of no passes during the first and last 10 minutes of class time will be enforced.						
	Assistant Principal,	All students	8/25/2014	6/5/2015	Software to perform sweeps for all grade level secretaries and APs (mobile sweep machines); Written sweep process to be reviewed with faculty at the beginning of the school year.	Monitor and review the tardy/attendance data each grading period with content specialists, administration and faculty. Monitor the sweep process, including the sweep stations and assigned sweep duties.	Fewer sweeps; more students on time to class; fewer students in the halls during the beginning and end of class

Graduation/Completion	Provide a variety of credit recovery opportunities for students at risk of not graduating, including Odyssey class, attendance recovery, and creative scheduling to meet the needs of at risk students.						
	Counselor, ; Gray, La Tonya; Yarbrough, Lori; Bolinger, Matt	Seniors at risk of not graduating	8/18/2014	6/5/2015	Odyssey licenses and staff; odyssey supplies	Monitoring students with attendance or credit problems.	Graduation rate; credit and attendance data; home visits; conferences
Performance Objective 2:	Continue to implement a process at Lee High School that improves the ability of faculty to monitor student progress, credits, and state testing performance.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Student Monitoring	All core teachers will use Eduphoria Aware in order to understand their student's historical performance on state assessments and be able to monitor academic progress throughout the year.						
	Bolinger, Matt; Assistant Principal,	All students	8/18/2014	6/5/2015	Eduphoria Aware training	Use of reports and data in team, level, and faculty meetings throughout the year; the implementation of timely interventions.	Department meeting minutes; Eduphoria Aware training; completed requirements in data room
Graduation/Completion	An individualized intervention plan will be created for all students at risk of dropping out or not graduating from Lee High School.						
	Counselor, ; Assistant Principal, ; Yarbrough, Lori	Students in the 2015 cohort at risk of not graduating due to attendance, credits or testing	8/25/2014	6/5/2015	Home visits; action plan procedure and protocol with interventions; funds for letters, IRIS calls and other forms of home contact; Student Success Specialist resources and materials; \$1,000 in SCE funds for 504/dyslexia resources	Attendance reports; frequent evaluation of action plans throughout the year	Documented home visits; documented action plans

Strategic Objective/Goal 4:	Lee High School will provide and maintain a safe, positive learning environment.						
Performance Objective 1:	Lee High School faculty will be proactive and consistent in enforcing a positive, structured campus environment.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Discipline and management	All teachers and administrators will follow the campus discipline management process and code of conduct.						
	Lynd, Gregory	All students	8/18/2014	6/5/2015	Training at Back to School orientation; Review 360	Monitoring of discipline data; review of discipline concerns	Discipline referrals by teacher or grade level; discipline policy; Student code of conduct
Discipline and management	All faculty members will be highly visible throughout the year for morning duty, passing periods, sweep duty, and after school duty.						
	Lynd, Gregory; Assistant Principal,	All students	8/26/2013	6/6/2014	Training at Back to School orientation	Frequent monitoring of morning duty, passing periods, sweeps, and after school duty.	Training agenda; sweep policy; duty roster
Emergency Plan	All faculty will be cognizant of the campus and district emergency crisis plans.						
	Lynd, Gregory; Hall, Edwin Neil	All students	8/18/2014	6/5/2015	Training materials; reference guides; printed timeline and checklist of required drills; fire maps	Completion of required drills; effectiveness of required drills	Training agenda; sign in sheet; completion of drills and training
Performance Objective 2:	Lee High School will provide a positive campus atmosphere that reinforces high expectations, promotes school spirit and rewards student accomplishments.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion

Campus Climate/Culture	We will continue to provide campus activities that increase school spirit and pride. Examples include attendance and grade incentives, recognizing student success through display boards (e.g. Senior wall of fame), recognizing teacher accomplishments in faculty meetings, community tailgating events, spirit decorations, college/career readiness and spirit videos for students and parents, and providing opportunities for wearing spirit apparel.						
	Bolinger, Matt; Holland, Kathryn Arlene; Guillory, Jennifer; Counselor,	All students and faculty members	8/25/2014	6/5/2015	Funds for student incentives, teacher rewards; celebrations and display boards; funds for food and drink; (most of these items will be purchased using PIE funds: \$4,000); \$3,300 in High School Allotment for a Macbook Pro with updated video software for the school/community videos.	Completion of events/activities listed	Announcements, flyers, sign in sheets, timeline of events
Discipline and management; Culture/Climate	All teachers and administrators will consistently enforce Gander PRIDE (Prompt and prepared; Respect one another; ID badges on; Dress for success; Electronics in their place).						
	Lynd, Gregory; Bolinger, Matt; Assistant Principal, ; Counselor,	All students	8/18/2014	6/5/2015	Gander PRIDE posters	Frequent monitoring of Gander PRIDE in classrooms	Training at Back to School orientation ; advisory lessons to students
Strategic Objective/Goal 5:	Lee High School will recruit, develop, and retain highly qualified and highly effective personnel.						
Performance Objective 1:	Lee High School will recruit and retain Highly Qualified personnel so that 100% of Lee teachers are highly qualified.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Highly Qualified	Attend job fairs (when applicable) and recruit early from a pool of highly qualified teachers in core academic subjects.						
	Lynd, Gregory	All faculty	7/1/2014	6/30/2015	Personnel contact information	Job fair report	Job fair report
Highly Qualified	Assure all assignments and re-assignments are filled with Highly Qualified staff						
	Lynd, Gregory	All students	8/18/2014	6/5/2015	0	Master Schedule NCLB Audit	Master Schedule NCLB Audit

Highly Qualified	Evaluate campus Teacher Induction Program/Mentorship initiatives and make changes to improve the program efforts to retain teachers.							
	Lynd, Gregory	All students	8/18/2014	6/5/2015	0	Minutes	Minutes	
Performance Objective 2:	Lee High School will ensure that 100% of our teachers receive high-quality professional development each year.							
Area of Need	Action/Strategy							
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion	
Highly Qualified	Assess the staff development needs of those teachers not meeting HQ standards							
	Lynd, Gregory	All students	8/18/2014	6/5/2015	0	Staff development needs assessment	Staff development needs assessment	
Highly Qualified	Develop staff development growth plans (part of HQ intervention plan) for all non-HQ teachers.							
	Lynd, Gregory	All students	8/18/2014	6/5/2015	Title II	Written HQ Intervention Plan completed for each non-HQ teacher	Written HQ Intervention Plan completed for each non-HQ teacher	
Highly Qualified	Conduct mid-year review of teacher staff development hours.							
	Lynd, Gregory	All students	8/18/2014	6/5/2015	0	Staff development report	Staff development report	
Performance Objective 3:	Lee High School will attract and maintain high-quality, Highly Qualified (HQ) teachers.							
Area of Need	Action/Strategy							
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion	
Highly Qualified	Select only HQ teachers from the applicant pool.							
	Lynd, Gregory	All students	8/18/2014	6/5/2015	0	HQ Audit Report	HQ Audit Report	

Highly Qualified	Implement a HQ Teacher Intervention Plan for all non-HQ teachers							
	Lynd, Gregory	All students	8/18/2014	6/5/2015	Title II	Intervention plan on file	Intervention plan submitted to personnel within 6 weeks of hire	
Highly Qualified	Ensure campus personnel decision-makers are available during peak recruiting/hiring times.							
Highly Qualified	Lynd, Gregory	All students	8/18/2014	6/5/2015	0	Staffing assignments	Submission of campus staffing assignments	
Highly Qualified	Terminate teachers who have not met NCLB requirement by the time required to become highly qualified.							
Highly Qualified	Lynd, Gregory	All students	8/18/2014	6/5/2015	0	Teachers who are not HQ in their subject will not be recommended for renewal	HQ roster	
Highly Qualified	Encourage all teachers to become ESL and GT certified.							
	Lynd, Gregory	All students	8/18/2014	6/5/2015	Title II and III	Assess the percentage of teachers with ESL and GT certification.	Campus ESL and GT certification roster	
Strategic Objective/Goal 6:	Lee High School will establish and maintain parental and community partnerships in education to enhance student achievement.							
Performance Objective 1:	Lee High School will provide multiple opportunities for parents to participate in their child's educational career.							
Area of Need	Action/Strategy							
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion	
Student records	Grade level offices will routinely ensure the accuracy of student records and contact information.							
	Assistant Principal,	All students	8/19/2013	7/4/2014	TEAMS; PEIMS; grade level secretaries	Record checks completed by specific deadlines throughout the school year.	Completed record checks; corrected student records	

Parental involvement	Lee High School will host various activities and events for parents, such as grade level meetings, program meetings (AVID, booster club, STEM), college/career readiness meetings, and test prep meetings in order to encourage parents to participate in their student's high school education.						
	Guillory, Jennifer; Assistant Principal, ; Counselor,	All students	8/18/2014	6/5/2015	supplies, event coordination, publicity and advertisement, District personnel	Scheduling and completion of events; parent sign in sheets; IRIS calls and website announcements	Completion and attendance of the following: College night, Career night, Grade level meetings, College Readiness seminars
Communication	Lee High School will continue to communicate to parents using weekly newsletters (Lee Weekly), parent emails, IRIS alerts, website postings and parent conferences/meetings.						
	Clayton, David; Bolinger, Matt; Counselor, ; Assistant Principal,	All students	8/18/2014	6/5/2015	Supplies; email distribution lists; access to IRIS calls	Parent survey; monitoring routine communications (Lee Weekly, IRIS calls, etc)	Completed newsletters, IRIS calls, updated website
Performance Objective 2:	Lee High School will continue to build a "family culture" with our stakeholders through faculty collaboration, family communication, and community partnerships.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Communication	Parent and student meetings will be conducted throughout the year to inform stakeholders about academic strengths, areas of concern, parental support, and student expectations.						
	Bolinger, Matt; Lynd, Gregory; Assistant Principal, ; Counselor,	All students	8/25/2014	6/5/2015	Campus funds for materials	Completion of meetings; evaluations/feedback of meeting effectiveness	Sign in sheets, agendas, presentations
Community	Lee High School and ExxonMobil will actively partner together to serve and support our students/faculty.						
	Barnard-Fox, Kimberly Nicole; Lynd, Gregory	All students and faculty members	8/18/2014	6/5/2015	Partner in Education funds	completion of planned activities throughout the year	Agendas, budget expenditures, annual PIE report

Community and Collaboration	In order to promote campus-wide community and support, we will strongly encourage faculty members to participate in the following: athletic events, parent/student meetings, faculty fellowships and graduation.						
	Holland, Kathryn Arlene; Bolinger, Matt; Lynd, Gregory	All students and faculty members	8/18/2014	6/5/2015	PIE funds for special events; campus budget for parent and student meetings	Completion of planned events, parent and student surveys	Sign in sheets, agendas, calendar of events
Strategic Objective/Goal 7:	Lee High School will provide the technology infrastructure and tools to maximize student achievement.						
Performance Objective 1:	Instructional technology will be used to increase student interest, motivation and achievement.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion
Instructional technology	Teachers will regularly integrate technology tools into their lessons, with a heavy emphasis on iPads and Promethean boards.						
	Bolinger, Matt; Assistant Principal, ; Lynd, Gregory; Bouillion, Kurt; Galloway, Margaret; James, Amanda Gagneux; Burr, Sherry	All students	8/18/2014	6/5/2015	Campus budget for technology needs and upgrades	Lesson plans, classroom observations, Continual technology training	Lesson plans with integrated technology
College/Career Readiness	We will actively utilize our college/career computer lab, and other labs, to assist with college readiness testing, online application and scholarships, and Naviance activities.						
	Guillory, Jennifer; Segura, Lisa	All students; with an emphasis on 11th and 12th graders	8/18/2014	6/5/2015	materials and software, as needed	Completion of activities throughout the school year	Agendas, sign in sheets, evaluations
Performance Objective 2:	We will provide professional development on instructional technology throughout the school year.						
Area of Need	Action/Strategy						
	Person(s) Responsible	Targeted Population	Timeline Start	Timeline End	Resources Human/Material/Fiscal	Formative Evaluation	Evidence of Completion

Professional Development	We will provide targeted professional learning on i Pads and Promethean boards throughout the school year (at least once a grading period).						
	Bolinger, Matt; Holland, Kathryn Arlene	All students	8/18/2014	6/5/2015	Trainers (Instructional technology and teacher trainers)	Completion of training, modeling of strategies, coaching and feedback of lessons; walkthroughs	Sign in sheets, agendas