

4-CBOC Meetings # 20

20-Jan-2022 04:01 PM CST

B19-000-ProgramWide
3401 N Main St Baytown, Texas 77521
Project Number: 171-10003-001-000

Meeting Info

Date/Place	16-Dec-2021 01:59 PM CST at Central Administration Bldg.
Prepared By	Brandi Ricicar
Attendees	<p>👤 Brenda Garcia</p> <p>Other Attendees See Attached Sign-In Sheet</p>
Statement	Citizen's Bond Oversight Committee
Next Meeting	27-Jan-2022 07:58 AM CST at Central Administration Bldg.

Old Business

1.1 - Welcome Introductions

16-Dec-2021

Speaker: Brenda Garcia

- Welcomed everyone.

Speaker: Chet Theis

- Chet welcomed the committee and was addressed with a question regarding the number of members present.
- Brenda was asked to provide a list of existing members along with noting which members have resigned. She will be contacting all members about the importance of attending the meeting. The consensus was made that no approval can occur without the majority present.
- Motion was given to not vote on anything, but to continue with discussions
- Meeting minutes were not approved at this time.

Due Date: 27-Jan-2022 04:30 PM CST

1.4 - Bond Finances

16-Dec-2021

Brigitte Clark

- (No discussion exist)

Due Date: 27-Jan-2022 04:30 PM CST

1.5 - Technology

16-Dec-2021

Speaker: Matt Flood

Teacher & Presentation Stations

- Presentation Stations – Baytown and Cedar Bayou Jr. Complete. Currently working at Horace Mann and will work on Highlands Jr. during the break. Will start Gentry Jr. when we return from break.
- Teacher Computer – Completed Elementary and Junior School Installations. Will start High School installation when we return from break.
- Document Camera – Installing across the district where the new Promethean Boards are installed. Apple TV – Just received all the parts need for installation. Will begin installation after the break.

Interactive Whiteboard

- Interactive Whiteboards - Baytown and Cedar Bayou Jr. Complete. Currently working at Horace Mann and will work on Highlands Jr. during the break. Will start Gentry Jr. when we return from break.

Replace Elementary and Junior School Mobile Devices & Add Elementary and Junior School Mobile Devices

- 96% of our students have been issued an iPad
- Classroom Cube iPads have been ordered
- High School iPads have been ordered

Computer Lab and Library Technology Replacement & Administrative Computer Replacement

- Administrative Computer - Completed Elementary and Junior School Installations. Will start High School installation when we return from break.
- Planning the Computer Lab replacements after Teacher/Administrative Computer replacements

Network Cabling Replacement

- Hopper and Ashbel Smith contractor has completed new installation and they are working on clean up work. We have POs to start cabling at Harlem, Travis, Highlands Elem, Sterling and FMC but seeing manufacturing delays which are pushing schedules.

Network Infrastructure Replacement

- UPS's have been ordered and we have received some of the equipment. We are working with contractor to schedule installations this spring.

Green Junior School Technology Update

- Technology that has been received is installed if possible. We are waiting on delivery of some technology equipment. Working with contractor on punch list items and cleanup

SCTHS Phase 4 Technology Update

- Technology that has been received is installed if possible. We are waiting on delivery of some technology equipment. Working with contractor on punch list items and cleanup.

Pumphrey Elem Technology Update

- Technology Team is working on quotes for the various technology items for the campus
- We have ordered network switches, access points, phones, and UPS

San Jacinto Elem Technology Update

- Technology Team is working on quotes for the various technology items for the campus
- We have ordered network switches, access points, phones, and UPS

Question/Answer:

- Question: Is the state requesting iPads for testing?
- Matt Flood responded: The state is pushing for all testing to be online whether it's an iPad or computer.
- Question: How many iPads have been broke or lost?
- Matt Flood responded: For the most part students are responsible, the number of losses and breakages are very minimum.
- Question: On the network cable replacement, do you think we will come in under budget?
- Matt Flood responded: Yes, we are built pretty good on these projects.
- Question: Are we at 95% on the technology construction?
- Matt Flood responded: Yes.
- Question: Do the students have the technology they need?
- Matt Flood responded: Yes, they have been taken care of.
- Question: Are we having any supply chain issues.
- Matt Flood responded: Yes, the supply chain is still a hit or miss with delays.

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1.6 - Security

16-Dec-2021

Dr. Anthony Price / Robert Marquez

Speaker: Matt Flood

Additional Security Cameras

- Phase 1 – Principal/Campus needs
 - Cameras for 10 Elementary Schools are installed and working
 - 6 Elementary Schools are still waiting on parts to come in
 - Placed orders for cameras at Junior and High Schools
 - Tech Team is working on backend technology needs to support additional cameras

(No questions at this time)

Due Date: 27-Jan-2022 04:30 PM CST

1.7 - Transportation

16-Dec-2021

Rick Walterscheid

Speaker: Matt Flood

Question/Answer

Question: Where are we at with the bus tracking technology?

Matt responded: Rick is still working on "Here Comes the Bus"

Question: Is that the check-in and check-out equipment for the bus?

Matt responded: Yes, but first you have to have the GPS units and then the software company is still working on the tablets and student badges.

Question: Are they going to swipe or be automatically detected?

Matt responded: They will have to swipe on and off the bus.

Question: Can we be sure to get an update for our next meeting?

Brenda responded: Sure, I will reach out to Rick.

Due Date: 27-Jan-2022 04:30 PM CST**1.8 - Career & Technical Education***16-Dec-2021*

Roxanne Wyatt

- (No discussion exist)

Due Date: 27-Jan-2022 04:30 PM CST**1.9 - Fine Arts Equipment***16-Dec-2021*

Dr. Demetrius McCall / Ray Lavan

- (No discussion exist)

Due Date: 27-Jan-2022 04:30 PM CST**1.10 - Facility Planning and Construction Overview***16-Dec-2021***Speaker: Brenda Garcia**

Design

- Gentry JS / Lee HS Fine Arts – Project is in the Bidding phase
 - Construction Drawings have passed City of Baytown's plan review
 - Project team continues working through a value engineering exercise
- Fine Arts Renovations – Project is in the Planning & Programming phase
 - Design team is finalizing structural flexibility for a Blackbox at Sterling High School
 - Project team has met with end-users to review program requirements
- Education Service Center Phase 2 – Project is in the Design Development phase
 - Design team is developing the conceptual site plan and floor plan
 - Design team is finalizing the end user's program requirements
- Stallworth Field House – Project is in the Planning & Programming phase
 - Awaiting stadium site assessment report
- District-Wide Roof Replacement – Phase 2
 - Currently advertising for bids on Administration Building, Austin ES, and Hopper ES roof repairs

Construction

- San Jacinto Elementary Replacement
 - Outdoor learning area concrete has been placed
 - District is in the final stages of purchasing the Bemis property
- Jessie Lee Pumphrey Elementary
 - CenterPoint has released permanent power
 - Outdoor learning area concrete has been placed
- Sterling High School MEP Package #1
 - Plumbing rough-in is underway at Phase 6 restrooms
 - Installation of fire sprinkler piping continues at Phase 6
 - Electrical grounding improvements are underway at Phase 6
- Junior School Running Tracks
 - Cedar Bayou Junior School running track is substantially complete
 - Bleachers, scoreboard, and field goals have been relocated to new field at Baytown Junior School
- District-Wide Roof Replacement – Phase 1

- Gentry and Baytown Junior School roofs are substantially complete

Completion

- BAS Upgrades – Phase 1 (ABM; ECM HVAC Controls)
- Site Improvement Project (Baytown JS, Gentry JS, and Hopper Primary)
- Stuart CTHS Phase 3
- CTE Lab Renovations
- Education Service Center Phase 1 A, B, and C
- District-Wide MEP Package #2
- Lee High School Armstrong Auditorium Renovation
- E.F. Green Junior School
- Stuart CTHS Phase 4
- CTE Sterling Construction Lab
- District-Wide Roof Replacement – Phase 1

Question/Answer

- Question: What is a Blackbox?
- Brenda Garcia responded: It is a small theater, square shaped and performances can occur in a small setting.
- Mr. Lavan responded: A Blackbox has the flexibility to be a classroom and a performance space.
- Question: Was the Blackbox in the original plans?
- Brenda Garcia responded: Yes, it was to update the Fine Arts at Sterling.
- Question: Do the other two high schools have Blackboxes?
- Brenda Garcia responded: Actually they do not.
- Clem Medina responded: Both GCM and Lee have Blackboxes but its up to the teacher to utilize them.

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1.11 - Construction Progress

16-Dec-2021

Speaker: Brenda Garcia

San Jacinto Elementary Replacement

- Gypsum installation continues in the corridors
- Millwork installation underway in the classrooms

Jessie Lee Pumphrey Elementary

- Ceramic tile installation underway in corridors
- Millwork installation underway in the classrooms

Sterling High School MEP Package #1

- Wall demolished in women's restrooms
- Existing conduit supported in corridor

Junior School Running Tracks

- Asphalt base complete at Baytown Junior School

(No questions at this time)

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1.12 - 2019 Bond Schedule

16-Dec-2021

Speaker: Clem Medina

We are currently wrapping up the Running Track projects and we will be pushing out Phase 1 of the Roofing project for both elementary until February. Eager to start the Fine Art Projects. Will transition and finalize both projects after meeting with Mr. Lavan. With the Stallworth Stadium we have some float time within the schedule to prepare for construction.

Question/Answer

Question: If we build a new field house will it work with the stadium?

Clem Medina responded: There should be a master plan put in place and that will depend on administration and committee.

Question: Can you clarify what the report is for the stadium?

Clem Medina responded: It is a health report of the stadium that assess the life and quality of its' features (structure, electric, HVAC, Plumbing, etc..).

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1.13 - Bond Financial Report

*16-Dec-2021***Speaker: Brenda Garcia**

- Financial Progress Report as of October 31, 2021
- Investment Earnings currently at \$1,899,027
- Bond Savings/Earnings currently at \$6,711,695

Due Date: 27-Jan-2022 04:30 PM CST**10.1 - Follow-Up Information***16-Dec-2021***Speaker: Chet Theiss**

Future Meetings:

- January 27, 2022
- March 3, 2022
- April 14, 2022
- May 26, 2022

Since there is no voting the meeting is adjourned.

Due Date: 27-Jan-2022 04:30 PM CST**New Business****20.1 - Endorsement: Fine Arts Buildings; Lee/Gentry JS***16-Dec-2021*

Project Scope:

- Project will construct Fine Arts facilities. A new 25,000 sf building will be constructed to accommodate band, orchestra, choir, and dance at Lee HS. A new 11,000 sf building will be constructed to accommodate band, orchestra, choir, and fine arts classrooms, at Gentry JS.

Justification:

- Due to inflation costs across all construction disciplines, we are seeking an endorsement to cover all project costs.
 - Preliminary Construction Budget: \$9,900,000.00
 - Guaranteed Maximum Price: \$11,500,000.00
 - Deficient Funds (Endorsement Request): \$1,600,000.00

Voting will be postponed for now.

Question/Answer

Question: How many endorsements have we been asked to make?

Clem Medina responded: This will be the fourth endorsement excluding technology.

Question: What other bond project might we be over budget?

Clem Medina responded: Possibly on the phase two, black box and Stallworth projects due to the soft costs.

Question: Is there a possibility for rebidding and not needing the endorsement.

Brenda Garcia responded: No, due to there being no benefit to re-bid right now, but may revisit it in the summer time.

Question: When it says, "Guarantee maximum price" this means that if the cost of supplies go up the price will not go up?

Brenda Garcia responded: Correct. That's a locked-in number for the construction cost.

Question: Can we ask for a 31 day extension to sign the contract, because we are not able to endorse the Fine Arts project at this time.

Brenda Garcia responded: Yes. We can check on that.

District will move forward with the construction contract prior to end of year, and will come back for soft cost endorsement at a later time.

Due Date: 27-Jan-2022 04:30 PM CST**Addendum**

(No addendum published)

GCCISD 2019 Bond - Citizens Bond Oversight Committee Meeting Attendance Log

2021-2022

Last Name	First Name	7/15/2021 In-Person	8/26/2021 In-Person	9/30/2021 In- Person	11/11/2021 In Person	12/16/2021 In-Person	1/27/2022	3/3/2022	4/14/2022	5/26/2022	- Not Present	✓ Present
Committee Members												
Beard	Mike	✓	✓	✓	✓	✓						
Campisi	Jim	✓	✓	✓	✓	✓						
Chandler	Angela	✓	-	-	-	-						
Christensen	Tim	-	-	-	-	✓						
Fontenot	Daryl	-	✓	-	-	-						
Guillory	Gina	-	✓	✓	✓	-						
Hotchkiss	Ronnie	✓	✓	-	-	-						
Hughes	Dallas	-	-	-	-	-						
Martinez	Amparo	✓	✓	✓	-	✓						
Miller	Brian	✓	✓	✓	✓	-						
Moore	Brenda	✓	✓	-	-	-						
Parent	Thomas	✓	✓	✓	✓	-						
Powers	Sam	-	✓	✓	✓	-						
Pratt	Denise	✓	✓	-	-	✓						
Sain	Terry	-	✓	-	-	-						
Theiss	Chet	✓	✓	✓	✓	✓						
Times	Tricia	-	✓	✓	✓	✓						
GCCISD Staff / Guests / LAN												
Billings	Kevin	-	-	-	-	-						
Bolinger	Matt	✓	✓	-	✓	-						
Burg	Carl	✓	-	-	✓	✓						
Carey	John	-	✓	-	✓	✓						
Cathey	Kristyn	-	✓	✓	✓	-						
Chapa	Arlene	-	✓	✓	✓	✓						
Clark	Brigitte	-	✓	✓	✓	✓						
Dixon	LeAna	-	✓	-	✓	-						
Enojado	Erwin	✓	-	✓	✓	✓						
Flood	Matt	-	✓	✓	✓	✓						
Garcia	Brenda	✓	✓	-	✓	✓						
Garcia	Jesse	✓	✓	✓	✓	✓						
Grom	JP	-	-	-	-	-						
Lavan	Ray	✓	-	✓	✓	✓						
Martir	Ed	✓	-	✓	✓	✓						
Marquez	Robert	-	-	-	-	✓						
McCall	Dr. Demetrius	✓	✓	✓	✓	-						
Medina	Clem	✓	✓	✓	✓	✓						
O'Brien	Dr. Randal	-	✓	✓	✓	-						
Penn	Simon	-	-	✓	-	-						
Perez	Terri	✓	✓	✓	✓	✓						
Price	Dr. Anthony	✓	✓	✓	✓	-						
Rasmussen	Mike	-	-	-	-	-						
Ricicar	Brandi	✓	✓	✓	-	-						
Riggs	Bruce	✓	✓	✓	✓	✓						
Sims	Downen	-	-	-	-	-						
Spells	Lacey	-	-	-	✓	✓						
Walterschied	Rick	-	-	✓	-	-						
Woodruff	Renea	✓	-	-	-	-						