



# Administrator Directions for Linguistic Accommodations

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FACILITATED BY BILINGUAL / ESL DEPARTMENT



BILINGUAL/ESL EDUCATION  
GOOSE CREEK CISD

# LPAC linguistic accommodations

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**Goose Creek CISD conducts linguistic accommodations three times :**

**Beginning of the Year (BOY)**

**Middle of the Year (MOY)**

**End of Year (EOY)**



**\*Note: An official LPAC is not required for BOY or MOY, an official LPAC is only at the end of year to close out the year.**

**The LPAC administrator needs to ensure that linguistic accommodations have been entered for each linguistic accommodation period : BOY, MOY, and EOY.**

# ELL Linguistic Accommodations: Step One

Begin by going to GCCISD Employee Portal and login

<https://my.gccisd.net/>

Your username is your Goose Creek email. Your password will be the password that you use to login into the portal.



**GOOSE CREEK**  
CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

OUR MISSION: DEVELOPING THE WHOLE CHILD

myGC PORTAL DIRECTORY CAMPUSES DEPARTMENTS TAX OFFICE

CALENDARS ABOUT US BOARD STUDENTS & PARENTS CAREERS EDUCATION FOUNDATION

**HS SENIORS!**

EMPLOYEES

W-2 FORMS

HUMAN RESOURCES

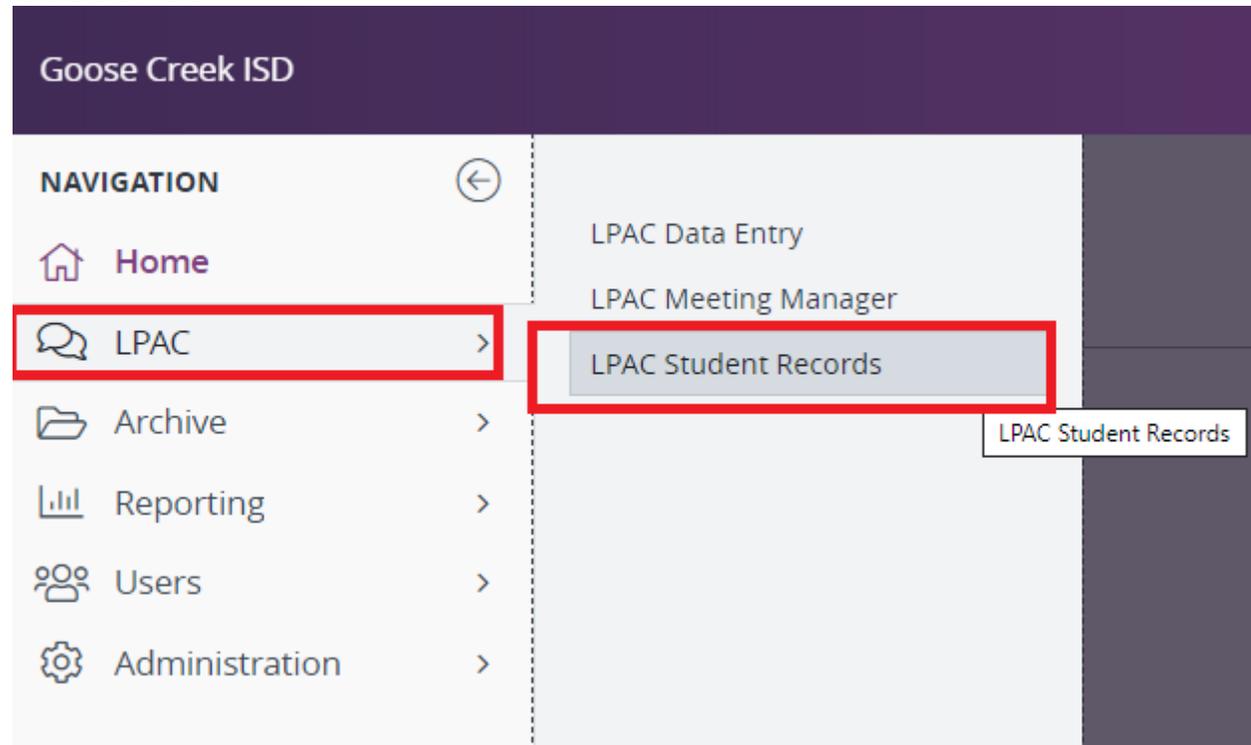
# ELL Linguistic Accommodations: Step Two

By going through the employee portal, you will be able to automatically be logged into eStar by clicking the tile.

The image shows a screenshot of an employee portal dashboard. At the top right, the user is identified as 'Rodriguez, Joseph M' with the URL 'MY.GCCISD.NET'. The dashboard contains a grid of application tiles. A white box highlights the 'esped' tile in the second row, first column, with a white arrow pointing to it from the text 'Click Here' at the bottom of the slide. Other tiles include 'E-mail SPAM Filter', 'C&I RESOURCE LIBRARY', 'eduphoria!', 'Outlook', 'safe SCHOOLS TRAINING', 'GCTV', 'eWork Orders Submit Technology Work Order', 'frontline education.. ERP & SIS Formerly: Prologic TEAMS', 'frontline education.. ERP & SIS Formerly: Prologic TEAMS', 'Outlook', 'eduphoria!', 'Brain POP jr', 'eWork Orders Submit Technology Work Order', and 'My Files'.

# ELL Linguistic Accommodations: Step Three

To verify that linguistic accommodation have been entered go the LPAC tab on the left. Click LPAC student records.



# ELL Linguistic Accommodations : Step Four

Enter in the student's first name, last name, and/or student ID number. Then click on the student's name.

**View All** To search for a student: 1. Type in the Last Name **or** Local ID# in the appropriate field below. 2. Click the [Find Student\(s\)](#)  
**NOTE:** Click [View All](#) to bring up your entire roster.

EL Status:  EL Indicator:   
Last Name:  First Name:  Local ID:   
Campus:   
Other 1:

**Show Extra Filters** View:  Delete | Create Current View | Clear Extra Filters

**Find Student(s)** **Add Student**  Add from list     LPAC Students:  -

| STUDENT NAME       | CAMPUS                | LOCAL ID | EL STATUS   | EL INDICATOR | GRADE |
|--------------------|-----------------------|----------|-------------|--------------|-------|
| 1. Alcantar, Janie | Baytown Junior School | 3043252  | ESL Program | 1 - LEP/EL   | 06    |

[Go to Top](#)

# ELL Linguistic Accommodations: Step Five

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Next, you will need to click the first option to enter the student's digital LPAC file.

Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) requires that "an educational agency or institution shall maintain a record of each request for access to and each disclosure of personally identifiable information from the education records of each student".

## Select FERPA Reason

*You must enter a reason for accessing this student's record. Access is monitored for confidentiality purposes. Failure to supply a reason for access will result in denial of access to this record.*

- I provide services and am inputting data/reading this student's LPAC file.
- I am reviewing this student's data for campus/district reporting and analysis.
- Cancel

# ELL Linguistic Accommodations: Step Six

Next, you will need to go to screen 23: EL Instructional Accommodations to see accommodations that have been entered by the teachers.

The screenshot displays a software interface for managing student records. A dropdown menu is open, showing a list of screens. The screen '23. EL Instructional Accommodations' is highlighted with a red box. The background shows a student record form for 'Alcantar' with the following details:

- Application: LPAC Student Records
- Screen: 1. Student Information (dropdown menu is open)
- Info: Contacts Parent Contact Log
- Last: Alcantar
- Generation: (dropdown)
- B: 05/03/2008
- Age: 11 Years 8 Months
- D#: 3043252
- Gender:  Female  Male
- D: 3654856896
- Address: 6903 PRIMROSE RD
- City: Baytown, TX 77521-2455
- Date: 05/20/2020
- School of Enrollment: Baytown Junior School
- ID#: 101911041
- Next Year Campus: (dropdown)

# ELL Linguistic Accommodations: Step Seven

Click on the “Preview” to see what linguistic accommodations have been entered by teachers.

Janie Alcantar



ID: 3043252  
Age: 11 yrs  
School: Baytown Junior School

Documents:  ARD  504  RTI  LPAC  
Record: Active  
Plan:

Save Clear Unsaved Changes Previous Next Students Return Reports **Preview** Print/Archive 1:59:56

Screen: 23. EL Instructional Accommodations Application: LPAC Student Records

EL Status: [ESL Program](#) EL Indicator: [1 - LEP/EL](#)

|     |      | School Year | Period                        | Start Date | End    |
|-----|------|-------------|-------------------------------|------------|--------|
| New |      |             |                               |            |        |
| ?   | Edit | 2019-2020   | MOY Linguistic Accommodations | 01/09/2020 | 01/31/ |

# ELL Linguistic Accommodations: Step Eight

Clicking “Preview” will allow you to see which core areas have entered and which core areas still need to enter their linguistic accommodations. Each core area teacher needs to enter in their name.



**Goose Creek Consolidated ISD**

PO Box 30

Baytown, TX 77522 281-707-3372

Student: Janie Alcantar TSDS ID: 3654856896 Local ID: 3043252  
Campus: Baytown Junior School Date of Birth: 05/03/2008 Grade: 06

## LPAC: EL Instructional Accommodations - All

School Year: 2019-2020

EL Accommodation Period: MOY Linguistic Accommodations (01/09/2020 - 01/31/2020)

| <u>EL Accommodation</u>                   | <u>Reading</u>           | <u>Writing</u>           | <u>Math</u>                         | <u>Science</u>           | <u>Social Studies</u>    | <u>Electives</u>         |
|---|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| None                                      | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <u>Teachers/Staff</u>                     |                          |                          |                                     |                          |                          |                          |
| General Education Teacher: Kayci Broadway |                          |                          |                                     |                          |                          |                          |

# ELL Linguistic Accommodations: Step Nine

You can also verify that linguistic accommodations have been entered for each bilingual/ESL by emailing Joseph Rodriguez to get an eStar Excel report for your campus. The eStar report will include which content area courses have linguistic accommodations entered. I will highlight content area courses that do not have linguistic accommodations highlighted in yellow.

| Local   | ELL Status  | Home School         | Gra | ELL Accommo | Accommodation Text                                  | Reading | Writing | Math | Science | Social Studi | Accommodation Period         | School Y  |
|---------|-------------|---------------------|-----|-------------|---|---------|---------|------|---------|--------------|------------------------------|-----------|
| 3042477 | ESL Program | Sterling High Schoo | 9   | 2019-2020   | provide phrases or simple sentence frames           | X       | X       |      |         |              | MOY Linguistic Accommodation | 2019-2020 |
| 3042477 | ESL Program | Sterling High Schoo | 9   | 2019-2020   | read and model think aloud                          | X       | X       |      |         |              | MOY Linguistic Accommodation | 2019-2020 |
| 3042477 | ESL Program | Sterling High Schoo | 9   | 2019-2020   | simple conversations (words/phrases)                | X       | X       |      |         |              | MOY Linguistic Accommodation | 2019-2020 |
| 3042477 | ESL Program | Sterling High Schoo | 9   | 2019-2020   | rephrase, repeat, or slow down                      | X       | X       |      |         |              | MOY Linguistic Accommodation | 2019-2020 |
| 3042477 | ESL Program | Sterling High Schoo | 9   | 2019-2020   | model pronunciation                                 | X       | X       |      |         |              | MOY Linguistic Accommodation | 2019-2020 |
| 3042477 | ESL Program | Sterling High Schoo | 9   | 2019-2020   | * dictionary of various types: Bilingual Dictionary | X       | X       |      |         |              | MOY Linguistic Accommodation | 2019-2020 |
| 3042477 | ESL Program | Sterling High Schoo | 9   | 2019-2020   | word bank of key vocabulary                         | X       | X       |      |         |              | MOY Linguistic Accommodation | 2019-2020 |

# END OF YEAR Linguistic Accommodations

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**LPAC**

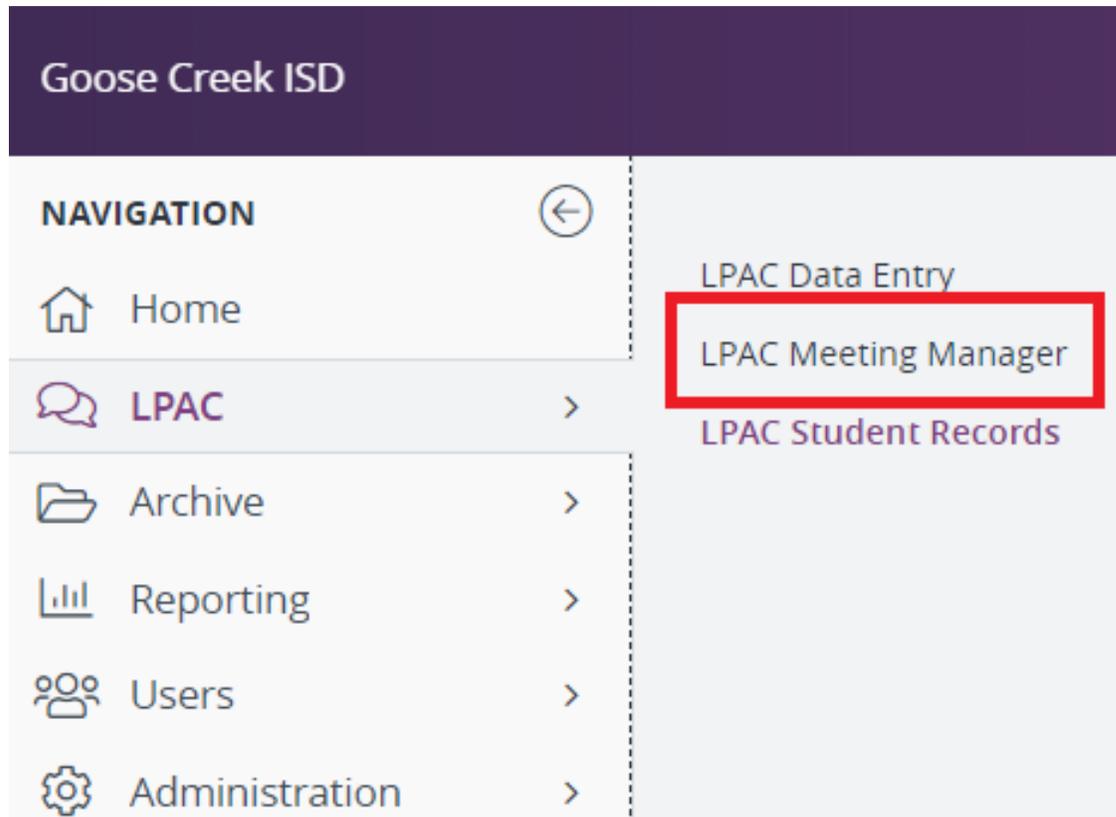
LANGUAGE PROFICIENCY ASSESSMENT COMMITTEE



# ELL Linguistic Accommodations: Step One

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Go to the LPAC tab on the left and select LPAC meeting manager.



# ELL Linguistic Accommodations: Step Two

Select “NEW LPAC MEETING”

**LPAC Meetings**

Search Filters:

Meeting ID:

Reason for Meeting:

Status:

Campus:

Date:

School Year:

« First ◀ Prev Next ▶ Last » Meetings: 1 - 3 of 3

|    |              | <u>MEETING ID</u>             | <u>REASON FOR MEETING</u> | <u>DATE</u> | <u>SCHOOL YEAR</u> | <u>CAMPUS</u>         |
|----|--------------|-------------------------------|---------------------------|-------------|--------------------|-----------------------|
| 1. | Edit  Manage | EOY Linguistic Accommodations | Monitoring of Students    | 04/29/2020  | 2019-2020          | Baytown Junior School |
| 2. | Edit  Manage | Transfer LPAC                 | Program Change/Review     | 01/16/2020  | 2019-2020          | Baytown Junior School |
| 3. | Edit  Manage | Progress Monitoring           | Monitoring of Students    | 01/16/2020  | 2019-2020          | Baytown Junior School |

**New LPAC Meeting**

# ELL Linguistic Accommodations: Step Three

A new LPAC Meeting Information window will appear.

09/21/2015 2015-2016

**Save** **Cancel** LPAC Meeting Information

Meeting ID:

Reason for Meeting:

Campus:

Date:

School Year:

Status:

09/15/2015 2015-2016 Crockett Elementary

# ELL Linguistic Accommodations: Step Four

A new LPAC Meeting Information window will appear.

09/21/2015 2015-2016

**Save** **Cancel** LPAC Meeting Information

Meeting ID:

Reason for Meeting:

Campus:

Date:

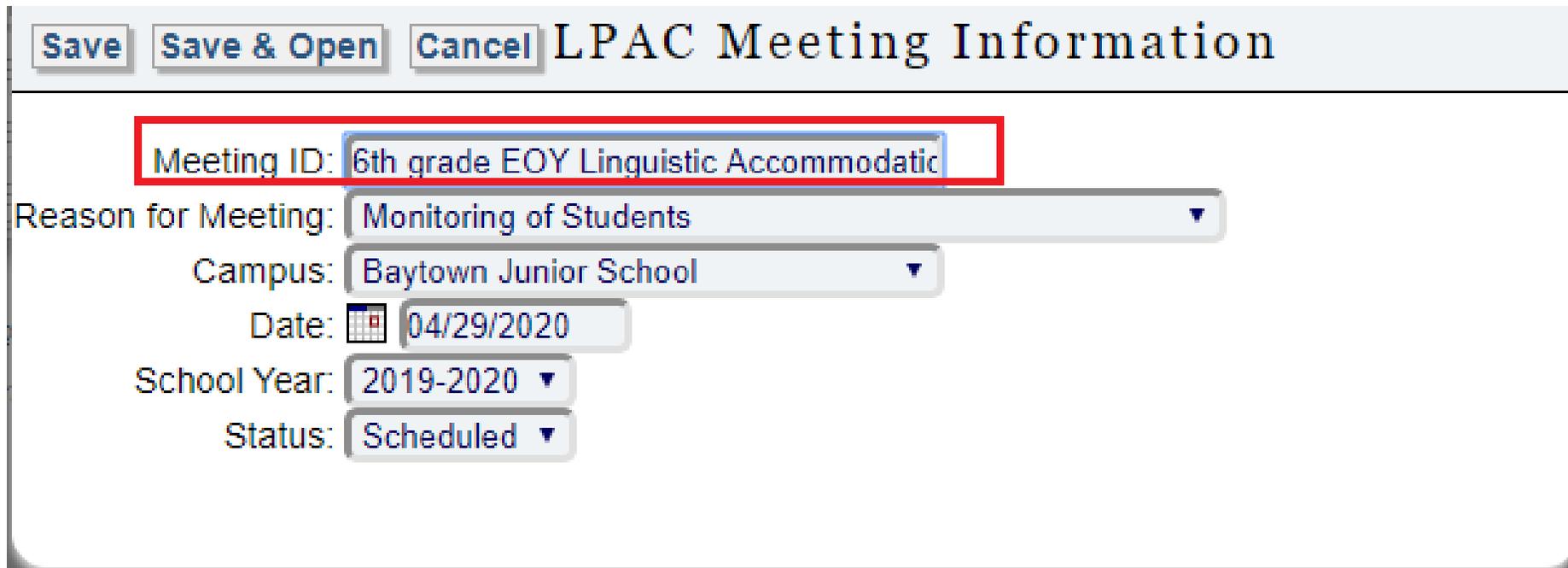
School Year:

Status: Scheduled

09/15/2015 2015-2016 Crockett Elementary

# ELL Linguistic Accommodations: Step Five

In the *LPAC Meeting Information* window, select the reason for the meeting: *Monitoring of Students*. Select the meeting ID. I recommend separating it by grade level. Enter in the campus, date, and year. After this has been completed click the “save” button.



The screenshot shows the "LPAC Meeting Information" window with the following fields and values:

- Meeting ID:** 6th grade EOY Linguistic Accommodatic (highlighted with a red box)
- Reason for Meeting:** Monitoring of Students
- Campus:** Baytown Junior School
- Date:** 04/29/2020
- School Year:** 2019-2020
- Status:** Scheduled

Buttons at the top left include "Save", "Save & Open", and "Cancel".

# ELL Linguistic Accommodations: Step Six

Click “manage” to add students to the LPAC meeting. You will only need to currently served Bilingual/ESL students. Do not include monitored students or parent denials to your LPAC meeting.

**LPAC Meetings**

Search Filters:

Meeting ID:

Reason for Meeting:

Status:

Campus:

Date:

School Year:

« First ◀ Prev Next ▶ Last » Meetings: 1 - 3 of 3

|    | <a href="#">New LPAC Meeting</a>  | <u>MEETING ID</u>             | <u>REASON FOR MEETING</u> | <u>DATE</u> | <u>SCHOOL YEAR</u> | <u>CAMPUS</u>         |
|----|---|-------------------------------|---------------------------|-------------|--------------------|-----------------------|
| 1. | <input type="button" value="Edit"/> <input type="button" value="Manage"/> | EOY Linguistic Accommodations | Monitoring of Students    | 04/29/2020  | 2019-2020          | Baytown Junior School |
| 2. | <input type="button" value="Edit"/> <input type="button" value="Manage"/> | Transfer LPAC                 | Program Change/Review     | 01/18/2020  | 2019-2020          | Baytown Junior School |

# ELL Linguistic Accommodations: Step Seven

Click the button “+Students” to add Students to the LPAC meeting. You will only need to currently served Bilingual/ESL students. Do not include monitored students or parent denials to your LPAC meeting.

**EOY Linguistic Accommodations** 

|                       |                        |            |                    |              |                                    |
|-----------------------|------------------------|------------|--------------------|--------------|------------------------------------|
| Campus:               | Reason/Meeting Type:   | Date:      | Status of Meeting: | School Year: | <a href="#">Apply Meeting Info</a> |
| Baytown Junior School | Monitoring of Students | 04/29/2020 | Scheduled          | 2019-2020    |                                    |

Notes:

Meeting Roster

Attendees (No Attendees)

You have not added students to this meeting.

[+ Students](#)

# ELL Linguistic Accommodations: Step Eight

Once you have added the students, click “return to roster” to go back to the LPAC meeting that was created.

The screenshot displays the 'EOY Linguistic Accommodations' interface. At the top, it shows 'Campus: Baytown Junior School', 'Reason: Monitoring of Students', and 'Date: 04/29/2020'. Below this is a 'Search Students' section with various filters: 'Saved View' (dropdown), 'ELL Status' (ESL Program), 'ELL Indicator' (dropdown), 'Last Name', 'First Name', 'Local ID' (all with search icons), 'Campus' (Baytown Junior School), and 'Other 1: Grade'. There are buttons for 'Show Extra Filters', 'Clear Extra Filters', 'Find Student(s)', and '+ Save as Filter View'. A table header is visible with columns for 'STUDENT NAME', 'LOCAL ID', 'STATUS', 'ELL INDICATOR', and 'GRADE'. A 'Go to Top' link and copyright information are at the bottom.

A 'Success!' dialog box is overlaid on the interface. The dialog contains the following text: 'You have successfully added 5 students to your roster!' and 'Do you want to:'. Below this text are two buttons: 'Add more students' and 'Return to roster'. The 'Return to roster' button is highlighted with a red rectangular border.

# ELL Linguistic Accommodations: Step Nine

Now, that we have added students. Let's add attendees.

**EOY Linguistic Accommodations** 

|                       |                        |            |                    |              |
|-----------------------|------------------------|------------|--------------------|--------------|
| Campus:               | Reason/Meeting Type:   | Date:      | Status of Meeting: | School Year: |
| Baytown Junior School | Monitoring of Students | 04/29/2020 | Scheduled          | 2019-2020    |

Notes:

Meeting Roster

**Attendees (No Attendees)**

Select Action ▼ No Students Selected |<< First < Prev Next > Last >> | Students:  1 - 41 of 41

# ELL Linguistic Accommodations: Step Ten

For the EOY linguistic accommodations LPAC meeting, each content area teacher for each grade level will need to sign as an LPAC attendee.

**EOY Linguistic Accommodations** 

|                                  |  |                     |                                 |                           |                                 |
|----------------------------------|--|---------------------|---------------------------------|---------------------------|---------------------------------|
| Campus:<br>Baytown Junior School | Reason/Meeting Type:<br>Monitoring of Students | Date:<br>04/29/2020 | Status of Meeting:<br>Scheduled | School Year:<br>2019-2020 | <input type="text" value="Ap"/> |
|----------------------------------|--|---------------------|---------------------------------|---------------------------|---------------------------------|

Notes:

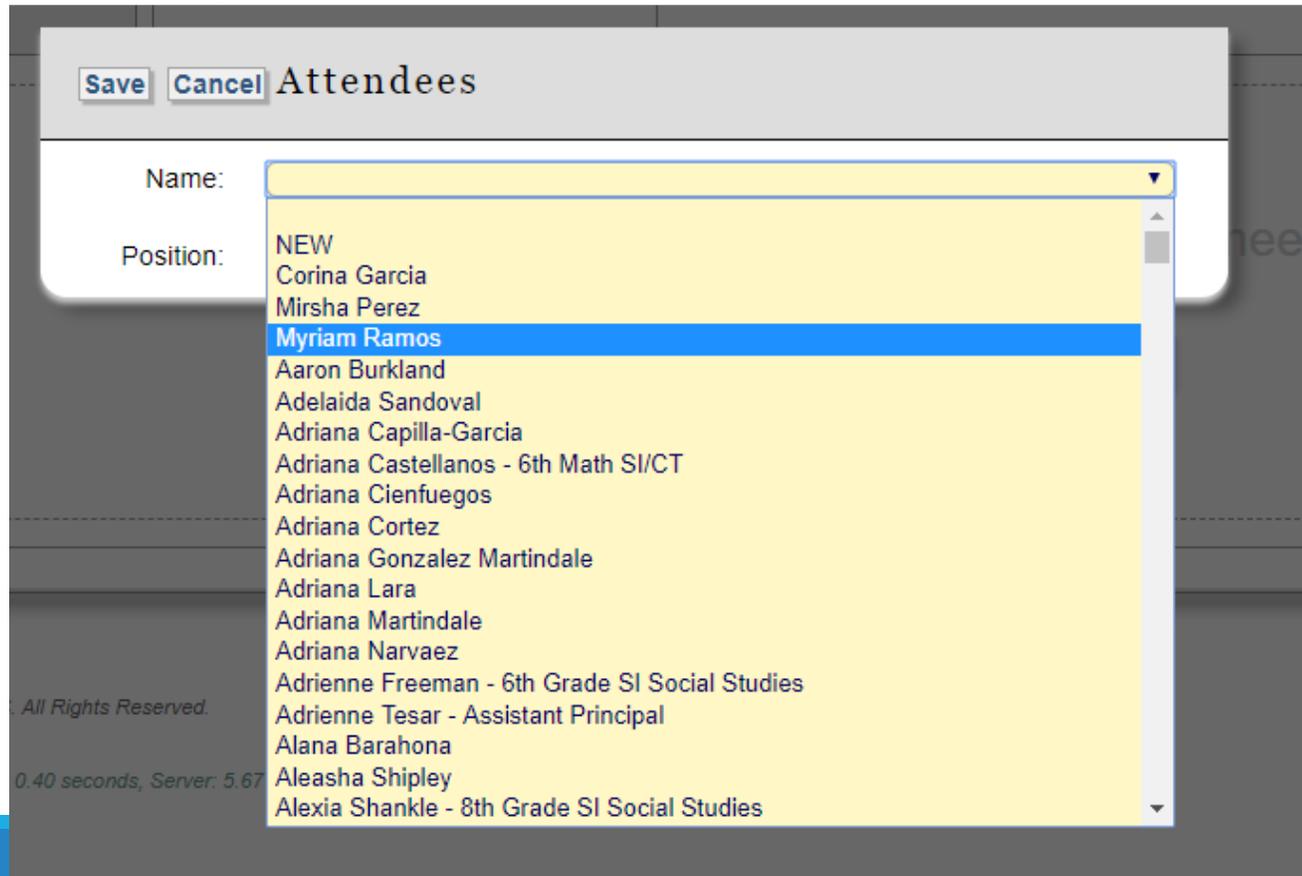
Meeting Roster

Attendees (No Attendees)

You have not added attendees to this meeting.

# ELL Linguistic Accommodations: Step Eleven

Once you click the button “+Attendees”, a pop-up screen will appear where each LPAC attendee, will be able to select their name from the drop-down menu.



The screenshot shows a pop-up window titled "Attendees" with "Save" and "Cancel" buttons. It contains a "Name:" label and a "Position:" label. A drop-down menu is open, displaying a list of names. The name "Myriam Ramos" is highlighted in blue. The list includes:

- NEW
- Corina Garcia
- Mirsha Perez
- Myriam Ramos
- Aaron Burkland
- Adelaida Sandoval
- Adriana Capilla-Garcia
- Adriana Castellanos - 6th Math SI/CT
- Adriana Cienfuegos
- Adriana Cortez
- Adriana Gonzalez Martindale
- Adriana Lara
- Adriana Martindale
- Adriana Narvaez
- Adrienne Freeman - 6th Grade SI Social Studies
- Adrienne Tesar - Assistant Principal
- Alana Barahona
- Aleasha Shipley
- Alexia Shankle - 8th Grade SI Social Studies

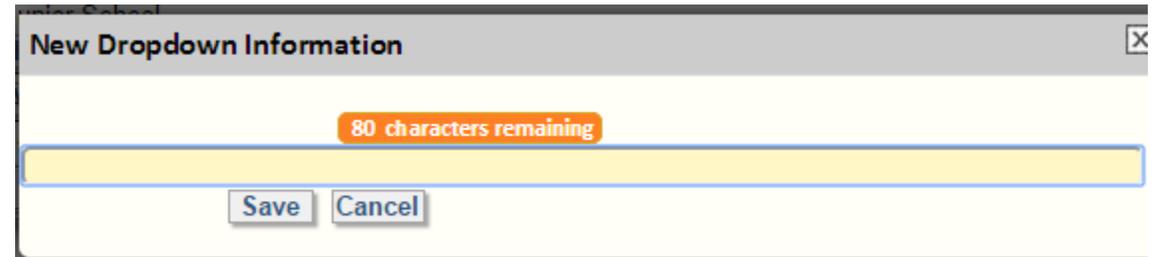
At the bottom left of the window, there is a footer that reads: "All Rights Reserved. 0.40 seconds, Server: 5.67".

# ELL Linguistic Accommodations: Step Twelve

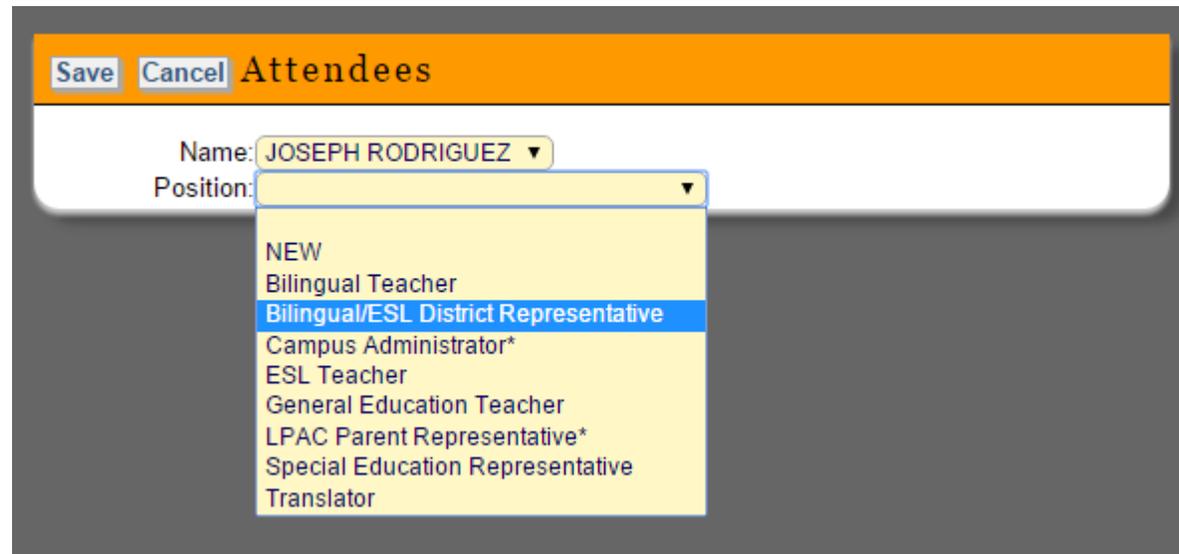
If the LPAC attendee's name is not available in eStar then they will need to manually their name by clicking the "new option". Next, they will type in their name and click save.



A screenshot of a web form titled "Attendees" with an orange header bar containing "Save" and "Cancel" buttons. Below the header, there are two dropdown menus: "Name:" and "Position:". The "Name:" dropdown is currently empty.



A screenshot of a dialog box titled "New Dropdown Information". It features a text input field with a red label "80 characters remaining" above it. Below the input field are "Save" and "Cancel" buttons.



A screenshot of the "Attendees" form. The "Name:" dropdown is now populated with "JOSEPH RODRIGUEZ". The "Position:" dropdown is open, displaying a list of roles: NEW, Bilingual Teacher, Bilingual/ESL District Representative (highlighted in blue), Campus Administrator\*, ESL Teacher, General Education Teacher, LPAC Parent Representative\*, Special Education Representative, and Translator.

Save Cancel *Electronic Signature*

Print your name:

Select Design:

Please Sign Here

Type It Draw It Clear



By clicking the 'Save' button, you acknowledge and understand that your electronic signature on this document is legally binding to the same extent as a hand written ink signature on a paper document.

# ELL Linguistic Accommodations: Step Thirteen

Remember we do not electronically sign until the end of the meeting. Also, remember that your signature must be done with the draw it feature using either your mouse or finger. At end of the LPAC, apply the meeting information button to have signatures applied to the meeting.

**EOY Linguistic Accommodations** 

|                                  |  |                     |                                 |                           |   |
|----------------------------------|--|---------------------|---------------------------------|---------------------------|---|
| Campus:<br>Baytown Junior School | Reason/Meeting Type:<br>Monitoring of Students | Date:<br>04/29/2020 | Status of Meeting:<br>Scheduled | School Year:<br>2019-2020 | <input type="button" value="Apply Meeting Info"/> |
|----------------------------------|--|---------------------|---------------------------------|---------------------------|---|

Notes:

Meeting Roster

Attendees (No Attendees)

Select Action  No Students Selected ◀ First ◀ Prev Next ▶ Last ▶ Students:  1 - 41 of 41

| Student Name | Local ID | Campus Name | ELL Status | ELL Indicator | Grade | Homeroom |
|--------------|----------|-------------|------------|---------------|-------|----------|
|              |          |             |            |               |       |          |

# ELL Linguistic Accommodations: Step Fourteen

After you have applied your signatures to the LPAC meeting, you will need to close and archive meeting. Start by clicking the “Admin LPAC Reports” button.

**EOY Linguistic Accommodations** 

Campus: Baytown Junior School    Reason/Meeting Type: Monitoring of Students    Date: 04/29/2020    Status of Meeting: Scheduled    School Year: 2019-2020    [Apply Meeting Info](#)

Notes:

Meeting Roster    Attendees (No Attendees)

Select Action ▾    No Students Selected    [First](#) [Prev](#) [Next](#) [Last](#)    Students:  1 - 41 of 41    [+ Students](#)    [Printable View](#)    [Admin LPAC Reports](#)

| <input type="checkbox"/> | Student Name | Local ID | Campus Name | ELL Status | ELL Indicator | Grade | Homeroom |
|--------------------------|--------------|----------|-------------|------------|---------------|-------|----------|
|--------------------------|--------------|----------|-------------|------------|---------------|-------|----------|

# ELL Linguistic Accommodations: Step Fifteen

After you have clicked “Admin LPAC reports”, you will need to click the “Batch Print /Archive” button.

**EOY Linguistic Accommodations** Reason: Monitoring of Students Date: 04/29/2020  
Campus: Baytown Junior School

[Show Roster](#) [Show Attendees](#) [Batch Print/Archive](#) [Admin LPAC Reports](#)

### Admin LPAC Reports

[Create](#) [Auto Refresh on](#)

**Search Filters:** [Search](#) [View All](#)

Print Date:  Report Name:

[View Selected](#) [Delete Selected](#)  View in this page

[Check All](#) [Uncheck All](#) [First](#) [Prev](#) [Next](#) [Last](#) No List Reports

| <u>Report Name</u> | <u>Status</u> | <u>Print Date</u> |
|--------------------|---------------|-------------------|
|--------------------|---------------|-------------------|

# ELL Linguistic Accommodations: Step Sixteen

Once you have clicked Batch Print/Archive, click the “auto archive” box.

**EOY Linguistic Accommodations** Reason: Monitoring of Students Date: 04/29/2020  
Campus: Baytown Junior School

[Show Roster](#) [Show Attendees](#) [Batch Print/Archive](#) [Admin LPAC Reports](#)

*Next Step: Choose a report for batch printing* Print in Foreign Language:

(Note: Static text of the selected report will print in the language indicated in question #10 on the "Student History 1 of 3" screen.)

**Auto Archive:**

Reports: [Create](#)

- Bundle: Assessment Results
- Bundle: ELL Linguistic Accommodations
- Bundle: LPAC Parent Approval for Exit from ESL
- Bundle: LPAC EOY
- Bundle: LPAC Linguistic Accommodations
- Bundle: EOY LPAC / Parent Notification / Assessment / Course Recommendation
- LPAC: Student Background
- LPAC: Placement/Initial
- LPAC: Placement Initial/Assessment Results
- LPAC: Monitoring of Students
- LPAC: State Assessment Review
- LPAC: End of Year

# ELL Linguistic Accommodations: Step Seventeen

Once you have clicked the “auto archive” box, a drop-down screen will appear. You will need to enter the type of archive “linguistic accommodations”, archive folder “2019 – 2020”, and archive comment “6<sup>th</sup> grade linguistic accommodations.

**EOY Linguistic Accommodations** Reason: Monitoring of Students Date: 04/29/2020  
Campus: Baytown Junior School

[Show Roster](#) [Show Attendees](#) [Batch Print/Archive](#) [Admin LPAC Reports](#)

*Next Step: Choose a report for batch printing* Print in Foreign Language:

(Note: Static text of the selected report will print in the language indicated in question #10 on the “)

Auto Archive:

Type of Archive: LPAC Linguistic Accommodations ▼ Archive Folder: 2019 - 2020 ▼

Archive Comment: 6th Grade Linguistic Accommodations

# ELL Linguistic Accommodations: Step Eighteen

Once you have filled in the fields in the drop-down menu of auto-archive, select “LPAC: EL Instructional Accommodations – Current year. Next, click “create” next to the word “Reports”

**EOY Linguistic Accommodations** Reason: Monitoring of Students Date: 04/29/2020  
Campus: Baytown Junior School

[Show Roster](#) [Show Attendees](#) [Batch Print/Archive](#) [Admin LPAC Reports](#)

*Next Step: Choose a report for batch printing* Print in Foreign Language:

(Note: Static text of the selected report will print in the language indicated in question #10 on the "Student History 1 of 3" screen)

Auto Archive:

Type of Archive: LPAC Linguistic Accommodations Archive Folder: 2019 - 2020  
Archive Comment: 6th Grade Linguistic Accommodations

Reports: [Create](#)

- LPAC: Program Change/Review
- LPAC: Reclassification Process for Students with Special Needs
- LPAC: Assessment Results
- LPAC: Bilingual Education Program Benefits
- LPAC: English as a Second Language (ESL) Education Program Benefits
- LPAC: Eligibility for STAAR English I Special Provisions
- LPAC: EL Instructional Accommodations - Most Recent
- LPAC: EL Instructional Accommodations - Current Year**
- LPAC: EL Instructional Accommodations - All
- LPAC: Home Language Survey
- LPAC: Parent Approval - Initial Identification and Placement
- LPAC: Parent Contact Log

# ELL Linguistic Accommodations: Step Nineteen

Once you have completed archiving the LPAC meeting, click on the “meetings” to return the list of LPAC.

[Meetings](#) [Return](#) [Reports](#) [Preview](#) 1:51:54

**EOY Linguistic Accommodations** Reason: Monitoring of Students Date: 04/29/2020  
Campus: Baytown Junior School  
[Show Roster](#) [Show Attendees](#) [Batch Print/Archive](#) [Admin LPAC Reports](#)  
*Next Step: Choose a report for batch printing* Print in Foreign Language:   
(Note: Static text of the selected report will print in the language indicated in question #10 on the "Student History 1 of 3" screen.)  
Auto Archive:

# ELL Linguistic Accommodations: Step Twenty

Once you have clicked on the “meetings”, you will be taken back to the screen that has all scheduled LPAC meetings. Click on “edit” to close the LPAC meeting.

**LPAC Meetings**

Search Filters:

Meeting ID:  Campus:

Reason for Meeting:  Date:

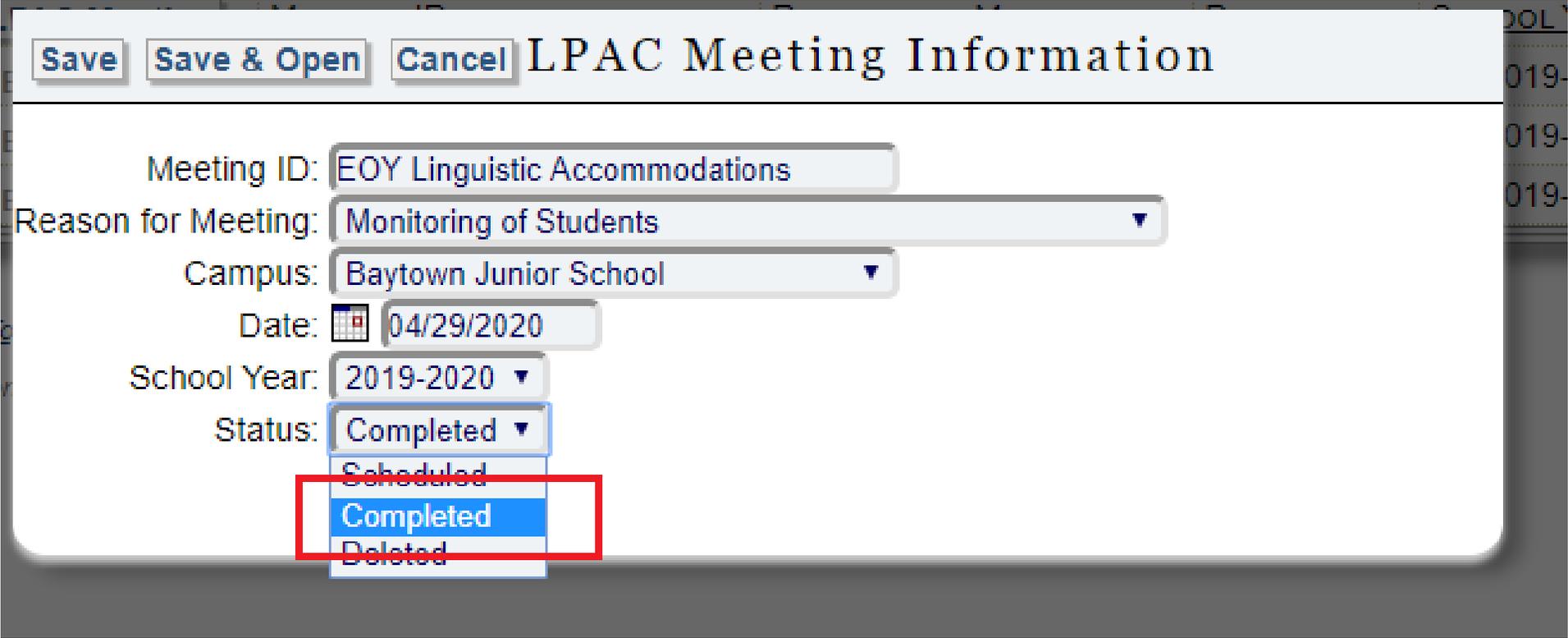
Status:  School Year:

« First ◀ Prev Next ▶ Last » Meetings: 1 - 3 of 3

|    | <a href="#">New LPAC Meeting</a> | <u>MEETING ID</u> | <u>REASON FOR MEETING</u>     | <u>DATE</u>            | <u>SCHOOL YEAR</u> | <u>CAMPUS</u> |                       |
|----|----------------------------------|-------------------|-------------------------------|------------------------|--------------------|---------------|-----------------------|
| 1. | Edit                             | Manage            | EOY Linguistic Accommodations | Monitoring of Students | 04/29/2020         | 2019-2020     | Baytown Junior School |
| 2. | Edit                             | Manage            | Transfer LPAC                 | Program Change/Review  | 01/16/2020         | 2019-2020     | Baytown Junior School |

# ELL Linguistic Accommodations: Step Twenty - One

Once you have clicked “edit”, a pop-up window will appear where you will be able to close the LPAC meeting by selecting “completed”.



The screenshot shows a pop-up window titled "LPAC Meeting Information". At the top, there are three buttons: "Save", "Save & Open", and "Cancel". Below the buttons, the following fields are visible:

- Meeting ID: EOY Linguistic Accommodations
- Reason for Meeting: Monitoring of Students
- Campus: Baytown Junior School
- Date: 04/29/2020
- School Year: 2019-2020
- Status: Completed

The Status dropdown menu is open, showing three options: "Scheduled", "Completed", and "Deleted". The "Completed" option is highlighted with a blue background and is enclosed in a red rectangular box.

# LPAC Linguistic Accommodations

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- **Thank you for viewing the presentation.**
- **If you have any additional questions or concerns, please do not hesitate to contact the Pre-K to 12<sup>th</sup> LPAC Specialist, Joseph Rodriguez**