

4-CBOC Meetings # 16

23-Sep-2021 04:51 PM CST

B19-000-ProgramWide
 3401 N Main St Baytown, Texas 77521
 Project Number: 171-10003-001-000

Meeting Info

Date/Place	26-Aug-2021 04:00 PM CST at Central Administration Bldg.	
Prepared By	Brenda Garcia	
Attendees	<ul style="list-style-type: none">  Clem Medina  Terri Perez 	<ul style="list-style-type: none">  Brenda Garcia  Brandi Ricicar <p>Other Attendees See Attached Attendance Sheet</p>
Statement	Citizen's Bond Oversight Committee	
Next Meeting	30-Sep-2021 04:00 PM CST at Central Administration Bldg.	

Old Business

1.1 - Welcome Introductions

26-Aug-2021

Speaker: Brenda Garcia

- Welcomed everyone.

Speaker: Chet Theiss

- Chet welcomed the committee and asked for approval of the meeting minutes.
- Terry Sain moved to approve the meeting minutes
- Denise Pratt 2nd the motion
- Meeting minutes were approved with no nays or abstentions

Due Date: 30-Sep-2021 03:38 PM CST

1.4 - Bond Finances

26-Aug-2021

Speaker: Brigitte Clark

- (No discussion at this time)

Due Date: 30-Sep-2021 03:43 PM CST

1.5 - Technology

26-Aug-2021

Speaker: Matt Flood

Teacher & Presentation Stations

- Ordered the Junior and High School Presentation Computer (OPS) for this fall deployment – equipment backordered
- Currently receiving Teacher Computers replacements – Alamo scheduled on Sept 8th

- Working on the Document Camera and Apple TV replacement for this school year

Interactive Whiteboard

- Ordered the Junior and High School Interactive Whiteboards for this fall deployment – equipment backordered

Replace Elementary and Junior School Mobile Devices & Add Elementary and Junior School Mobile Devices

- Deployed IMPACT, SCTHS, and Alamo last week
- Deploying Elementary schools this week
- Preparing High School iPads for deployment next week
- Planning on deploying Junior Schools the following week
- Investigating ways to simplify the use of iPads in the classroom

Computer Lab and Library Technology Replacement & Administrative Computer Replacement

- Currently receiving Administrative Computers replacements – Alamo scheduled on Sept 8th
- Planning the Computer Lab replacements after Teacher/Administrative Computer replacements

Network Cabling Replacement

- Contractor is working at Hopper and Ashbel Smith on the network cabling replacement

Network Infrastructure Replacement

- Planning this project after Computer Replacement projects

Green Junior School Technology Update

- Technology that has been received is installed if room and furniture is ready – some equipment is backordered, and some rooms furniture is not ready

SCTHS Phase 4 Technology Update

- Technology that has been received is installed if room and furniture is ready – some equipment is backordered, and some rooms furniture is not ready

Pumphrey Elem Technology Update

- Technology Team is working on quotes for the various technology items for the campus

San Jacinto Elem Technology Update

- Technology Team is working on quotes for the various technology items for the campus

Question/Answers

Question: Would you say your on schedule, behind schedule or ahead schedule?

Matt Flood responded: On iPad deployment, we are way ahead of schedule. It did take a little more work because the schedule might have changed, but we are getting them in the kids hand a lot faster than what we have done in the past.

Question: Are we still one on one with iPad to student across the whole district?

Matt Flood responded: We are, but the only place we held back at is Pre-K. They do things a little different, something to do with our new Pre-K program. (Left brain, Right brain)

Question: Did the high schools get new ones this year or they end of life this year?

Matt Flood responded: So, the high schools did not get new ones this year. They are reaching and are three years old now. We are looking for opportunities to replace those in the future. I actually did apply for a grant (a couple of weeks ago) to help fund some of that for our free mortgage students. I am hoping to receive some additional federal funding to help replace at the high school level. I will not know for a couple of months if we got approved for that funding.

Question: Did we fund those in the bond for the high school replacement or not?

Matt Flood responded: I don't think we did. We requested but it was pulled from the original bond.

Question: Can you take a wild guess as to what the cost will be for the high schools?

Matt Flood responded: I know, I applied for 1.8 million but that's only for 70%. So, it going to be over 2 to 2.5 million, without me putting a calculator to it. We have about 65 hundred kids times 400 dollars a piece, roughly that is what the number would be.

Due Date: 30-Sep-2021 03:44 PM CST

1.6 - Security

26-Aug-2021

Dr. Anthony Price & Robert Marquez

Speaker: Matt Flood

Additional Security Cameras

- Phase 1 – Principal/Campus needs
 - POs for Elementary Schools have been issued
 - Cabling at Elementary Schools is complete
 - Cameras for Elementary Schools are backordered
 - Team is working with contractor for pricing on Junior Schools and High Schools
 - Tech Team is working on backend technology needs to support additional cameras

Question/Answers

Question: Do you have an estimated completion date on the security cameras?

Matt Flood responded: On the elementary schools we are waiting on the equipment, so I don't have a ETA (estimated time for arrival) on when this will be coming in. On the junior and high schools we are still needing to work out some details, that will take a little bit longer until we know what we are going to do at those facilities and get that pricing narrow down.

Question: This year?

Matt Flood responded: I would hope so, but can't give an exact date.

Due Date: 30-Sep-2021 03:45 PM CST

14.1 - Transportation

26-Aug-2021

Speaker: Rick Walterscheid

- (No discussion at this time)

Due Date: 30-Sep-2021 03:45 PM CST

14.2 - Career & Technical Education

26-Aug-2021

Speaker: Reena Dillon

- (No discussion at this time)

Due Date: 30-Sep-2021 03:48 PM CST

14.3 - Fine Arts Equipment

26-Aug-2021

Speaker: Dr. Demetrius McCall / Ray Lavan

- (No discussion at this time)

Due Date: 30-Sep-2021 03:47 PM CST

14.4 - Facility Planning and Construction Overview

26-Aug-2021

Speaker: Brenda Garcia

Design

- Gentry JS/Lee HS Fine Arts - Project is in the Design Development Phase
 - Design team has submitted 50% Construction Documents drawings for review
 - 100% Construction Documents will be finalized by the end of September

Construction

- San Jacinto Elementary Replacement
 - Retainage wall along the detention pond is underway
 - Lightweight concrete placement is complete on the roof
- Jessie Lee Pumphrey Elementary
 - IBrick installation has started along cafeteria building perimeter
 - Lightweight concrete placement is complete on the roof
- Sterling High School MEP Package #1
 - Demolition of HVAC system at Phase 5 is complete
 - MEP system installation is underway at Phase 5
- Junior School Running Tracks
 - Rough grading and storm water drainage installation at Baytown Junior School is underway
 - New sprinkler system is complete at Highlands Junior School and asphalt base is complete
- District-Wide Roof Replacement - Phase 1
 - New roof assembly is underway at both Baytown Junior School and Gentry Junior School
 - Design team will start reviewing Phase 2 of projects: Administration Building, Hopper Primary, and Austin ES
- Education Service Center- Phase 1C
 - Construction will be complete by the end of August
 - Office furniture is scheduled to arrive in the first week of September

Completion

- BAS Upgrades – Phase 1 (ABM; ECM HVAC Controls)
- Site Improvement Project (Baytown JS, Gentry JS, and Hopper Primary)
- Stuart CTHS Phase 3
- CTE Lab Renovations
- Education Service Center Phase 1 A & B
- District-Wide MEP Package #2
- Lee High School Armstrong Auditorium Renovation
- E.F. Green Junior School
- Stuart CTHS Phase 4
- CTE Sterling Construction Lab

Question/Answers

Question: How long does it take to complete one campus?

Brenda Garcia responded: I'm assuming we are talking about construction, it depends on the size of the campus. Our junior school on average take about 18 months for completion and 12 months for an elementary school.

Due Date: 30-Sep-2021 02:54 PM CST

14.5 - Construction Progress

26-Aug-2021

Speaker: Brenda Gracia

- E.F. Green Junior School
 - Front entry near parent drop-off area
- San Jacinto Elementary Replacement
 - Sheathing installed and waterproofing underway
- Jessie Lee Pumphrey Elementary
 - Brick installation ongoing along building exterior
- Stuart CTHS - Phase 4
 - Atrium complete; awaiting furniture arrival
 - A/V Studio and cyclorama green screen installed
- Junior School running Tracks
 - Running track asphalt base at Highlands JS

Question/Answers

Question: Can you give us an idea of what the temporary furniture is or looks like for E.F Green students and faculty?

Brenda Garcia responded: It is actually very limited. We were short on 2 to 3 student desk per classroom, so we pulled some from the warehouse. Right now they have a mix, but the majority have the correct furniture. The teachers have their correct desk

and all the office furniture is correct on that campus. We were just missing some student desks and computer desks that Matt had alluded about the computer labs, but we are currently not using the computer labs just yet. At Stuart we had some longer delays, I think because they had furniture available in their west wing for that campus. For example the office furniture had not arrived yet, so the office personnel has been using their existing furniture. We do have again a mixture of some new desk for students and old ones for additional furniture. (only used furniture wherever needed)

Question: Was the furniture impact more at E.F. Green and less at Stuart?

Brenda Garcia responded: It is actually less at E.F. Green.

Question: With San Jacinto and Pumphrey are they on schedule?

Brenda Garcia responded: Yes.

Question: Are we expecting any delays?

Brenda Garcia responded: No sir, these are both on schedule.

Dr. O'Brien commented: We benefited by having two different contractors on the same prototype because they were competing against one another. The word on that was they were going to finish by Thanksgiving but now they are going to finish on time.

Question: What is the opening looking like for students?

Dr. O'Brien responded: San Jacinto is a complete move. Every teacher on campus will be moving into a new building and vacating the old building. Pumphrey is a rezoning process. The likelihood would be that the students and teachers will move in January to San Jacinto more so than Pumphrey. As for Pumphrey we have begun the teacher hiring process. It will not be because of construction, but because of a teacher shortage that we will delay the opening possibly in January. There has been talks about a spring break opening, but the question is what would be the benefit for a spring break opening. Pumphrey has not been decided, so this is still on the table. We are certain that San Jacinto will be an easy transition; everyone goes home for Christmas and when they come back everyone is located in a new building. This is the current status but subject to change based upon many factors; including the construction schedule and employment opportunities. Just so everyone will know we don't have to employ a brand new faculty which is 60 employees for an elementary some of those will transfer as we rezone. The issue is sometimes the rezoning can take up to 90 days, so do we start now or start in January these are the factors we are taking into consideration.

Due Date: 30-Sep-2021 02:57 PM CST

14.6 - 2019 Bond Schedule

26-Aug-2021

Speaker: Clem Medina

Construction Schedule

- Close out on Stuart Construction Lab and E.F. Green Junior School #6 in Phase 4.
- 26 months into the bond we are 2/3rds of the way complete with construction.
- Both San Jacinto and Pumphrey schedules are tight, but working with our contractor to have those completed.
- We have a little bit of float in the schedule for the Field House along with Ed. Service Center Phase 2, looking to start this in the next couple of weeks in September as well as for Sterling Fine Arts Renovation.

Question/Answers

Question: Will those projects finish on time with the delay? (Field house, Ed .Service Center & Sterling Fine Arts Renovation)

Clem Medina responded: We have plenty of float, the master schedule shows us all the way out until 2023. I don't know that it will take that duration giving the size of these facilities. We have plenty of float with these projects to work with.

Question: Is the Junior School Running Track Baytown Junior?

Clem Medina responded: That is all Junior Schools.

Question: Did we get delayed do to weather?

Clem Medina responded: We did push this out about a month due to the rain. We are winding down Highlands Junior and are now focused on Baytown as well as Cedar Bayou. With these two facilities, this is where a lot of our man power is.

Dr O'brien commented: From my understand there was manpower issues, so they have been prioritizing to try and finish.

Clem Medina commented: One thing that hurt us was the weather, but when those crews are not working they look for other work. When we dried up those crews were intended to come back were not there. It did take a little longer to get all that manpower on site but we are ramping up again.

Question: Do you think we will be done by October?

Clem Medina responded: We are shooting for the end of September.

Brenda Garcia commented: Another item about Baytown Junior is that they had an existing field, so they have shifted some of that work over to Horace Mann.

Question: Are the tracks finished on all schools?

Clem Medina responded: No, Gentry and Horace Mann are complete. Highlands is about 75 to 80% complete. Baytown

Junior, we still have quite a bit of work to do probably another month and then for Cedar Bayou another 3 weeks.

Question: So we are showing \$638,000.00 over budget already on the tracks, is that going to increase?

Clem Medina responded: No increasing cost there, it was just delayed due to weather. We already had this endorsement for that. We don't anticipate any cost increase for that particular project. We just need to finish up and the weather to work with us.

Due Date: 30-Sep-2021 08:00 AM CST

14.7 - Bond Financial Report

26-Aug-2021

Dr. O'Brien commented:Speaker: Brenda Garcia

- Bond program savings Investment Earnings is at \$1,848,895 and Bond Savings is currently at \$6,660,887.

Question/Answers

- **Question:** Anything coming down the pipe that might be a hiccup?
- **Brenda Garcia responded:** The only one that's on my radar right now would be Lee and Gentry Fine Arts Building, but again that is so preliminary at this point that we are still working on the design. I think we have previously mentioned San Jacinto, but again right now there nothing to report on that as far as an overage.
- **Question:** We didn't have a report on transportation, I would like a report on how we are doing on buses and about the new technology that lets the parents know where their kids are?
- **Brenda Garcia responded:** Yes, I will reach out to that department and make sure we receive a report for our next meeting.
- **Dr. O'Brien commented:** We added 30 buses which improved our routing. Transportation was asked to reduce the commute time for all student both AM and PM from a 90 minute commute to a 60 minute commute. That has created a little bit of hardship. We added the buses to help with that, but has also included a bit of a backlog at some of the campuses because so many people are coming all at once. There is a whole lot of traffic on the 1st two weeks of school but that will ease up. I wanted to confess this was me adding buses to campuses for drop-offs in the compress time frame getting student to and from.
- **Question:** When we receive the report next time, I would like to know how many buses do we still have on inventory that does not have a seat?
- **Brenda Garcia responded:** Yes, ma'am.
- **Dr Price responded:** We have approximately 235 buses, but I will get you an accurate count for our next meeting. To address the new safety technology equipment for tracking the students, due to Covid we are behind because of the manufacturer not being able to get all the parts to us. We will probably roll that out October or November, but could be push out do to the manufacture equipment capabilities.
- **Question:** About how many student use the bus transportation?
- **Dr. O'Brien responded:** 2/3rds of our students
- **Dr Price responded:** About 14 to 17 thousand but with Covid we are not sure. Last year we saw a decrease of students because of Covid.
- **Question:** Last week there was an issue with one of the bus routes where they had to many students that showed up and had to wait for that bus to make a delivery and come back, has this being resolved?
- **Dr Price responded:** Yes sir, this has been resolved. This was part of that issue as to what Dr. O'Brien was speaking about earlier. We are trying to be more effective and efficient on our time and delivery of students. To do that we made some adjustment to the routes and the use of our buses and the amount of drivers. Please remember that Covid has not only affected our students and faculty but also our drivers. Most supervisors at this time are not in house but are out there running routes because we are short on drivers.

Due Date: 30-Sep-2021 04:00 PM CST

14.8 - Follow-Up Information

26-Aug-2021

Speaker: Chet Theiss

Future Meetings:

- September 30, 2021
- November 11, 2021
- December 16, 2021
- January 27, 2022

- March 3, 2022
- April 14, 2022
- May 26, 2022

Chet Theiss asked: Is there any follow up questions?

Question: Yes, about the bylaws and any other originating documents such as charter, mission statement, we are needing these document in our folders.

Brenda Garcia responded: Yes, we will make sure to get them to you either by email or post the information on our website.

Motion to adjourn the meeting:

Denise Pratt 1st motion

Gina Guillory 2nd motion

Due Date: 30-Sep-2021 04:30 PM CST

New Business

(No new items to display)

Addendum

(No addendum published)

