

## 4-CBOC Meetings # 5

18-Jun-2020 12:03 PM CST

B19-000-ProgramWide  
 3401 N Main St Baytown, Texas 77521  
 Project Number: 171-10003-001-000

### Meeting Info

<b>Date/Place</b>	14-May-2020 09:49 AM CST at Virtual Meeting
<b>Prepared By</b>	Clem Medina
<b>Attendees</b>	<p>  Clem Medina           <span style="margin-left: 200px;"> Terri Perez</span>   Brenda Garcia         </p> <p><b>Other Attendees</b> See attached sign in sheet</p>
<b>Statement</b>	Citizen's Bond Oversight Committee
<b>Next Meeting</b>	25-Jun-2020 04:30 PM CST at at TBD-Virtual or FMC Conference Rm.

### Old Business

#### 1.1 - Welcome Introductions

*14-May-2020*

**Speaker: Dr. O'Brien**

- Welcomed attendees and thanked everyone for their attendance on our 1st virtual CBOC meeting.

**Speaker: Chet Theiss**

- Welcomed everyone to the 1st CBOC WebEx meeting. Meeting minutes for the February 13, 2020 were reviewed for approval.
- Ronnie Hotchkiss replied motion to approve
- Jim Campisi replied 2nd to approve
- Meeting minutes were passed with no objections

#### 1.4 - Bond Finances

*14-May-2020*

Speaker: Margie Grimes

**2019 Bond Authorization**

- No update on Bond Finances.
- The District did received their preliminary property values for the year 2020
- Preliminary certified value for the interest and sinking portion of the tax rate remains at 15 billion dollars
- Based on preliminary calculations, tax rate going forward for year 2020 is at approximately 32.5 cents. Up from the the original tax rate prior to selling bonds by 6.5%, which is 5 cents less than what originally estimated
- The District has one more bond sale remaining for the 2019 bond program
- Rates will likely increase when selling the last round of bonds, however over the course of the entire bond the tax rate will be 2 or 3 cents less than what the voter approved

## 1.5 - Technology

14-May-2020

**Speaker: Matt Flood**

**Negotiating pricing and contracts for summer projects. Speaking with various vendors trying to finalize pricing. No purchases have been made but Technology is working on it.**

- Teacher & Presentation Stations Replacement
- Interactive Whiteboards
- Replace Elementary and Junior High Mobile Devices
- Add Elementary and Junior High Mobile Devices
- Computer Lab and Library Technology Replacement
- Administrative Computer Replacement
- Network Cabling Replacement
- Network Infrastructure Replacement Phase 1

## 1.6 - Security

14-May-2020

**Speaker: Dr. Price**

- White Fleet - All vehicles and associated equipment have been purchased.
- New Security Cameras - Coordinating with Technology Management Services.

## 1.7 - Career & Technical Education

14-May-2020

**Speaker: Renea Dillon**

- CTE Renovations
- Construction Lab

### ORIGINAL BOND PROPOSAL

- General Construction classes will be moved back to the main high school construction labs, which will increase use of current labs.
- Dust collection systems at REL and RSS will be upgraded
- Health Science certification program will be relocated to main campuses
- REL & GCM classrooms will need to be renovated to meet increased enrollment demands
- Health Science Academy space will expand
- \*RSS Lab is the smallest of all construction labs and cannot safely serve current number of students enrolled, let alone an increase with students completing the full coherent sequence at RSS instead of transferring to SCC
- \*It's the oldest of all labs in the District, it is extremely outdated and is currently located in the middle of the Health Science Academy
- \*This allows for expansion of the Health Science Academy and construction lab that safely serves the growth of students to the the ending of transporting student to SCC

### 2020 VIEW

- As of Fall 2020, no Construction Tech student will continue at SCC. This year here is a 30% increase in students continuing from Principles into Construction Tech I, and those students will likely continue into Construction II next year at RSS and GCM. REL's program hasn't grown and the lab will be renovated to specialize in Instrumentation & Electrical tying it to STEM Career Academy.
- GCM's system will be upgraded, as well as the paint booth replaced; RSS will have a new system in the new lab; REL's is being removed because it wont be needed with Instrumentation & Electrical specialization.
- Summer 2018: Medical Assistant moved to REL & GCM from SCC; 2019 20 Nurse Assistants moved to RSS and REL with local funds; Summer 2020 Pharmacy Tech to be moved to RSS Health Science Academy. (Labs to be built this summer.)
- REL labs renovated last summer to meet Nurse Assistant requirements. (Local Funds)
- In Progress; Labs are expanding and being moved to RSS East Annex

- All Health Science (Pharmacy Tech, Certified Medical Assistant, Certified Nurse Assistant, Emergency Medical Technician) & Biomedical classrooms and labs are being moved from current "Vocational Building" into the East Annex Building to have all Career Academy teachers together in one location, as they are expected to be and to have sufficient room for all students (400+)
- The current RSS Construction Lab and the surrounding Biomedical Science classrooms and lab will be renovated to create one larger
- Construction Technology lab that will meet the needs of the growing program.

## 1.8 - Fine Arts Equipment

14-May-2020

Speaker: Susan Chiboroski

This is what has been spent so far. Teacher's are double checking inventory before spending. As new instruments are coming in they are being distributed.

- **Art K-12** - ProPanels \$11,050
- **Baytown Junior Band** - Instruments \$209,880
- **Cedar Bayou Junior Choir** - Wenger Choral Risers \$10,352
- **Cedar Bayou Junior Orchestra**- Recording equipment \$980
- **GCM Band** - Instruments \$7,568.95
- **Horace Mann Junior Band** - Instruments \$257,453
- **REL Band** - Instruments \$70,397.47
- **RSS Band** - Instruments \$70,397.47
- **RSS Choir** - Wenger Acoustical Shells \$ 27,125.00
- **RSS Orchestra** - Instruments \$17,360

**Total To Date: \$1,010,388.42**

## 1.9 - Construction

14-May-2020

Speaker: Brenda Garcia

- **DESIGN**
  - **Stuart CTHS- Phase 4**
    - - Project is in the Design Development phase
    - - 100% Design Development drawing will be issued to the District on May 15th
    - District is currently advertising for Construction Manager at Risk; project to be awarded in June
    - -Project will house new A/V Academy and IT Academy, for enrollment increase up to 900 students
  - **REL Auditorium**
    - -Project is in the Construction Document phase
    - -100% Construction Documents to be issued to the District on May 18th
    - -Construction Manager at Risk to advertise for bids through May; Guaranteed Maximum Price to be finalized in June
  - **Junior School Running Tracks**
    - -Project is in the Construction Document phase
    - -Construction is slated to begin in the fall; construction will begin at Baytown Junior and Cedar Bayou in August 2020
    - -Remaining tracks will start at the end of the 2020 football season
  - **District-wide MEP Package #2**
    - -Project is in the Construction Document phase
    - -100% Construction Documents have been issued for pricing
    - -Guaranteed Maximum Price to be finalized in June
  - **San Jacinto Elementary School Replacement**
    - -Project is in the Construction Documents phase
    - -District is still in negotiations for purchase of property with the City of Baytown and the Archdiocese of Galveston-Houston
    - -100% Construction Documents have been issued for pricing
    - -Guaranteed Maximum Price to be finalized in June
- **CONSTRUCTION**

- **Junior School #6**
- -Contractor has started rough grading of site, including detention ponds
- -Building pad is being built up with select fill material
- -Storm drain piping system installation is currently in progress
- **Stuart CTHS- Phase 3**
- -Contractor working on Mechanical, Electrical & Plumbing systems installation continues to progress
- Demolition is underway at the East Annex Building
- West Building renovations is nearing completion
- **Education Service Center Phase 1**
- -Mechanical, Electrical & Plumbing systems installation continues to progress
- -Demolition of rear medical building is 30% complete
- -Metal framing is completed for the wall assembly on the second floor and gypsum installation is in progress
- **CTE Lab and Renovations & Construction Lab**
- -Demolition is underway at Sterling East Annex and Vocational Building and Lee Construction Lab
- **Sterling High School MEP Package #1**
- -Contractor has ordered mechanical equipment;shipment to arrive mid-June
- -Contractor is abating the phase 1 and phase 2 portions of the projects
- **Site Improvement Project (Baytown Junior)**
- -Contractor has started rough grading of site, including detention ponds
- -Storm drain piping system installation is currently in progress
- **COMPLETION**
- -BAS Upgrades- Phase 1 (ABM, ECM HVAC Controls)

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### 1.10 - 2019 Bond Schedule Recap

14-May-2020

**Speaker: Clem Medina**

- With school ending earlier the District is able to jump on task sooner, for example; SCTHS phase 3, demolition of the gym and the conversion of the cafeteria; mechanical system shutdown at MEP 1 project which is being conducted at Sterling HS.
- Education Service Center is adding man power to project to catch up to the lagging schedule
- We are working with the design team on the design phase for MEP 4, we hope to catch up within the next couple of weeks.
- A lot of projects are pushing through due to the students not being in the classroom due to COVID 19.

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### 1.11 - Financial Report

14-May-2020

**Speaker: Arlene Chapa**

- Bond Financial Report as of April 30, 2020
- Investment Earning is currently at \$1.4 million as of the end of April
- Actual total for project expenditures is \$32 million
- Current bond saving is at \$3.9 million.

**Speaker: Clem Medina**

- Due to scope of work overlap, the District will merge the budget from Education Service Center Phase 1 with Education Service Center Phase 2.

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### 1.12 - Questions

14-May-2020

**Bond Finance Questions:**

- Ronnie Hotchkiss asked: When do you expect bond rates to trend down from prior bond?

- Margie Grimes replied: They won't trend downwards until we peak out and sell all of these bonds. This is our 2nd sale in 2020 and we will have our final bond sale in 2021 until we reach that final sale and all outstanding debt is included in our debt payoff schedules we will not see any downward trends until then. It also depends on what the values are, this years values is down 1% vs. prior year.

#### **Technology Questions:**

- Angela Chandler asked: Matt, has federal funding been made available for mobile devices due to suspension of schools?
- Margie Grimes replied: GCCISD has applied with FEMA for public assistance and application has been submitted. The District will file one big claim after the pandemic is over. FEMA has made it clear that technology is not an allowable cost under the FEMA Grant. The CARES ACT does include mobile one on one devices but the application will not become available through TEA until the end of May. No funding has been received at this point.
- Ronnie Hotchkiss asked: How many additional devices have been required?
- Matt Flood replied: 2900 devices have been handed out to the students and devices that were in carts were used. Request has been made for federal funding for internet/hotspots.
- Dr. Duarte replied: That some of the outdated devices to be able to develop the instruction is outdated and needs to be updated. This is important to be able to provide online instruction.
- Angela Chander asked: Is every student that needs a device for distant learning covered at this time?
- Matt Flood replied: Yes if a student/parent reached out to Principal's that they needed a device one was provided.
- Dr. O'Brien added: The only ones who didn't receive a device were the one's who refused a device. Other students/parents chose a tangible tactile hand paper packets instead of a device. It was about 14% who chose not to receive a device.
- Dr. Duarte commented: Those who do not have internet access or could go to the campuses to use the campus hotspot and that 87% of students have completed all assignments for all classes. Well above the state average.

#### **Security Questions:**

- Ronnie Hotchkiss asked: What is the expected fleet life of new vehicles?
- Dr. Price replied: 8 to 12 years and this depends because some are assigned for patrol and some are assigned for building assignments.

#### **Fine Arts Questions:**

- Ronnie Hotchkiss asked: Dr. Duarte any plans on changes going forward to incorporate technology and is this supported by the technology department?
- Dr. Duarte replied: Absolutely. This has forced our teachers to become more comfortable with technology and for summer training most teachers are selecting technology sessions. We are excited to see the blend of technology and direct instruction.

#### **Career and Technical Education Questions:**

- Angela Chandler asked: Since CTE would seem to be more adversely affected by the suspension of live classes, what is being done to serve the students in the program?
- Renea Dillon replied: Two plans mostly for student of SCTHS and Lee HS (1) Meeting on July 13,2020 for required lab hours. Lee College will be practicing the social distancing guidelines. (2) Teacher's are doing online activities and assignments. There is a summer program for the Certified Nurse's Assistant program this will help them catch up and prepare to take the test to get certified.

#### **Construction Questions:**

- Ronnie Hotchkiss asked: Road construction in front of Jr. High 6 by county and projection from county on completion
- Brenda Garcia replied:
- Ronnie Hotchkiss asked: What is going to be inside of the track?
- Brenda replied: A football field and a 4 lane track will surround it.
- Ronnie Hotchkiss asked: What about the old football field?
- Brenda Garcia replied: An additional practice field and follow up with athletics.
- Dr. O'Brien replied: Practice and potential soccer field.

#### **Bond Schedule and Bond Financial Report Questions:**

- Ronnie Hotchkiss asked: ESC over run phase 1?
- Clem Medina replied: Yes there is an over run due to overlap in scopes like waterline, gas line and re-roofing. In the initial bond we never had them separated on initial proposal so we felt worth wild to merge to utilize the buying power on the project.

- Brenda Garcia commented on Clem's statement: He said overlap it's really those utility that will service the entire site when we got in there and started an investigation of the site we started demolition and discovering things about water line and water lines that were shared with the neighbors and property that we didn't own. So those additional expenditures that is going to service the entire project, Phase 1 and Phase 2 together that is what he means by overlap.
- Matthew Curry asked: In consolidating budgets would cost be updated to reflect double dipping scope?
- Brenda Garcia replied: The scope will always remain what the scope is, whatever we try to split out Phase 1 and Phase 2 both scope will be combined as well as the budgets for them. The original bond project for this was only one total number. We split it up to split into phases thinking we could tackle those two separately. When we started Phase1 and we started seeing the overlap so we decided to merge them back together.
- Ronnie Hotchkiss asked: Will merging these adjust the over run currently shown?
- Brenda replied. Yes absolutely.

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### 1.13 - Follow-Up Information

*14-May-2020*

- Future Meetings
- June 25, 2020

### New Business

(No new items to display)

### Addendum

(No addendum published)

