

ARAMARK - GCCISD INTERNSHIP 2016



The Aramark – GCCISD Internship will begin in the summer of 2016. It is a six-week summer program designed for at least two graduating GCCISD Career & Technical Education students interested in pursuing a career in culinary arts, food service, and/or nutrition. The purpose of the program is to provide the student with an opportunity to identify the field in which they excel through a series of rotations under the direction of a mentor.

“Aramark is an international company in the customer service business including food, facilities and uniforms, wherever people work, learn, recover, and play. United by a passion to serve, our more than 270,000 employees deliver experiences that enrich and nourish the lives of millions of people in 21 countries around the world every day.”

The benefits of this internship are invaluable. Students are exposed to more than one skill area, as they learn the responsibilities of a chef, a dietician, and a manager. Not only will the students have exposure to these different occupations, the internship grants the opportunity to build a professional network that can help with the transition into the workforce.

To qualify for the internship program, students must have completed their senior year prior to the start of the program, be 16 years of age by June 6, have a Social Security card and State ID/driver's license, and pass the fingerprinting and drug screen process. The intern is guaranteed at least \$9 per hour at 40 hours per week for six-weeks. The intern will follow the summer schedule set by GCCISD, which is working a ten-hour day on Monday through Thursday. The intern is not guaranteed full-time employment at the end of the internship.

This is a competitive program and an interview committee will evaluate each applicant for demonstration of culinary arts aptitude and skills recorded on resumes and exhibited during the interview process, as well as an interest in pursuing a career in the culinary arts, food service, and/or nutrition. Students and parents should read this information packet closely to be sure they fully understand the internship expectations and will be able to fully commit to the program.

Application Timeline

| Date | Event | Location |
|-----------------------------|--|----------------------|
| Tuesday, May 10, 3:00 p.m. | Résumé Workshop with Aramark | Stuart Career Center |
| Thursday, May 12, 3:00 p.m. | Application deadline and mock interview day with Aramark | Stuart Career Center |
| Monday, May 16, 3:00 p.m. | Interview day with Aramark and GCCISD | Stuart Career Center |
| Tuesday, May 17 | Offer and declination letters distributed | Sent to campus(es) |
| Wednesday, May 18 | Complete online application, fingerprinting, and drug screen | TBD |
| June 6 – July 15 | Internship Duration | Aramark |

Aramark – GCCISD Internship Application Process

Tuesday, May 10, 3:00 p.m.

Interested applicants will meet with Aramark personnel at the SCC and will share résumé templates, explain applications, and discuss other requirements. Bus transportation is available from the home campus to SCC if needed. The student must then provide their own transportation home from SCC at the end of this session.

Thursday, May 12, 3:00 p.m.

Application and résumé are due to the teacher by 3:00 p.m. The teacher will then submit them to the Student Workforce Connection Liaison.

Thursday, May 12, 3:00 p.m.

Aramark and GCCISD personnel will perform mock interviews in a group setting with candidates who qualify for the internship.

Monday, May 16, 3:00 p.m.

Individual panel interviews will be conducted by Aramark representatives. Candidates should be prepared with the following:

- ✓ 2 copies of résumé
- ✓ 1-3 teacher recommendation letters
- ✓ Dressed in business attire (ie: tie, button down shirt, dress pants, belt, and dress shoes)
- ✓ Ability to discuss why you would be an ideal candidate
- ✓ Positive attitude

Tuesday, May 17

Internship acceptance and declination letters will be hand-delivered to all applicants and expectations will be communicated.

Wednesday, May 18

The intern will complete the online application with Aramark. Then, the intern will arrange a time to attend an orientation and complete paperwork, fingerprinting, and the drug screening.

June 6 – July 15

The internship begins!



Aramark - GCCISD Internship Expectations

Interns will rotate among the following job fields:

1. **Chef** – Interns will gain exposure to responsibilities such as nutrition demonstrations, evaluating and preparing recipes, and helping with special dinners and events.
2. **Dietician** – Interns will gain exposure to creating healthy-themed activities for children to use as part of the Summer Meals at the Park program.
3. **Marketing** – Interns will gain exposure to creating new designs for monthly menus, updating the district's online presence, and reviewing promotions and calendar items for the fall semester.
4. **Manager** – Interns will learn overall management of the student nutrition program including personnel, budget, summer food service, campus procedures, safety, customer service, and training.

Interns have the following uniform expectations:

- Interns will wear safety shoes, hair net, and Aramark shirt all to be provided.
- A polo shirt and khakis (slacks) are acceptable for both men and women.
- Interns will adhere to the GCCISD and Aramark professional dress code as follows:
"Employees are to wear clothing that is neat and clean. Employees are not to wear clothing that is tight, revealing, torn, tattered, dirty, excessively faded, containing visual or written content, other than authorized district attire, or which is actually or potentially disruptive to the school environment. Sweat suits, jogging/wind suits, overalls, or denim jeans of any color may not be worn. Jewelry/accessories that could cause a safety hazard may not be worn. In keeping with professional decorum, earrings may be worn by female employees only, and ears are the only exposed areas of the body on which pierced jewelry may be worn. Tattoos must be covered with an appropriate, non-distracting covering. Footwear must be worn at all times. Shoes traditionally worn around the home (i.e., slippers or house shoes) or to the beach (i.e., rubber flip-flops or rubber croc style shoes) are not permitted. Tennis/athletic shoes that are clean and in good condition may be worn. The site administrator may designate up to one day per week as "school spirit" day. On that particular day, it is permissible to wear an approved shirt with school logo with solid color wind suits or jeans. On special days/events (i.e., Western Day and Red Ribbon Week, etc.) the site administrator may also designate special attire. This special attire must adhere to general dress code guidelines. The site administrator will determine dress for work days and site-based staff development days.

Performance Expectations

- Interns will provide their own transportation and meals throughout the internship.
- Interns will adhere to all safety rules and procedures.
- Interns will exhibit initiative by being willing to help without being asked to do so, being a team player, and working with others in a positive manner to accomplish goals.
- Interns will develop, refine, and communicate your career goals to your supervisor and mentors often.
- Interns will demonstrate time management skills by demonstrating the following:
 - Arriving to work prepared and on time.
 - Striving for perfect attendance.
- Interns will be a good mentee by accepting insight and constructive criticism from others in a respectful manner and demonstrating your ability to listen and perform duties as instructed.