

### **2020-2021 LPAC Decisions Educator Guide**



TETN # 956 October 23, 2020



### **Updates for 2020-2021**

- Updates for 2020-2021
- LPAC Decisions Educator
   Guide Overview
- Participation Decisions for the STAAR Program
- Participation Decisions for the TELPAS Program
- Understanding Accessibility

- Designated SupportsDecisions for the STAARProgram
- Designated SupportsDecisions for the TELPASProgram
- Other Assessment Decisions
- Documenting and Communicating Decisions
- Additional Documentation

### LPAC Decisions Educator Guide 2020-2021

# The Language Proficiency Assessment Committee (LPAC) Decisions



### **Educator Guide**













2020-2021

### Educator Guide

- New name
- New cover
- On <u>LPAC Resources</u> webpage by end of October



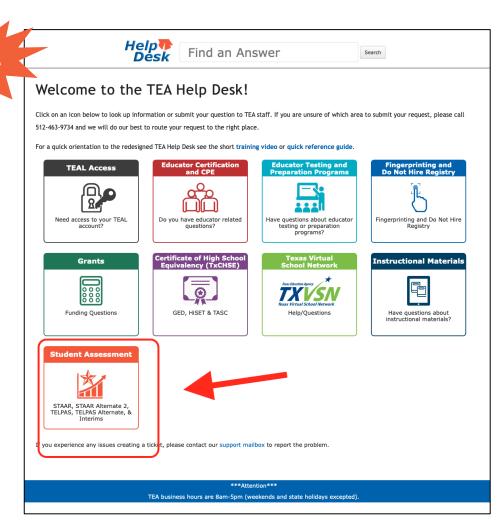
# **New Student Assessment Help Desk**

Will allow us to improve our response to district inquiries

Includes a searchable list of FAQs

Will eventually replace the need for multiple email addresses

Found at: <u>Helpdesk.tea.texas.gov</u>







### **LPAC Decisions Educator Guide Overview**

- Updates for 2020-2021
- LPAC Decisions Educator Guide Overview
- Participation Decisions for the STAAR Program
- Participation Decisions for the TELPAS Program
- Understanding Accessibility

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### **Overview**

- The regulatory procedural guide is based on:
  - 19 TAC 101, Subchapter AA for STAAR, and
  - (TAC) Section 101.1003 for TELPAS and TELPAS Alternate
  - LPACs should be familiar with these Commissioner of Education rules
- LPACs are responsible for
  - following administrative procedures in the guide
  - making decisions on an individual student basis
  - working as a committee to make decisions
  - maintaining required documentation



# **Overview: LPAC Responsibilities**

- LPACs must review each section of the LPAC Decisions Educator Guide.
- Educator guide includes the following:
  - Overview
  - Test Participation Decisions
  - Designated Supports Decisions
  - Other Assessment Decisions
  - Documenting and Communicating Decisions





### Participation Decisions for the STAAR Program

- Updates for 2020-2021
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### STAAR, STAAR Spanish, STAAR Alternate 2

### The STAAR program encompasses

- STAAR
- STAAR Spanish
- STAAR Alternate 2
- Grades 3–8
  - Mathematics, reading, writing, science, and social studies
- STAAR end-of-course (EOC)
  - Algebra I, Algebra II, biology, English I, English III, English III, and U.S. history
- LPACs make and document test participation decisions in accordance with the STAAR program requirements.

STAAR (grades 3–8 and EOC)	<ul> <li>General statewide assessment</li> <li>Designated supports available for students who meet eligibility can be found at https://tea.texas.gov/accommodations/.</li> <li>Taken by ELs not eligible for an assessment listed below</li> </ul>
STAAR Spanish (grades 3-5)	<ul> <li>Available for students in grades 3–5 for whom a Spanish version of STAAR most appropriately measures their academic progress</li> <li>Designated supports available for students who meet eligibility can be found at https://tea.texas.gov/accommodations/.</li> <li>Not permitted for an EL whose parent or guardian has declined bilingual/ESL program services</li> </ul>
STAAR Alternate 2 (grades 3-8 and EOC)	<ul> <li>Available for students receiving special education services, including those who are ELs, who meet requirements for an alternate assessment based on alternate achievement standards</li> <li>Participation requirements and information regarding available accommodations can be found the <u>STAAR</u> Alternate 2 Resources webpage.</li> </ul>



# **STAAR Spanish**

### Same

- Assessed curriculum and item types
- Blueprints for building tests
- Achievement standard alignment
- Focus on readiness for next grade level or course with goal of postsecondary readiness

### Different

- Language accessibility
  - Native language helps students understand language of test



# **STAAR Spanish Decisions**

• In addition to being appropriate for students in bilingual programs who are receiving most of their academic instruction in Spanish, STAAR Spanish may sometimes be appropriate for an EL in an ESL program.

### Examples

- a Spanish speaker who has recently moved to the U.S.
- an EL who recently moved from a campus with a Spanish bilingual education program to a campus with only an ESL program
- a student in an ESL program who receives substantial academic support in Spanish



# Non-ELs in Spanish Bilingual Programs

- Non-ELs in a state-approved bilingual education program may be administered STAAR Spanish if the LPAC determines the Spanish assessment to be the most appropriate measure of the student's academic progress.
  - 19 TAC Chapter 101.1005 requires the LPAC to make the decision when a request of this type is made for a non-EL.
- This is most common in two-way dual language program models but is not necessarily limited to these program models.
- The LPAC is not responsible for performing the many other LPAC functions they carry out for ELs.



# **Assessment Decisions for Different Subjects**

- Decisions will often vary by necessity because of the design of the STAAR program.
  - For example, sometimes it may be appropriate to give STAAR Spanish in some subjects and STAAR in English in other subjects.
- LPAC decisions to give a student one type of assessment for one subject and another type of assessment for another subject should be well-justified in the required documentation.



# STAAR with Embedded Supports Online Assessments: Special Administration

- Rare, unavoidable circumstances where students can't access online assessment:
  - Accommodations cannot be applied—
    - A testing accommodation that is not possible to provide in an online setting
    - Consider accessibility features, locally-approved designated supports, and designated supports requiring TEA approval
    - Refer to <u>Accommodation Resources</u> webpage
  - Technology access is precluded—
    - Districts must make every effort to administer STAAR online with Embedded Supports (English and Spanish).
    - In rare situations where computers or technology are absolutely not available

**NOTE:** Special administration is dependent upon TEA approval.



### **ELs Receiving Special Education Services**

### An EL who receives special education services:

- May be administered any assessment depending on whether they meet the participation requirements.
  - STAAR
  - STAAR Spanish
  - STAAR Alternate 2
- The LPAC is responsible for working in conjunction with the student's admission, review, and dismissal (ARD) committee to make and document assessment participation decisions.
  - This collaboration helps ensure that factors related to a student's disability and second language acquisition are both considered.
- The decision may be made by key members of each committee if necessary.





### **Participation Decisions for the TELPAS Program**

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### **TELPAS Participation Requirements**

- TELPAS and TELPAS Alternate
  - Fulfill federal requirements for annually assessing English language proficiency of ELs in K-12
  - Assess language proficiency in listening, speaking, reading, and writing
- For ELs receiving special education services, the LPAC works in conjunction with the admission, review, and dismissal (ARD) committee.
- LPACs are responsible for making and documenting participation decisions.



### ELs in Grades K-2

For ELs in Kindergarten through grade 2 who do not have ARD or Section 504 committees, the LPAC is not required to meet to determine TELPAS participation decisions regarding unmodified English language proficiency assessments.



# **TELPAS:** Holistically Rated Assessments

- Based on student classwork and classroom observations during daily instruction
- Teachers use proficiency level descriptors (PLDs) from Texas English Language Proficiency Standards (ELPS)
- K-1 (all language domains)
  - Listening, speaking, reading, and writing holistically rated
- 2–12 Writing
  - Teachers use classroom-based student writing collections



# **TELPAS:** Holistically Rated Assessments and ELs Receiving Special Education Services

- Students evaluated relative to how well he or she understands and uses English to access general curriculum at enrolled grade level in accordance with individualized education program (IEP)
- With rare exceptions, student should be able to be observed and rated meaningfully in each holistically rated domain
  - Like all LPAC considerations, decisions must be made individually and not consider that the student's score would be low
  - LPAC and ARD committee collaboratively decide that assessment in a particular domain is not appropriate due to a student's disability
  - Decision recorded at the time of testing and student is not assessed in applicable domain



# **TELPAS:** Holistically Rated Assessments and ELs Receiving Special Education Services (cont.)

- Participation considered on domain-by-domain basis
  - Reason for not assessing must be well-supported and documented in student's IEP by ARD committee and permanent record file by LPAC
  - Only applicable for EL receiving special education services who does not meet participation requirement for TELPAS Alternate



# **TELPAS: Online Assessments and ELs Receiving Special Education Services**

- The ARD committee in conjunction with the LPAC may determine that an EL receiving special education services should not be assessed in listening, speaking, and/or reading due to student's particular disability
  - Rare cases
  - Participation considered on domain-by-domain basis
  - Reason for not assessing must be well-supported and documented in the student's IEP by ARD committee and permanent record file by LPAC
  - Only applicable for EL receiving special education services who does not meet participation requirement for TELPAS Alternate



# **TELPAS: Online Assessments: Special Administration**

- Rare, unavoidable circumstances where students can't access online assessment:
  - Accommodations cannot be applied—
    - A testing accommodation that is not possible to provide in an online setting
    - Consider accessibility features, locally-approved designated supports, and designated supports requiring TEA approval
    - Refer to <u>Accommodation Resources</u> webpage
  - Technology access is precluded—
    - Districts must make every effort to administer TELPAS online assessments.
    - In rare situations where computers or technology are absolutely not available
  - Unable to participate in one domain
    - Student ARD exempt in a domain
- Special Administration of an Online Assessment form found in <u>DCCR</u>

**NOTE:** Special administration is dependent upon TEA approval.



# **TELPAS Alternate Holistic Inventory**

- Alternate English language proficiency assessment for ELs in grades
   2–12 with significant cognitive disabilities
  - Aligned to ELPS
  - Alternate PLDs created to address specific needs of these students
- ARD committee in conjunction with LPAC determines eligibility based on TELPAS Alternate Participation Requirements
  - No domain specific exemptions



### TELPAS Alternate Participation: K-1

- Grades K-1
  - ELs in K-1 assessed with general TELPAS
  - Holistically rated in listening, speaking, reading, and writing
  - Decision based on stakeholder feedback
    - General TELPAS accessible and appropriate for this age
    - Some K-1 not yet identified with disability (i.e. non-categorical)
  - Overall reluctance to assign labels to young students that would make them eligible for alternate assessment



# **TELPAS Alternate Participation: Grades 2–12**

- Grade 2
  - ARD committee in conjunction with the LPAC make assessment decision using <u>participation requirements</u>
  - No STAAR Alternate 2 for this grade

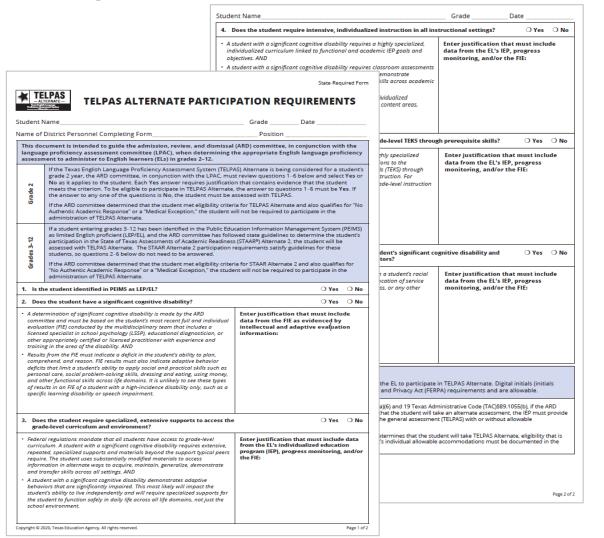
- Grades 3–12
  - ELs meeting STAAR Alternate 2 eligibility will take TELPAS Alternate

**NOTE:** ELs in grades 11 or 12, who have previously met STAAR Alternate 2 eligibility and completed all STAAR testing requirements, will take TELPAS Alternate.



# **TELPAS Alternate Participation Requirements**

- For grades 2–12 and available on TEA's <u>TELPAS Alternate Resources</u> webpage
- Guides ARD committee in conjunction with the LPAC in determining appropriate English language proficiency assessment for ELs
- Documentation of eligibility different for students in grade 2 compared to students in grades 3-12
- For students in grades 3-12, ARD committee in conjunction with the LPAC will
  - answer question 1: "Is the student identified in PEIMS as LEP/EL?", and
  - initial assurances in Step II.







### **Understanding Accessibility**

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# **Accessibility Policy Documents**

- Accessibility policies found on the <u>2020-2021 Accommodation</u> <u>Resources</u> webpage and <u>DCCR</u>
- Policies divided into 3 main categories
  - 1. Accessibility Features
    - Available to all students who need them.
  - 2. Designated Supports
    - The appropriate team of people at campus level determine and document that the student meets the eligibility criteria
  - 3. Designated Supports Requiring TEA Approval
    - Appropriate team of people at campus level determine student eligibility and submit Accommodation Request Form (ARF) to the TEA



# **Accessibility Features**

Home / Student Assessment / Testing / Student Assessment Overview

### 2020–2021 Accommodation Resources

Student Assessment Home | Student Assessment Directory | Contact Student Assessment



TEA accessibility policies may apply to any student taking STAAR or TELPAS depending on his or her needs and whether or not the student meets the eligibility criteria, if applicable. These policies are divided into 3 main categories. Within each category are links to policy documents that provide more specific information.

2019–2020 Accommodation Resources (archived)

Accessibility Policy documents listed on the Accommodation Resources webpage are currently located in the District and Campus Coordinator Resources online.

#### 2020-2021 Accommodations Documents

- Accessibility Features: Nese are procedures and materials that are allowed for any student who needs
  them.
- Designated Supports: These are locally-approved supports for students who meet eligibility criteria.





#### 2020–2021 Accessibility Features

During state assessments for the State of Texas Assessments of Academic Readiness (STAAR®), STAAR Spanish, and the Texas English Language Proficiency Assessment System (TELPAS), certain accessibility features may be provided to students based on their needs. In general, these procedures and materials are available to any student who regularly benefits from the use of them during instruction. A student cannot be required to use them during testing and there is no need to document their use on the answer document or in the Texas Assessment Management System for online administrations. District and campus testing coordinators are responsible for ensuring that test administratiors understand the proper implementation of these procedures and use of these materials. In some cases, a student who uses them may need to complete the test in a separate setting to eliminate distractions to other students and to ensure the security and confidentiality of the test. In addition, if the administration of an accessibility feature requires a trained test administrator to view secure test content, he or she must sign the appropriate part of the security oath.

A list of the accessibility features is provided below.

- · signing test administration directions for a student who is deaf or hard of hearing
- · translating test administration directions into the native language of an English learner
- allowing a student to use a bilingual dictionary on mathematics, science, and social studies
  assessments (word-to-word translations; no definitions or examples; no applications on
  tablets or other devices)
- allowing a student to read the test aloud to facilitate comprehension (includes use of PVC pipe or recording device)
- · reading aloud or signing the writing prompt to any student who requests this assistance
- · providing reading assistance on the grade 3 mathematics test for any student:
  - The test administrator may read a word, phrase, or sentence in a test question or answer choice to any grade 3 student but only when asked to do so by the individual student.
  - If a student needs the entire test read aloud, the eligibility criteria for an oral administration must be met.
- typing a student's response to the writing prompt into the online test for any grade 4 student who is taking STAAR writing online and cannot type proficiently.
  - The test administrator transcribing the student's response must do so in accordance with guidelines for transcribing found on the <u>Transcribing</u> page of the <u>Complete Paper Administrations</u> section in these <u>District and Campus</u> <u>Coordinator Resources</u>.
  - Students taking the grade 7 writing test, English I, English II, or English III must meet the eligibility requirements for Basic Transcribing if this type of support is needed.
- making the following assistive tools available:

Texas Education Agency Student Assessment Division 2020-2021 school year 1 of 2 paper, dry erase boards, or any other medium that can be

e color settings for online tests

d the guideline tool for online tests

the zoom feature for online tests

hters, colored pencils, or any other tool that can be used to

g., speakers, frequency-modulated [FM] systems) closed-circuit televisions [CCTVs] or LCD projectors for

to use tools to minimize distractions or to help maintain ducing headphones, or instrumental music [no lyrics] udent's headphones or ear buds)

tration

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s in a small group is determined at the local level based on

s in a group should mirror, to the extent possible, tions.

ask

following non-secure test materials:

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ts

nematics graph paper

ence materials for grade 8 mathematics and science, (Mathematics reference materials for grades 3–7 contain photocopied because the rulers could be distorted. terials without rulers can be printed from the Help tab in ement System.).

2020-2021 school year 2 of 2





### **Designated Supports**

- Policy documents contain information needed to make decisions for all students taking STAAR, STAAR Spanish and TELPAS
- Each document organized the same way
  - Description of Designated Support
  - Assessments
  - Student Eligibility Criteria
  - Authority for Decision and Required Documentation
  - Examples/Types
  - Special Instructions/Considerations

### 2020-2021 Accommodations Documents

- Accessibility Features: These are procedures and materials that are allowed for any student who needs them.
- 2. **Designated Supports**: These are locally-approved supports for students who meet eligibility criteria.
- Basic Transcribing
- Braille/Refreshable Braille
- Calculation Aids
- Content and Language Supports
- · Content and Language Supports Guidelines
- Extra Time
- Individualized Structured Reminders
- Large Print
- Manipulating Test Materials
- Mathematics Manipulatives
- Oral/Signed Administration
- Spelling Assistance
- Supplemental Aids
- Designated Supports Requiring TEA Approval: These supports require the submission and approval using the Accommodation Request Process below.
- Complex Transcribing
- Extra Day
- Mathematics Scribe
- Other

# **LPAC Decision-Making Authority**

The "Authority for Decision and Required Documentation" section indicates the committee authorized to recommend the designated support.



### **Content and Language Supports**

TEA approval is NOT required.



#### Description of Designated Support

This designated support allows for various types of assistance (e.g., scaffolded directions, assistance with tracking, graphic organizers, simplified language, graphic representations of vocabulary and concepts) to support a student's understanding of selections, test questions, and answer choices.

#### Assessments

For a student who meets the eligibility criteria, this designated support may be used on

- STAAR
- STAAR Spanish

NOTE: Not available for Algebra II and English III

### **Student Eligibility Criteria**

A student may use this designated support if

- instructional and assessment decisions are made by a Section 504 committee, ARD committee, or an LPAC for an EL taking an English test; and
- that student routinely, independently, and effectively uses it during classroom instruction and classroom testing.

NOTE: ELs taking STAAR Spanish may be eligible for content and language supports if the section 504 or ARD committee determines eligibility

### **Authority for Decision and Required Documentation**

- For a student who is an EL, the decision is made by the LPAC based on the eligibility criteria and is documented in the student's permanent record file.
- For a student receiving Section 504 services, the decision is made by the Section 504 committee based on the eligibility criteria and is documented in the student's IAP.





### **Designated Supports Decisions for the STAAR Program**

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# LPAC Responsibilities with Designated Supports Decisions

LPACs are responsible for making appropriate designated supports decisions:

- Coordinate with content area teachers of ELs
- Make designated supports decisions in accordance with TEA policies
  - STAAR Accessibility Educator Guide,
  - Accessibility Policy Documents on TEA's <u>2020-2021 Accommodation Resources</u> webpage or <u>DCCR</u>, and
  - LPAC Decisions Educator Guide
- Maintain required documentation of decisions



# **Designated Supports Decisions for STAAR**

- The LPAC's designated supports decisions must be made on an individual student basis.
- Decisions must be based on
  - a student's particular needs for second language acquisition support, and
  - whether the student is routinely provided the support in classroom instruction and testing.
- Providing unfamiliar supports may hinder rather than help a student.
- Designated supports decisions should be made as close as possible to the assessment to account for the student's progress in acquiring the English language.
  - EOC designated supports decisions carry over from fall to spring and summer administrations.



# **ELs and STAAR in English**

### For ELs taking STAAR in English

- LPAC has sole authority to make designated supports decisions for
  - Content and Language Supports,
  - Extra Time, and
  - Oral/Signed Administration.

**NOTE**: LPAC decisions must be based on a student's particular needs for second language acquisition support.



## **ELs and STAAR Spanish**

#### For ELs taking STAAR Spanish

- LPAC does not have sole authority to make designated supports decisions for
  - Content and Language Supports,
  - Extra Time, nor
  - Oral/Signed Administration.
- ELs taking STAAR Spanish may be eligible for content and language supports, extra time and/or oral/signed administration if the appropriate team of people at the campus level (i.e., ARD committee, section 504 committee, RTI team) determines eligibility.
- Decisions are made by the student's special committee, in conjunction with the LPAC.



## **Designated Supports for ELs Receiving Special Education Services**

- LPACs are responsible for making designated supports decisions for the STAAR program in conjunction with the student's ARD committee, Section 504 committee, RTI team, or other applicable committee.
  - Designated supports decisions related to the student's particular needs for second language acquisition support
  - Designated supports decisions related to the student's disability or need
- Committees should become familiar with all information on TEA's Accommodation Resources webpage.



## **Designated Supports and Reclassification**

Students for whom the LPAC recommends the following designated supports for any English reading or English EOC assessments, may not be reclassified at the end of the school year.

- ✓ Oral Administration
- ✓ Content and Language Supports
- ✓ Extra Time

If LPACs recommend oral/signed administration, content and language supports, or extra time for the grade 4 and grade 7 writing assessments, they need to consider the degree to which the student relies on these designated supports during language arts writing assignments or testing when making reclassification decisions.



## Dictionary Policy and Impact on EL Reclassification

The use of dictionaries on reading and writing assessments does not prevent an EL from being considered for reclassification at the end of the year. However, it is important for LPACs to consider the degree to which the student relies on a dictionary during language arts instruction or testing when making reclassification decisions.



# **English Learner Reclassification**

For guidance on EL reclassification contact the Division of English Learner Support:



**512-463-9414** 



#### EnglishLearnerSupport@tea.texas.gov

#### 2020–2021 English Learner Reclassification Criteria Chart At the end of the school year, a district may reclassify an English Learner (EL) as English proficient if the student is able to participate equally in a general all-English instruction program with no second language acquisition supports as determined by satisfactory performance in the following assessment areas below and the results of a subjective teacher evaluation using the state's English Learner Reclassification Rubric. An English learner may not be reclassified as English proficient in prekindergarten or kindergarten as per Texas Administrative Code §89.1226(j). 1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th/12th English Language Texas English Language Proficiency Assessment System (TELPAS) Advanced High in each domain of Listening, Speaking, Reading and Writing Proficiency Assessment TEA Approved Norm-Referenced Standardized Referenced Standardized English I English II Standardized Achievement Test STAAR Reading (English) EOC EOC (Reading/Language) (Reading/Language) Reading 40th percentile or above 40th percentile or above Assessment Subjective Teacher Evaluation Students for whom the LPAC recommends the use of Oral Administration, Content and Language Supports, or Extra Time as designated supports for English reading or English EOC assessments, may not be considered for reclassification at the end of the school year • English learners with significant cognitive disabilities who are receiving special education services may qualify to be reclassified using the following: Individualized Reclassification Process for a Student For an EL who is deaf/hard of hearing (DHH) and exempt from participating in the listening and/or speaking domains of TELPAS due to the inability to perform these components of the exam, the decision to reclassify as English proficient should be based on the information from the remaining components of the state criteria for reclassification. • For an EL who is blind/visually impaired (VI) and exempt from participating in the reading domain of TELPAS due to the inability of the EL to perform this component of the exam based on the EL's disability, the decision to reclassify as English proficient should be based on the information from the remaining components of the state criteria for reclassification. The LPAC shall monitor the academic progress of each student who has met reclassification criteria during the first two years after reclassification Additional Information TEA Approved Norm-Reference Standardized Achievement Test State Assessments for English Learners Guidance Related to ARD Committee and LPAC Collaboration . LPAC Guidance for Deaf or Hard of Hearing English Learners and associated training video

	English Learner Reclas		Student Name:
	Teacher Docum	nentation	Grade Level:
the st	document fulfills requirements in TEC 29.056(g)(3) for the subjective teacher evaluudent's English language proficiency with academic language and informing the Lassification as a non-English learner with potential placement in a general education	anguage Proficiency Assessi	
	Academic	Language	
	Description of Receptive Skills: Listening and Reading (Select one descriptor from the choices below)		xpressive Skills: Speaking and Writing descriptor from the choices below)
sup liste prof whe spea and infor	ning and reading comprehension skills comparable to English licient grade-level peers. Student is able to construct meaning en reading grade appropriate texts, and student rarely needs akers to slow down, repeat, or rephrase during conversations academic discussions. Student receives written and oral rmation with no need for second language acquisition support to	support needed to be thoughts and ideas in s to English proficient gra appropriate content-ba oral and written commu few pauses and minima produces oral and writt	with no second language acquisition successful: Student routinely expresses speaking and in writing at a level comparable ade-level peers. Student uses grade- sed vocabulary and grammar effectively in unications. Student communicates orally with all errors that block communication. Student en material with no need for second language be successful with grade appropriate content.
sup and com relie mea conv prod clari	reading comprehension skills that are nearing but not yet pparable to English proficient grade-level peers. Student at times so on linguistically accommodated text features to construct aning from abstract grade appropriate text. Student comprehends versations and discussions but relies at times on pauses for cessing time, requests for repetition, visual cues, and requests for	support needed to be ideas in speaking and va- to English proficient gra appropriate content-ba- in complex grammar us ideas in writing with em	with some second language acquisition successful: Student expresses thoughts an writing that are nearing but not yet comparable ade-level peers. Student uses grade sed terms on familiar topics with some errors sage. Student expresses grade appropriate verging grade appropriate vocabulary, but at language acquisition supports to express and written English.
that is	student routinely demonstrates the readiness for reclassification as English ps. delivered with no second language acquisitions supports. 0 Yes 0 No de an explanation in the comments and attach additional supporting documentation.	•	uccessfully participate in grade-level content instruction





## **Designated Supports Decisions for the TELPAS Program**

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### **TELPAS and TELPAS Alternate**

■ For **TELPAS**, all designated supports decisions **must** be made in conjunction with the ARD committee, Section 504 committee, or appropriate team of people at the campus level (e.g., RTI team or student assistance team).

For TELPAS Alternate, the student performance described in the Observable Behaviors occurs while students have access to the instructional accommodations indicated in their individualized education program (IEP).





#### **Other Assessment Decisions**

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## **STAAR Exemptions: Grades 3–8**

#### Exemptions

As indicated in 19 TAC §101.1005, an EL who meets the eligibility criteria below shall not be required to take a STAAR assessment in grades 3-8.

#### **Eligibility Criteria**

This exemption applies to an EL who

- qualifies as an unschooled asylee or refugee,
- is in the first year of enrollment in U.S schools, and
- is in grades 3-8.

Section 101.1005 of the TAC allows exemption of qualifying EL asylees and refugees from being administered a STAAR assessment in **grades 3–8**.



## **English I Special Provision**

- Acknowledges unique circumstances of specific ELs
  - insufficient time in the U.S. and insufficient time to learn English
- These students
  - depend heavily on instructional scaffolding, including linguistic supports based on their second language acquisition needs
  - needs cannot be provided as designated supports during the standardized English I EOC assessment
- LPACs must maintain documentation of eligibility for the special provision.
- Eligibility must be determined in conjunction with the student's enrollment in English I/ESOL I.

**NOTE**: An EL who qualifies as an unschooled asylee or refugee may be eligible for the English I EOC special provision during the student's fourth or fifth school year of enrollment in a U.S. school if all other requirements are met. Additional information on unschooled asylee/refugee students can be found in Appendix B in the *LPAC Decisions Educator Guide*.



# Qualifying As An Unschooled Asylee/Refugee

- To qualify as an unschooled asylee or refugee
  - student must be identified as limited English proficient (LEP/EL) as defined by state law in TEC, Section 29.052, and must participate in a state-approved bilingual or ESL program, and
  - student's permanent record file must contain appropriate documentation of asylee/refugee status. The student must
    - be an asylee as defined by 45 Code of Federal Regulations, Section 400.41 or a refugee as defined by 8 United States Code, Section 1101, and
    - have a Form I-94 Arrival/Departure record, or a successor document, issued by the United States Citizenship and Immigration Services that is stamped with "Asylee," "Refugee," or "Asylum."



# **Unschooled Asylee/Refugee**

## The student's permanent record file must document that



- the student had little or no formal schooling outside the U.S. and lacked basic primary language literacy upon enrollment in school in the U.S.; and
- the student is being provided designated supports and other ongoing interventions by the district to meet the student's unique affective, linguistic, and cognitive needs; and
- as of the semester of the test administration, the student continues to lack the necessary foundation in the TEKS as a direct result of the student's inadequate schooling outside of the U.S.



### **ELs with Parent Denials**

LPACs may not recommend designated supports, special assessment considerations, or accountability provisions for an EL whose parents have denied bilingual or ESL services.

#### This includes:

- No designated supports
- No testing in Spanish
- No English I special provision
- No unschooled asylee/refugee provisions





## Documenting and Communicating Decisions

- Updates for 2020-2021
- LPAC Decisions Educator
   Guide Overview
- Participation Decisions for the STAAR Program
- Participation Decisions for the TELPAS Program
- Understanding Accessibility

- Designated SupportsDecisions for the STAARProgram
- Designated SupportsDecisions for the TELPASProgram
- Other Assessment Decisions
- Documenting and Communicating Decisions
- Additional Documentation

## **Documenting Decisions**

- For each EL, the LPAC must maintain documentation of
  - STAAR, STAAR Spanish, STAAR Alternate participation and designated supports decisions
  - TELPAS and TELPAS Alternate participation decisions
  - Decisions kept in student's permanent record file
- For participation and designated supports decisions LPACs make in conjunction with the ARD committee, 504 committee, RTI team, or applicable committee
  - ARD committee documents decisions in the student's IEP
  - Section 504 committee documents decision in the student's IAP
  - Other student assistance teams document decision in student's permanent record file

**NOTE:** For electronic documents and files, districts must ensure the Family Educational Rights and Privacy Act (FERPA) requirements are met.



### **Documentation Forms**

- Sample forms provided
  - assist LPACs in meeting documentation requirements,
  - are available on the <u>Language Proficiency Assessment Committee Resources</u> webpage, and
  - include separate sample forms for grades K−5 and grades 6−12.
- LPACs may modify or reformat the forms.
  - Components of required state documentation need to be included.
- School districts may require additional supporting documentation and evidence.

**NOTE:** LPACs are responsible for providing STAAR, STAAR Alternate, TELPAS and TELPAS Alternate assessment coordinators with assessment decisions as well as STAAR designated supports information for ELs in time for appropriate testing arrangements to be made.



## **Documentation Forms: STAAR**

**Part I**: STAAR Participation and Designated Supports Decisions for grades 3–5 and grades 6–12

Academic '	Year:					LPAC Date:				
School Dis	trict/Charter S	chool:				Campus:				
Student Na	ame:				Grade:					
NOTE: If s	tudent is enrol	led in K, g	rade 1 or	grade 2, skip t	o Part II					
PART I: S	TAAR Partici	pation a	nd Desig	nated Suppo	orts Decision	าร				
	Participati	on			Designate	d Supports <sup>1</sup>				
Assessment		English	Spanish	Content and Language Supports <sup>2</sup>	Extra Time	Oral/Signed Administration <sup>2</sup> None		Justification (Attach additional information if more room is required.)		
State of Texas Assessments of Academic Readiness (STAAR®)	Mathematics									
	Reading	ding								
	Writing (grade 4 only)									
	Science (grade 5 only)									
STAAR Alternate 2						ttee, in conjunction participate in STAA		guage proficiency assessment committee (LPAC),		
Signature of Student's Teacher for Subject Area				Math:						
the student's t	iignated supports de teacher affirms that h on the student's n	the supports	marked	Reading:						
	the designated supp			Writing:						
				Science:				·		

Academic Y				LPAC Date:				
School Dist	rict/Charter Scho	ol:		(	Campus:			
Student Na	ime:				Enrolled Grade:			
PART I: ST	TAAR and EOC F	articipation a	and Designate	d Supports D	ecisions			
	ticipation			d Supports <sup>1</sup>	Justification (Attach additional information if more room is req			
Assessment		Content and Language Extra Time Adminis Supports <sup>2</sup>			None			
	Mathematics Algebra I							
	Algebra II	N/A						
State of Texas Assessments of Academic Readiness (STAAR®)	Reading English I English II							
	English III	N/A						
	Writing (grade 7 only)							
	Science Biology							
	Social Studies U.S. History							
STAAR Alternate 2			view, and dismissal hat the student is e				e language proficiency assessment committee (LPAC), rnate 2.	
Signature of Student's Teacher for Subject Area For STAAR designated supports		Mathematics:			Readin	ng:		
student's teach	ignature of the ner affirms that the ed are based both on	Writing:				Science	e:	
the student's n routine use of t	eed and the student's the designated support struction and testing.	Social Studies:						



## **Documentation Forms: TELPAS**

### Part II: TELPAS Participation and Designated Supports Decisions

- TELPAS grades K−12
- TELPAS Alternate grades 2—12

decisions regarding unmodified English language proficiency assessments.

PART II: TE	PART II: TELPAS Participation* and Designated Supports Decisions					
Assessment	Particip	ation				
TELPAS		The student will take the general Texas English Language Proficiency System (TELPAS) in all four language domains.				
		The ARD committee, in conjunction with the LPAC, has determined that the student will not be assessed in one or more of the four language domains, as noted in student's individualized education program (IEP).				
		The ARD committee, Section 504 committee, or appropriate team of people at the campus level, in conjunction with the LPAC, has determined that the student will receive designated supports, and noted accordingly.				
		The ARD committee, Section 504 committee, or appropriate team of people at the campus level, in conjunction with the LPAC, has determined that the student will have a special administration of an online TELPAS assessment pending TEA approval.				
TELPAS Alternate		The ARD committee, in conjunction with the LPAC, has determined that the student meets the TELPAS Alternate eligibility and will be assessed with TELPAS Alternate, as noted in the student's IEP.				
* For English	Learners	(ELs) in kindergarten through grade 2 who do not have ARD or Section 504 committees, the LPAC is not required to meet to determine participation				



## **Documentation Forms: Part III and Part IV**

#### Part III: Notes Section

Record other information pertinent to assessment

#### Part IV: LPAC Signatures

- Affirms decisions made in accordance with state policies and procedures
- Digital signatures meet FERPA requirements

ART III: LPAC Notes
u can use the section below to record any other information pertinent to the assessment administration, including designated supports requiring TEA approval and/or signated supports requested by a committee other than the LPAC.
ck or tap here to enter text.

PART IV: Signatures of Designated LPAC Members	
These signatures affirm that the decisions recorded have been made by the procedures. <b>NOTE:</b> Digital signatures (signatures ensuring authentication nare allowable.	
LPAC Date(s)	



## **STAAR English I Special Provision Form**

- Only applies when student meets eligibility criteria and passes the course.
- Documentation must be completed and discussed with the student as close to the time of the assessment as possible.
- The student may opt to retake the assessment during any scheduled administration if the student passes the course but fails to meet the passing standard on the test.



#### Eligibility for STAAR English I Assessment Special Provision

Eligibility for the special provision under 19 TAC §101.1007 is to be determined by the language proficiency assessment committee (LPAC) and documented in the student's permanent record file.

- Complete this form to document that eligibility criteria are met.
- Keep the completed form in student's permanent record file.
- · Provide a copy to the campus testing coordinator.

DISTRICT	CAMPUS	SCHOOL YEAR
STUDENT NAME_		ENROLLED GRADE
	English I End-of-Course Assessment Special Provision under 19 TA	C §101.1007
•	(EL) who meets the eligibility criteria below shall not be required to restudent passes the course but fails to meet the passing standard.	etake the assessment each time it is
	Eligibility Criteria under 19 TAC §101.1007	

This provision applies to an EL enrolled in an English I course or an English for Speakers of Other Languages (ESOL) I course if the EL -

- has been enrolled in U.S. schools for three school years or less or qualifies as an unschooled asylee or refugee enrolled in U.S. schools for five school years or less, and
- has not yet attained a TELPAS advanced high reading rating.

An EL whose parent or guardian has declined bilingual/English as a Second Language (ESL) program services is not eligible for this provision

1.	this form is applicable only to the course the	ent the student meets the eligibility criteria for will be taken. Note that tudent is currently taking.
	English I/ESOL I course and English I end-of-co	urse assessment (e.g., 2018–2019 school year, spring semester 2019, etc.)
	Assessment date:	
2.	Sign below to affirm that the student qualifie and that school personnel have explained the	for the special provision for the course and assessment checked above provision to the student.
ΑTI	URE OF DESIGNATED LPAC MEMBER	LPAC MEETING DATE
ATI	URE OF STUDENT'S TEACHER FOR APPLICABLE COU	SE <sup>1</sup> DATE
Die	rital Signatures (signatures ensuring authentication) meet t	e Family Educational Rights and Privacy Act (FERRA) and are allowable

After receiving the test scores, the student may opt to retake the assessment during any scheduled administration if the student passes the course but fails to meet the passing standard.

Note: Generally, eligibility for the special provision must be established and documented each time a potentially eligible EL takes (or retakes) a course covered by this special provision. However, if the student fails a fall course and re-enrolls in the course in the subsequent spring or summer, the LPAC is not required to meet again to re-establish eligibility. Eligibility in fall carries over to May and June administrations.



<sup>1</sup>It is recommended that the student's teacher sign and retain a copy of this form.

# **Student History Worksheet**

- Multiple-year student record of:
  - number of school years of enrollment in U.S.
  - TELPAS/TELPAS Alternate reading rating
  - test decisions
  - whether student has been enrolled for 60 consecutive school days in a school year
- Includes signature and date area for each year's updated years in U.S. schools information to help ensure annual accuracy of this important data collection

	ne:				Student His	,				
Student Name: Student ID:						of Enrollment		ols: cient/English learner (I	 LEP/EL):	
Schooling Outside U.S.					Schooling in U.S.					
School Year	Grade	Where	All or Partial School Year? (A,P)	Total Time Enrolled If Partial (NS = No schooling)	Where	Enrolled 60 Consecutive School Days (Y or N)	Program Participation	School Year of Enrollment in U.S. (Designated LPAC member to sign and date each year)	TELPAS/TELPAS Alternate Reading Rating	Test Decisio

#### This form can hel

- keep track of a student's LEP/EL status, program participation, years in U.S. schools, and Texas English Language Proficiency Assessment System (TELPAS)/TELPAS Alternate reading rating;
- monitor extensive absences of schooling outside the U.S. and the schooling patterns of students who move in and out of the U.S.; and
- summarize a student's test history.





#### Additional Documentation

- Updates for 2020-2021
- LPAC Decisions Educator
   Guide Overview
- Participation Decisions for the STAAR Program
- Participation Decisions for the TELPAS Program
- Understanding Accessibility

- Designated SupportsDecisions for the STAARProgram
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### **Years in U.S. Schools**

LPACs are also required to determine and document the number of school years in which an EL has been enrolled in a U.S. school.

- Information is reported to TEA in conjunction with the TELPAS and TELPAS Alternate
- Used in TELPAS and TELPAS Alternate reporting and accountability and performance-based monitoring measures
- Vital that LPACs follow state-defined policies and procedures to determine and annually document this important data element



## Calculating Years in U.S. Schools

Districts are not changing the value for years in U.S. schools submitted in a previous school year. Districts are using the data previously submitted to inform data that will be submitted this spring.

 U.S territories (Puerto Rico and Guam) are not included in this count.







#### Instructions for Years in U.S. Schools Data Collection

The language proficiency assessment committee (LPAC) is required to determine and document the number of school years in which each English learner (EL) has been enrolled in a U.S. school. This information, which is reported to the Texas Education Agency (TEA) through the Texas English Language Proficiency Assessment System (TELPAS) and TELPAS Alternate, is used for TELPAS and TELPAS Alternate reporting and State of Texas Assessments of Academic Readiness (STAAR\*) assessment decisions. It is also used for defining accountability and performance-based monitoring measures.

It is important for LPACs to follow state-defined policies and procedures to determine and annually document this critical student data element. Steps must be taken to document the information in a manner that shows clear evidence of consistent and accurate annual updating. The information must be kept in the student's LPAC documentation file. Districts may wish to use the TEA-provided *Student History Worksheet* form or a similar form to document and annually update this information. This form may be found on the Language Proficiency Assessment Committee Resources webpage at

http://tea.texas.gov/student.assessment/ell/lpac/.

School records or signed verification from the child's parent or guardian must be used by the LPAC to indicate the number of school years of enrollment in the U.S. Information that cannot be obtained from the parent or guardian may be supplied instead by the person standing in parental relation (such as the relative with whom the student is living). When a school has been unsuccessful in obtaining the requested information in writing, a school official or representative may speak to the parent, guardian, or person standing in parental relation to obtain the information and then sign a statement describing the information obtained. The statement must be kept in the student's LPAC documentation file. If the student is 18 or older, the LPAC may permit the student to provide his or her own signed verification if appropriate.

The campus testing coordinator is responsible for submitting this information through the TELPAS and TELPAS alternate Assessment Management System during the TELPAS and TELPAS Alternate administration window. Together, the campus coordinator and LPAC must ensure that steps are in place to annually verify the information for accuracy and consistency.

The number of school years of enrollment in a U.S. school starts with grade 1, or the first school year thereafter if the first school year of enrollment in the U.S. is later than grade 1. The value for grade 1 ELs should never be higher than "1st school year" unless the student was retained in grade 1.

Beginning with the 2013–2014 school year, a student must have been enrolled for 60 consecutive school days in order for that year to be counted as one year in the calculation. When counting 60 consecutive school days for students who withdraw from a U.S. school and then re-enroll in another U.S. school, districts should restart the count at day one only in cases in which the student was not enrolled in another school for 10 or more consecutive school days. Students that re-enroll in another school in less than 10 days continue to be counted within the one year of the Years in U.S. schools calculation. However, once a student has been enrolled for 60 consecutive school days within a school year, that school year will count as one year in the Years in U.S. schools calculation regardless of any subsequent periods of unenrollment. For purposes of this calculation, only schools (including home schools and private schools) based within the 50 states, Washington, D.C., and U.S. Department of Defense (DoD) schools are to be considered U.S. schools. Puerto Rico and Guam are not included in this count.

TEA Student Assessment Division

Fall 2020

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## **Data Collection for Spring**

In addition to years in U.S. schools, other information that will be collected includes:

- Unschooled asylees/refugees
  - These students typically lack literacy skills in their first language and basic subject-matter knowledge and skills. They may also lack basic social skills and have experienced emotional trauma as a result of their previous circumstances.
- Students with Interrupted Formal Education (SIFE)
  - These ELs attend school in the U.S., withdraw and leave the U.S. for a period of time, and then return to the U.S. The period of time outside the U.S. or the number of times the student is withdrawn from U.S. schools is significant enough that growth in English and learning of subject matter are affected.
  - These ELs may come to the U.S. with limited or no prior schooling. They typically lack literacy skills in their first language, basic subject-matter knowledge and skills, or basic social skills. For the purpose of this data collection, include ELs who did not attend school for a period of time such that the ability to learn English and new grade level subject-matter knowledge and skills is significantly affected.





## **Frequently Asked Questions**



## **Juniors and Seniors**

• We have Junior and Senior ELs in our district who are required to take a TELPAS assessment. These ELs have previously met the participation requirements for STAAR Alternate 2 but have completed their EOC testing requirements and therefore not testing this spring. Should they take TELPAS Alternate?

If these ELs met participation requirements for STAAR Alternate 2 in the past, then they will be assessed with TELPAS Alternate.



## **Years in U.S. Schools**

• Are Department of Defense (DoD) schools included when calculating years in U.S. schools?

Yes, U.S. Department of Defense (DoD) schools are considered U.S. schools and those years are counted.



## **TELPAS** and ELs Who Have Met Graduation Requirements

Is TELPAS required for high school ELs who have met course requirements for graduation but need to pass STAAR if they attend school only for STAAR remediation?

ELs in grades K-12 are required to be assessed with TELPAS. However, as an exception, high school ELs attending ONLY for STAAR remediation are not required to take TELPAS because they have met their high school course requirements.



## **ELs New to the District**

• We have ELs in our district, in kindergarten through grade 2, who do not have either an ARD committee or Section 504 committee. Is the LPAC required to meet to make TELPAS participation decisions for these students?

For ELs in kindergarten through grade 2 who do not have ARD committees or Section 504 committees, the LPAC is not required to meet to determine participation decisions regarding unmodified English language assessments.



## **Contact Information**



Email: assessment.specialpopulations@tea.texas.gov



Help Desk: <u>Helpdesk.tea.texas.gov</u>



Student Assessment Division: (512) 463-9536



Information on State Assessments for English Learners:

**Assessments for English Learners** 



# Questions







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