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Project No.:	170-10792-000		
Project:	Goose Creek Consolidated ISD 2013 Bond Program Management		
Client:	Goose Creek Consolidated ISD (GCCISD)		
Conference Time, Date:	4:00 pm, March 23, 2017		
Conference Location:	FMC 3401 N. Main St. Baytown, TX 77521		
Attendees:	Committee Members	District	Out of District
	Daryl Fontenot	Randal O'Brien	Erwin Enojado / LAN
	Michael Beard	Anthony Price	Clem Medina / LAN
	Don Coffey	Brenda Garcia	John Carey/LAN
	Chet Theiss		Sofia Dusek/PBK Arch
	Angela Chandler	Bruce Riggs	Eric/PBK Arch
	Ronnie Hotchkiss	Ray Brown	
		Tom Ortman	
		Carl Burg	
		Steve Koester	
		Margie Grimes	
		Shirley Mosley	

Routing	

Purpose:	CBAC Meeting – The purpose of the meeting was to update the Citizens Bond Advisory Committee (CBAC) on the status of the renovations, repairs and new construction projects funded through the 2013 Bond Program.
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Welcome

- Mr. Fontenot asked the CBAC members if everybody had a chance to review the last meeting minutes. There being none noted, Mr. Ronnie Hotchkiss made motion and Mr. Chet Theiss made the second motion. A vote was taken and last month's meeting minutes were approved.

Technology Progress

- Mr. Steve Koester, Director of Educational Technology, stated that he has only one thing to report. The first training on the new GCTV (Video distribution system) for teachers were conducted. This will give teachers ability to do DVR at 28 channels on 24/7 which enables to give alerts and grab interesting topics on TV or do a search and create clips and share with students. This can be distributed through the iPads. Each campus now have the ability to have its own Television Channel which means every school received distribution/media cart that has camera with computer and an encoder so that announcements can be made every morning through this system that will go to the Promethean to all classrooms to get live announcements and can be recorded and eventually be distributed such as the Christmas programs. Parents who cannot attend the programs can still see their kids through the web link and watch that channel from the school. This is the last infrastructure work in place.
- Mr. Koester said lessons can be recorded from teachers and distribute to the rest of the schools too.



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3. Mr. Michael Beard asked what kind of filtering is being done on the content and who decides what viewers should see. Mr. Koester replied that it's the teachers that decides on the content and they have been in training.
4. He also mentioned that nothing is really live, information is being released at 2-3 second delay. Teachers have been instructed to always record it and play it. Filtering live content is very hard to do.
5. Mr. Koester also mentioned that this is a really cool product because it's actually daily show and a lot of other programs that's how they get all their clips that they use every night. It's actually searching of a closed captioned and that's how you get all the information that you search of.

Completed Projects

1. Mr. Erwin Enojado stated that the GCM High School New Addition has small punch list items left to do and the ROTC obstacle course. The ROTC obstacle course portion will be starting within a month or so and finish in the summer time.
2. Mr. Randal O'Brien commented on a great job of installing the room underneath the stairwell that was in an awkward place and wanted to know if a door has been installed. Ms. Brenda Garcia responded that the door has been installed and the entrance to that room is from the classroom.

Construction Progress

1. For the Security Vestibules Project –Fencing, Mr. Enojado gave the percent completion of the campus; San Jacinto Elementary is 100% complete, Smith Elementary is 99% complete, De Zavala Elementary is 85% complete, Mann Junior School is 75% complete, Highlands Elementary at 45% complete, Hopper Primary at 40% complete, Harlem Elementary is 50% complete, Austin Elementary is 20% complete, and Gentry Junior School is at 5% complete.
2. Mr. Ronnie Hotchkiss asked what the expectancy life of the fence. Mr. O'Brien stated that it's an upgrade of a cyclone fencing which has the vinyl coating on the perimeter and decorative iron fencing at the front of the campus. Ms. Garcia said that the first fencing installed was at Crockett elementary site that's been there for 3 years with the mow strip (concrete) installed to better protect it from the mowing equipment. Judge Don Coffey said that the cyclone fence has been there for 36 years and it'll be a lifetime.
3. For the Transportation Center Project, Mr. Enojado stated that work is on-going. The last piece of the concrete pour for the bus parking lot has been poured this past Tuesday and work is on-going in the building with MEP and wall installation.
4. For the Emergency Lighting & Lighting Controls Project, Mr. Enojado stated that work is on-going at Harlem Elementary, Administration Building, Highlands Elementary, Crockett Elementary, Austin Elementary, Baytown Junior School, Hopper Primary and Peter Hyland Center. These are all the campuses that's on-going and De Zavala Elementary has yet to start.
5. For the 2016 Fire Alarm, Intercom & Sound System Project, Mr. Enojado said that the work is on-going at Austin Elementary, De Zavala Elementary, Highlands Elementary, Lamar Elementary, Hopper Primary, Cedar Bayou Junior School, Lee High School and Administration Building. The total completion is approximately 75%.
6. For the Stuart Career Center Kilgore Repurpose Project, Mr. Enojado stated that work is on-going interior and exterior at Kilgore Campus. The RTUs have been ordered and scheduled to arrive in May and installed in the summer time. The Stuart Career Center Project is underway with final contract sign-off.
7. Judge Coffey asked if anything is stuck in the ditch someplace and is everything progressing or hung up anywhere. Mr. O'Brien said the biggest hang-up was from the fire marshal on the Kilgore Project life safety. The district has been notified recently that based on the life safety unit in place, the Fire Marshal has given it a good to go. Mr. Hotchkiss asked if it was the case of the building occupancy. Mr. O'Brien said no, this is because the city wanted 100% of building sprinkled even though half of the building is being renovated and occupied. Mr. O'Brien explained that the city then agreed of having half of the building sprinkled only if the district assured that the next mechanical and electrical work opportunity with bond funding, that the other 50% of building would be inclusive.



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8. For the Sterling High School Library/Cafeteria/ CTE Expansion Project, Mr. Enojado stated that underground electrical and plumbing work is on-going and the grade beams are 80% complete for the New Cafeteria/Kitchen Building. Mr. O'Brien added, rain was the only hold up on this project. When work got started on the dirt, it rained for weeks.
9. For the Carpet Project –Districtwide, Mr. Enojado said that carpet crew is continuing work at Baytown Junior, Cedar Bayou Junior, Carver Elementary, Travis Elementary and Lee High School.
10. Mr. Hotchkiss asked the projected completion date on the cafeteria and has the rain delayed it much. Ms. Garcia responded that it has not and still scheduled to be completed in December 2017.
11. Mr. Enojado continued his update with the presentation of showing pictures of the Fencing Project for Horace Mann Junior School and De Zavala Elementary School, Transportation Center, Kilgore Campus Renovations and Sterling High School Library/Cafeteria/ CTE Expansion Project.
12. Mr. O'Brien commented on the fencing project, he said that one of the premises that the facilities had asked is the scenarios on property line, mowing on both sides and things of that nature. It was advantageous to go to the property line capturing more property for the kids to have room to play at minimal expense. Couple of the playgrounds were relatively small and the fencing projects had helped out.
13. Mr. Hotchkiss asked if those were addressed on the case by case basis per campus based on whatever the needs or whatever space available. Ms. Garcia said that it is. For example, a lot of trees were in the way and had to be addressed at each campus which were mostly at the back of the schools. Therefore, not beneficial to go to the property line at all.
14. For the Transportation Center Project, Judge Coffey asked if the neighbor had complaint anymore. Mr. O'Brien said it was a couple weeks ago and the district responded by accommodating the needs and had not heard from the neighbor anymore. Judge Coffey also asked if the bus parking lot lights will be on all night for 365. Ms. Garcia said that this will need to be discussed further with the Transportation and Security Departments. Mr. Hotchkiss asked if this is going to be fenced when completed. Ms. Garcia said yes it will be.
15. One note that Mr. O'Brien said is the detention pond is holding water in a temporary matter. Ms. Garcia explained that it is not in a full operation yet until power is received from Centerpoint to have the lift station operational.
16. Ms. Angela Chandler asked if the Kilgore Campus will have the same type of security as the other campuses. Dr. Price said that the security entrance will be at the other end of the building. Mr. Hotchkiss asked what projected number of people will there be in the restaurant and is there enough parking lots. Ms. Garcia said that Ms. Renea Dillon has looked into this and will get back to you on this. The students will not be parking at the front of the building only guests will be allowed to park at the front and that may not be enough. As you all aware of the acquisition of the YMCA, this may enable parking right across the street.

Design

- 1) Mr. Enojado said that the MEP Package 4 bids were received this past Tuesday and will be going to the Board of Trustees on April 10th for approval. This will be a summer work time frame. Campuses that have exterior work such as the FMC Building will not need to be completed until October as it has no school impact.
- 2) For the AgriScience Center Expansion and Renovation Project, Mr. Enojado stated that the pre-proposal meeting was held this morning. Bid date is March 30th and the bid results will be submitted to the Board of Trustees on April 10th for approval of the recommended contractor.
- 3) For the Technology Center, Mr. Enojado said that there had been several meetings with Durotech along with the architect and district team on finalizing the VE cost. Ms. Garcia said that Durotech is still working on the VE cost and so far pleased on the first initial reduced cost by \$1.4M. Ms. Garcia stated that the plan is to submit the recommendation to the Board of Trustees on the second meeting in April. Durotech's final cost and soft cost will be e-mailed out to the CBAC committee prior to the next CBAC meeting.



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- 4) Mr. Enojado then turned the presentation to Ms. Sofia Dusek with PBK Architects for the FCA Renovations, Repairs and Upgrades-District wide Project.
- A. Sofia Dusek, PBK's project architect for the FCA Renovation & Repairs Project, delivered a presentation highlighting the CTE scope of scheduled to be completed at Lee High School.
 - B. PBK, LAN, and GCCISD's FMC team have been coordinating the CTE scope of work to be included within Phase I package of the District's FCA Renovation and Repairs Project, which is out to bid.
 - C. Ag Building, Industrial Lab, STEM Labs, and Culinary Arts building will all have work completed over the summer whether it's major or minor.
 - D. The Culinary Arts Studio will be a renovation of 3 existing classrooms to convert them into one large teaching studio, which will be fitted with new ovens, ranges, dish wash stations, freezers, coolers and class room area. A new roof top fan exhaust unit will be added to accommodate the new hoods. The concern for noise pollution is margin due to the proposed location of the fan is spaced away from adjacent structures.
 - E. Ag Building will include 10 new welding stations, with new exhaust system. Education Foundation had purchased 3 portable exhaust fan, for the welding class, which will stay at Lee High School and will continued to be used on various welding projects that can't be conducted within the booths.
 - F. Industrial Lab which will be converted from an existing computer lab, will be fitted with a new 8-0"/7-0" doubles doors that will open up into the existing wood shop. Industrial lab will house Lee's extracurricular robotics program. New door will allow students to maneuver their robots through the new set of doors then through the wood shop that has a loading dock.
 - G. STEM Lab on the second floor will be renovated to accommodate the PLTW program requirements as relayed by the director. Spaces will include new science lab, engineering lab, robotics lab, and research lab. All spaces will receive new furniture.
 - H. ROTC obstacle course at Lee High School will be contracted out to the same contractor that will furnish and install the equipment at GC Memorial High School.

Planning

- 1. For the Green Center Project, Mr. Enojado stated that the team is still working with the architect and engineers on finalizing the floor plan to bid out and start construction in the summer time. Judge Coffey asked if there's a plan on pouring a concrete slab in that building. Mr. O'Brien responded that it is determined on how long we plan to be in it. If it is a long term endeavor, the answer is yes and no if it will go on the market because we are to meet our needs otherwise. Judge Coffey asked how much money are we spending on and Mr. Enojado said that the budget is \$1.8M total.
- 2. For the Specialties- Stallworth Bleachers, Mr. Enojado said that an approved vendor will be submitting a proposal to supply and install the broken bleachers. The installation will be in the summer time frame.
- 3. For the Conveyances -Lifts for Special Ed Department, Mr. Enojado said that the approved vendor will be submitting a proposal soon.

Project Groupings

- 1. Mr. Enojado pointed out on the Project Budget Sheet that the total investment earnings, \$1,352,029.00, is now reflected on the bottom total amount. Ms. Garcia clarified that this total amount of the investment earnings is as of December 2016. However, Ms. Margie Grimes stated that the total is not quit right, that it should be \$1,127,344.00. Ms. Grimes said that the 2014 investment earnings of \$224,685.00 has already been allocated. Mr. Fontenot asked what the actual number is and Ms. Grimes said \$1,127,344.00, which is through fiscal year June 30, 2016. Ms. Grimes said that it's only through '16, the current fiscal year did not include anything for the current year.



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2. Mr. Enojado said that the estimated amount of \$11,972,411.00 has been inputted in the Technology Center giving the Total Bond Budget at \$42,729.00.
3. Ms. Grimes stated we're expecting at least another \$500,000.00(a ball park) for this fiscal year.
4. Mr. Hotchkiss asked if that amount, \$1,127,344.00, showed is as of June 30th of 2016 not December 2016 and Ms. Grimes confirmed.
5. Mr. Enojado also stated that the amount of \$1,2M (Kilgore Campus RTUs cost) has been reflected on the Project Budget Sheet. Also, an additional of \$500k has been inputted on the Project Budget Sheet as an estimate for future GCCISD payroll which gives the total of minus \$1.5M but the Total Bond Budget is \$42,729.00. With the Investment Earnings of \$1,352,029, this gives the "TOTAL" a positive \$1,394,758.00. Mr. Hotchkiss asked if this allows us to re-allocate any savings back into the projects. Mr. O'Brien responded that it can roll to complete any projects. Mr. O'Brien said that the only project that won't be complete, based upon this scale, is Phase 2 of the Stuart Career Center Kilgore Repurpose Project which is the sprinkler system that was discussed earlier in this meeting. Ms. Garcia said that another project to consider is fencing. The current budget for fencing does not include all the fencing for the campus.

Master Schedule

1. Mr. Enojado went over the Master Schedule and pointed out that there are all green bars meaning that projects are either under design or under construction.

Financial Recap

1. Mr. Enojado pointed out the on the Bond Program Summary sheet where the investment earnings are on under Series 2013, Series 2014A and Series 2014B and Ms. Grimes calculated the total to \$1,352,029.00.
2. Mr. Enojado also pointed out that on the very last page of the financial packet, the summarization states at 66% money spent.

Follow Up Items

1. Mr. Beard asked if the next meeting can be on the 20th of April because the Technology Center Project may be going to the board on the 24th of April.
2. Mr. Fontenot stated the next meeting will be April 20, 2017 at 4pm. There being no further questions or discussions, the meeting was adjourned.