

4-CBOC Meetings # 8

22-Oct-2020 07:14 PM CST

B19-000-ProgramWide
 3401 N Main St Baytown, Texas 77521
 Project Number: 171-10003-001-000

Meeting Info

Date/Place	24-Sep-2020 04:30 PM CST at Virtual Meeting
Prepared By	Clem Medina
Attendees	<p> Brenda Garcia</p> <p>Other Attendees See attached attendance sheet</p>
Statement	Citizen's Bond Oversight Committee
Next Meeting	(Time to be scheduled) at (Place to be determined)

Old Business

1.1 - Welcome Introductions

24-Sep-2020

Speaker: Brenda Garcia

- Welcomed everyone and wishing them well.

Speaker: Brian Miller

- Brian asked if everyone had an opportunity to review the minutes from the last two meetings.
- Motion to approve the minutes.
- Everyone approved both sets of minutes.
- No one opposed.

1.4 - Bond Finances

06-Aug-2020

Speaker: Margie Grimes

- (No discussion exist)

1.5 - Technology

24-Sep-2020

Speaker: Matt Flood

- (No discussion exist)

1.6 - Security

06-Aug-2020

Speaker: Dr. Price

- (No discussion exist)

1.7 - Career & Technical Education

06-Aug-2020

Speaker: Renea Dillon

- (No discussion exist)

1.8 - Fine Arts Equipment

24-Sep-2020

Speaker: Susan Chiboroski

- **Recent Instrument Purchases**
 - GCM Band- \$83,802.19
 - Highland Junior Band- \$120,296
 - Horace Mann Junior Band- \$4,520
 - RSS Band- \$62,334.63
- **Purchases Since Last Update: \$270,952.82**
- **Total To Date: \$1,377,628.11**

1.9 - Construction

24-Sep-2020

Speaker: Brenda Garcia

- **DESIGN**
 - **Elementary School #17**
 - -Project is in the Bidding phase
 - -Project is currently being advertised on the District's online bidding portal
 - -Proposals are due on October 6, 2020
 - **Junior School Running Tracks**
 - -Project is in the Bidding phase
 - -Project is currently being advertised on the District's online bidding portal
 - -Proposals are due on October 6, 2020
 - **District-Wide Roof Replacement**
 - -Project is in the Design Development Phase
 - -100% schematic design drawings are currently being reviewed by the District/LAN
 - -Roof consultants continues with their roof assessment district-wide
 - **CTE Construction Lab**
 - -Project is in the Programming phase
 - -The design team is working with the end-users on program requirements
 - -Construction slated to start at the end of the 2020/2021 school year
- **CONSTRUCTION**
 - **E.F. Green Junior School**
 - -Grade beams at building pads are underway
 - -Hanging steel joist and decking installation progresses
 - -Installing new domestic water service along Wallisville Road's right-of-way

- **Education Service Center Phase 1**
 - -Certificate of Occupancy has been issued, excluding the Fitness Center and Wellness Center
 - -C&I Department and Special Education Department have occupied the building
 - -Fitness Center and Wellness Center will be completed by the end of October
- **Sterling High School MEP Package #1**
 - -Project has moved to phase 2 work that will continue through December 2020
 - -Roof replacement continues at the main building
- **Lee HS Auditorium Renovation**
 - -Demolition and abatement continues throughout the project
- **District-Wide MEP Package #2**
 - -Fan coil valves are currently being replace at Harlem ES, DeZavala ES, and Highlands ES
 - -Installation of metered faucets are underway at Gentry JS
- **San Jacinto Elementary Replacement**
 - -General Contractor to mobilize and start site demolition in October
- **Stuart CTHS Phase 4**
 - -General Contractor to mobilize and start site grading in October
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- **COMPLETION**
 - BAS Upgrades-Phase 1 (ABM; ECM HVAC Controls)
 - Site Improvement Project (Baytown JS, Gentry JS and Hopper Primary)
 - Stuart CTHS Phase 3
 - CTE Lab Renovations

1.10 - 2019 Bond Schedule Recap

24-Sep-2020

Speaker: Clem Medina

- Stuart Career Phase 3 and Site Improvement Project is currently wrapped up.
- Education Service Center extended out for 6 more weeks to complete construction of the Wellness Center and Fitness Center.
- SCTHS phase 4 and San Jacinto Replacement Project will should be making up ground on these projects now that we have a contractor on board.

1.11 - Financial Report

24-Sep-2020

Speaker: Brenda Garcia

- Bond Financial Report as of the end of August 31, 2020.
- Investment Earnings \$1,683,404

1.12 - Questions

24-Sep-2020

Construction Question:

- Mr. Beard asked: Is there a packet put together for the landscaping at new center on Alexander(Ed Service Center).
- Brenda responded that it has not happened yet. We are trying to focus on finishing the inside of the building and some of the roof work that is occurring.
- Mr. Beard asked: Will the financial report be in the intermittent report?
- Brenda responded she had discussed his with Mr. Theiss and didn't want to make the call for the overall committee

- Mr. Beard asked: Why would we not include them?
- Brenda responded: This is a monthly report
- Margie responded: We are not currently set up to process the report more frequently.
- Gina Guillory responded: That it would be hard to provide the financial report on the intermittent report and if it was done it wouldn't be accurate.
- Margie: Agreed that we have process in place and to do an intermittent financial report would not be accurate.
- Thomas Parent: Margie you mentioned you sold the second set of bond is that the one that is heavy on tech upfront?
- Margie: We sold the second set of bonds in September with an all true interest rate of 2.659% and we paid off almost 17.8 million in the first 5 years primarily for technology.
- Thomas Parent: We talked before about tours of the facilities. Is that something that we can get into. Tours of CBOC facilities that have been completed.
- Brenda Garcia: Yes absolutely.
- Dr. O'Brien: Maybe we should host in the large conference room at Education Service Center.
- Brenda: SCTHS would probably be first due to Education Service Center Wellness and Fitness Center are still in construction.

1.13 - Follow-Up Information

24-Sep-2020

- Future Meetings

October 29, 2020

December 10, 2020

January 21, 2021

March 4, 2021

April 15, 2021

May 27, 2021

New Business

(No new items to display)

Addendum

(No addendum published)

