

PLANNING  
ENGINEERING  
PROGRAM MANAGEMENT

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<b>Project No.:</b>	170-10792-000		<b>Routing</b>
<b>Project:</b>	Goose Creek Consolidated ISD 2013 Bond Program Management		
<b>Client:</b>	Goose Creek Consolidated ISD (GCCISD)		
<b>Conference Time, Date:</b>	4:00 pm, October 27, 2016		
<b>Conference Location:</b>	FMC Meeting Room Baytown, TX 77521		
<b>Attendees:</b>	<b>Committee Members</b>	<b>District</b>	<b>Out of District</b>
	Daryl Fontenot	Margie Grimes	Olivia Martin / LAN
	Angela Chandler	Anthony Price	Terre Musgrove / LAN
	Michael Beard	Matt Flood	Erwin Enojado / LAN
	Brennon Marsh	Brenda Garcia	Clem Medina / LAN
	Steve Fess	Bruce Riggs	John Carey / LAN
	Gina Rivon	Tom Ortman	
	Chet Theiss	Carl Burg	
	Steven Gonzales	LeAna Dixon	
		Shirley Mosley	

<b>Purpose:</b>	CBAC Meeting

**Welcome**

- Mr. Daryl Fontenot began the meeting by asking the Committee for an approval of the September meeting minutes. Mr. Michael Beard made a motion to pass the minutes, Mr. Chet Theiss made a second motion, a vote was taken and the minutes were approved.

**Technology Progress**

- Mr. Matt Flood gave a status update on Technology Department, stating work is ongoing to distribute iPods and library carts.

**Completed Projects**

- Mr. Erwin Enojado stated the Lee Windows project is complete and only waiting for installation of the front doors. He explained those are expected to be installed the week of October 31<sup>st</sup>.
- Mr. Enojado then said the San Jacinto and Hopper playground fall zones are complete.

**Construction Progress**

- For the Security Vestibules project, Mr. Enojado stated 11 out of 13 campuses have reached the punch list phase. He explained that Sterling and Lee High School at both currently at 25% complete regarding the Vestibule projects.
- Mr. Enojado confirmed that the campuses currently at the punch list phase of the Security Vestibules project will be completed by December 2016. Ms. Garcia noted some delays have

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- been due to waiting on the bullet resistant glass. Mr. Anthony Price clarified that bullet resistant glass will stop 32 caliber bullets and below, as opposed to bullet proof glass.
3. Mr. Enojado said construction is moving forward for the Goose Creek Memorial (GCM) addition project. He explained there is only hard-scaping left for exterior work and noted some final HVAC work and painting are currently being completed for the interior.
  4. Mr. Enojado confirmed the GCM Addition project will be in use by January 2017.
  5. For the Transportation Center, Mr. Enojado noted concrete was poured today for the slab adjacent to Sjolander Street. He also noted work is ongoing for grade beams and electrical plumbing.
  6. Mr. Enojado stated contractors have finished approximately 80% of the work at Lee High School and are also working at the FMC Complex campus for the contract for the Emergency Lighting & Lighting Controls project.
  7. Mr. Enojado said the District will have a kick-off meeting the week of October 31<sup>st</sup> for the Fire Alarm, Intercom & Sound System project. He noted the completion date for this project is projected to be June of 2017, explaining work will only take place after school.
  8. Mr. Enojado then showed pictures of the San Jacinto fall zone, Security Vestibules, Goose Creek Memorial Addition and the Transportation Center projects.

#### Design

1. Mr. Enojado stated the District and the architect are reviewing the scope of work for the co-location design regarding proceeding with the Technology Center project. He anticipates the project to go out to bid by January 2017.
2. Mr. Enojado said the District received the Phase 1 Kilgore Guaranteed Maximum Price (GMP) and schedule. He noted the schedule has been pushed up with a completion date of August 1<sup>st</sup>, explaining it will cost an additional \$80k.
3. Ms. Brenda Garcia noted the Phase 1 Kilgore project will remain within budget, even with the additional \$80k cost and is currently working on issuing a Notice to Proceed to allow work to begin the week of October 31<sup>st</sup>.
4. Mr. Enojado stated the 50% CD drawings should be sent to the District in November for the Stuart Career Repurpose project. He anticipates 100% CD by no later than early January 2017, including a completion date from the Construction Manager at Risk (CMAR).
5. Mr. Enojado noted the District should receive the DD drawings for the Agriscience Facility project in November for a CBAC endorsement, followed by Board approval from the Board of Trustees in December.
6. For the District Wide Carpet project, Mr. Enojado noted the price was approved by the Board of Trustees in September. He stated project meetings will begin the week of October 31<sup>st</sup>.
7. Mr. Enojado stated the District is currently working on scope for the District Wide FCA Renovations, Repairs and Upgrades project, noting it should go to bid in January 2017.
8. He then stated the District hopes to receive the MEP Package 4 drawings from the engineer in December, enabling the project to go to bid in January 2017.
9. Mr. Enojado stated the Sterling Cafeteria Addition and Library and CTE Renovations CD drawings are 95% complete and noted they will be submitted to the City for review. Mr. Enojado expects bids for this project to go out in November.

#### Planning

1. Next, Mr. Enojado stated a scope and layout has been identified for the Special Education department to move into the Green Center. He anticipated an architect/engineer will be on board in the next few weeks to begin design work.
2. Mr. Enojado said the Specialties – Stallworth Bleachers project is currently being assessed by the District and LAN. He explained this project could proceed with a District approved vendor, rather than going through the process of advertising for bids.
3. Mr. Enojado then noted the District is currently accessing what type of personal lifts, for the District Wide Conveyances project, will be needed.

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**Project Groupings**

1. Mr. Enojado again briefly went over the Project Groupings slide, and stated the shaded rows represented completed projects. He then pointed out the \$4.6 million positive bottom line.

**Master Schedule**

1. Mr. Enojado went over the Master Schedule, noting the black bars as completed projects, the green bars as projects in progress and the blue bars as projects in the planning stage. He pointed out that most of the schedule was either in the construction phase or closed out, explaining only Stallworth Bleachers and Conveyances were in the raw planning stages.
2. Mr. Enojado stated the Bleachers and Conveyances should get on track soon, putting the 2013 Bond to be completed December 2017.

**Financial Recap**

1. Mr. Enojado explained the financial recap to be a layout of the Bond expenditures in more of an accounting format. He noted the Bond projects are currently 80% complete, after including Actual costs to Date and Committed Cost. He further summarized this to mean there is only approximately 20% left of Bond Budget that remains to be allocated to projects.
2. Mr. Fontenot asked if the \$4.6 million amount posted on the Project Groupings slide could possibly increase, to which Ms. Garcia noted it is possible.

**Follow Up Items**

1. Mr. Fontenot asked which projects were the District most concerned about. Ms. Garcia responded stating the schedules for the GCM Addition, Transportation Center and the Stuart Career project.
2. In response to Mr. Fontenot's question, Ms. Garcia stated she believed the change in prevailing wage rates have helped with the bidding process.
3. Mr. Fontenot stated the next meeting will be December 1, 2016.