



Teacher Directions on How to Input
Monitored and ELL Student Failures

FACILITATED BY BILINGUAL / ESL DEPARTMENT

1

LPAC Monitoring

Goose Creek CISD conducts monitoring of the following students who are failing one or more core content areas every six weeks:

- Monitor Year 1 and Year 2
- Parent Denials
- Bilingual and ESL

Documentation is archived and kept electronically.

2

Monitoring LPAC: Step One

Begin by going to GCCISD Employee Portal and login <https://my.gccisd.net/>



3

Monitoring LPAC: Step Two

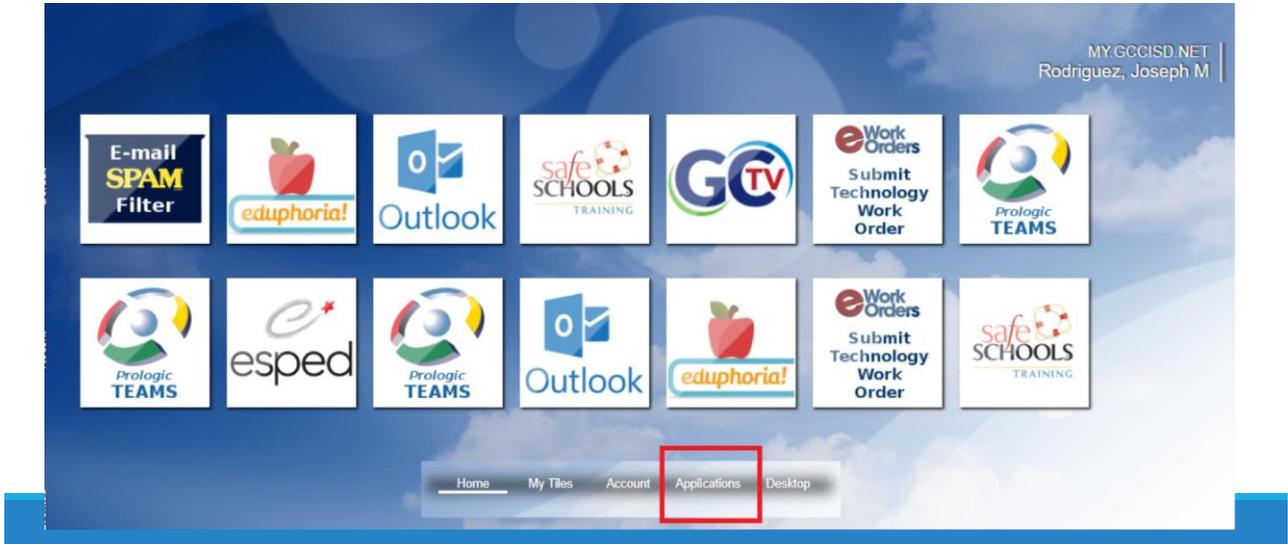
Click on the eSped tile to enter eStar. You should automatically be logged into eStar once the tile has been clicked. If not enter your GCCISD email and password used to log into employee portal.



4

Monitoring LPAC: Step Three

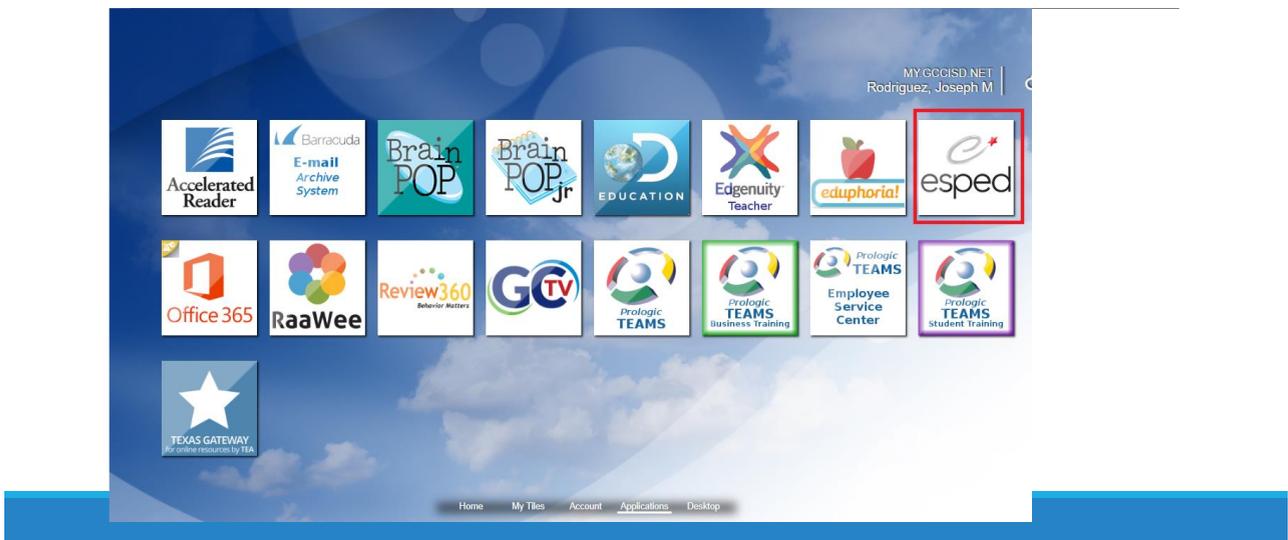
If you do not see the eStar tile when you log into the employee portal, then click on the "APPLICATIONS" tab at the bottom of the screen.



5

Monitoring LPAC: Step Three

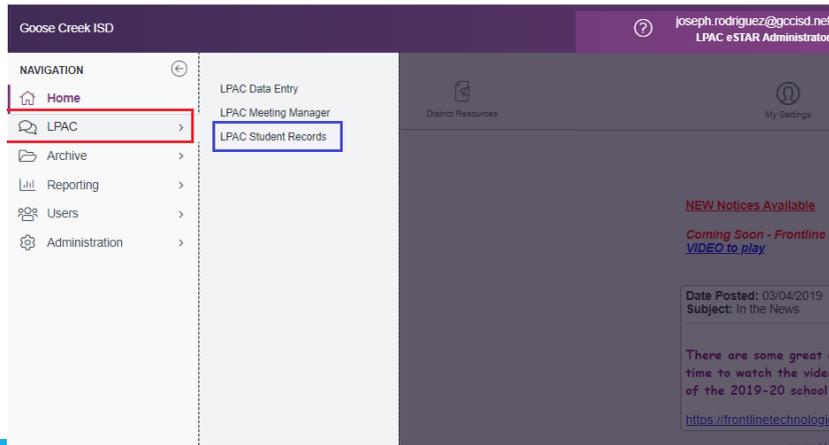
After you have clicked "APPLICATIONS" tab at the bottom of the screen, you will now see the eSped(eStar tile).



6

Monitoring LPAC: Step Four

2. Click on LPAC Student Records.



7

Monitoring LPAC: Step Five

3. Make sure to get the failure report from your administrator.

Close Meetings 1:59:58

Monitor LPAC 2nd 6 Weeks Reason: Monitoring of Students Date: 12/07/2015
 Campus: Baytown Junior School

Show Roster Show Attendees Batch Print/Archive Admin LPAC Reports

Meeting Roster Add Students Clear All Students Printable View

Students: 1 - 71 of 71

	STUDENT NAME	LOCAL ID	CAMPUS NAME	ELL STATUS	ELL INDICATOR
1.	Aguirre, Osvaldo	3002973	Baytown Junior School	ELL/LEP - ESL or Bilingual Program	1 - LEP
2.	Barrera Campos, Lizbeth	86125	Baytown Junior School	ELL/LEP - ESL or Bilingual Program	1 - LEP
3.	Blanco, Fatima	3005015	Baytown Junior School	ELL/LEP - ESL or Bilingual Program	1 - LEP
4.	Buenrostro, Francisco	3016058	Baytown Junior School	Withdrawn	1 - LEP
5.	Camarillo, Mauricio	91124	Baytown Junior School	ELL/LEP - ESL or Bilingual Program	1 - LEP
6.	Campos, Julio	91846	Baytown Junior School	ELL/LEP - ESL or Bilingual Program	1 - LEP
7.	Carrasquillo - Rivera, Abraham	87071	Baytown Junior School	ELL/LEP - ESL or Bilingual Program	1 - LEP
8.	Carrasquillo Rivera, Alex	3001856	Baytown Junior School	ELL/LEP - ESL or Bilingual Program	1 - LEP

8

Monitoring LPAC: Step Five

3. Find the student and click on the name

View All To search for a student: 1. Type in the Last Name or Local ID# in the appropriate field below. 2. Click the [Find Student\(s\)](#) button. **NOTE:** Click [View All](#) to bring up your entire roster. [Printable View](#)

ELL Status: ELL Indicator:

Last Name: First Name: Local ID:

Campus:

Other 1:

Show Extra Filters View: Delete | Create Current View | Clear Extra Filters

Find Student(s) [Add Student](#) Add from list LPAC Students: 1 - 300 of 4489

	STUDENT NAME	CAMPUS	LOCAL ID	INITIAL LPAC Mths DUE	LPAC DECLINED	LPAC PROGRAM EXIT	ELL STATUS	ELL INDICATOR
1.	Abreu, Wendy	Sterling High School	3024720	10/07/2015			ELL/LEP - ESL or Bilingual Program	1 - LEP
2.	Abreu, Yanirson	Alamo Elementary	3012269	09/18/2015			Parent Denial	1 - LEP
3.	Acevedo, Alfredo	Lee High School	3024786	09/30/2015			ELL/LEP - ESL or Bilingual Program	1 - LEP

9

Monitoring LPAC: Step Six

When the pop up window appears, click on the first option.

1:59:53

Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) requires that "an educational agency or institution shall maintain a record of each request for access to and each disclosure of personally identifiable information from the education records of each student".

Select FERPA Reason

You must enter a reason for accessing this student's record. Access is monitored for confidentiality purposes. Failure to supply a reason for access will result in denial of access to this record.

- I provide services and am inputting data/reading this student's LPAC file
- I am reviewing this student's data for campus/district reporting and analysis.
- Cancel

10

Monitoring LPAC: Step Seven

Using the drop menu, go down to number 2: LPAC Monitoring of Students

11

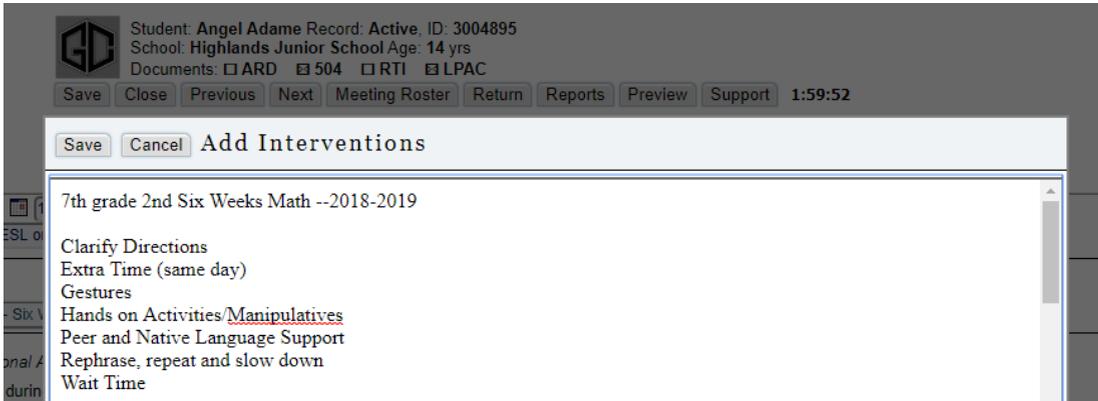
Monitoring LPAC: Step Eight

While on Screen 2, click on Add/Select Interventions/ Instructional Accommodations

12

Monitoring LPAC: Step Nine

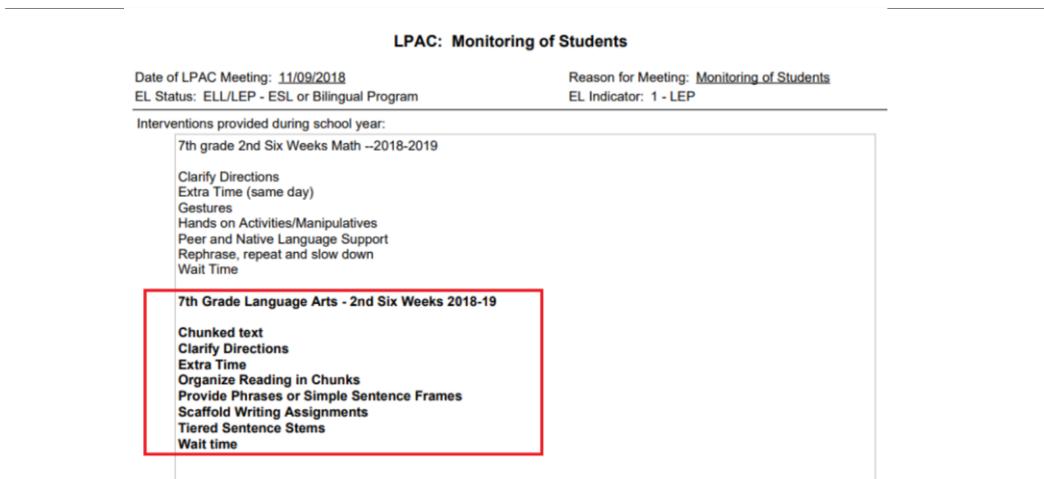
A pop-up window will appear and you will search for the instructional accommodation that you are currently using in your classroom. Click Add to insert the instructional accommodation and it will appear in the blank space. Make sure you enter the six weeks, grade level, current school year (2019-2020) and content area.



13

Monitoring LPAC: Step Ten

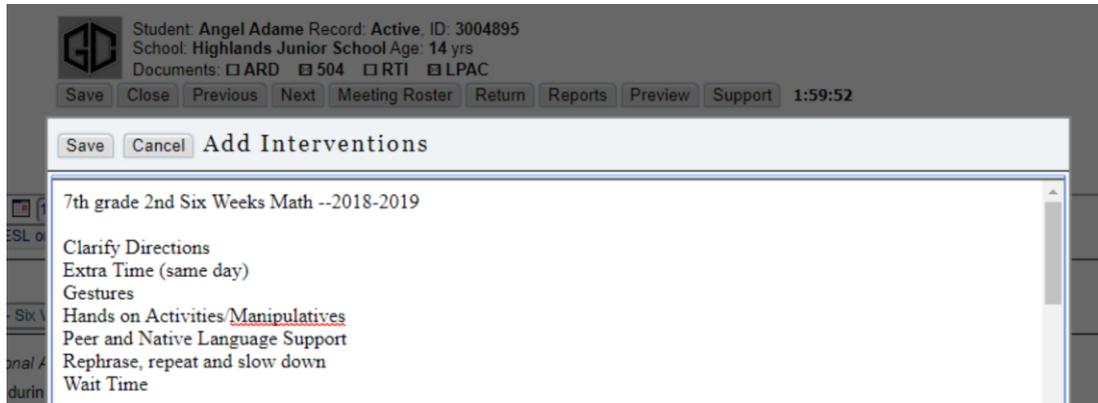
If you are the next teacher to enter information you will not able to click the options. You will need to type in the content area, grade level, six weeks, and current school year (2019-2020).



14

Monitoring LPAC: Step Eleven

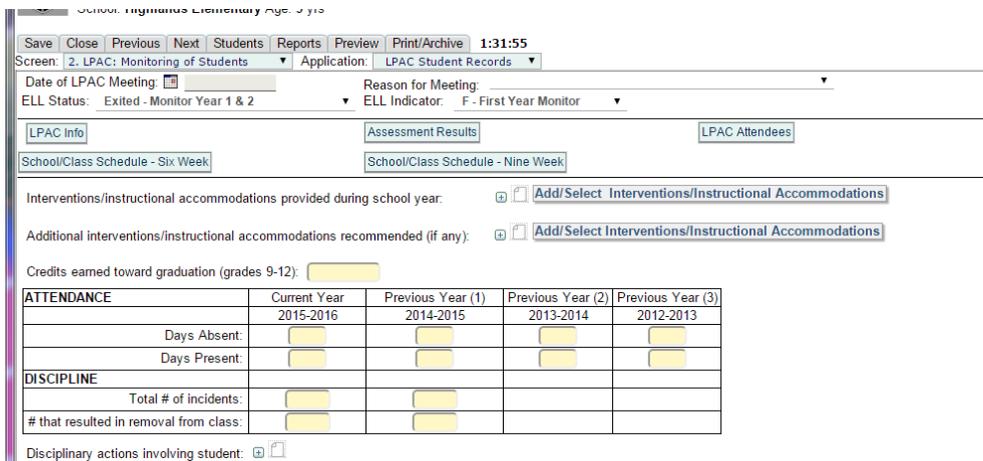
After you have added all of your instructional interventions that you're currently using to support the student, click **SAVE**.



15

Monitoring LPAC: Step Twelve

Once you've finished entering the instructional interventions for the student, click on **STUDENTS** and repeat steps 3-8 for the next students on your LPAC monitoring roster that was provided to you by your administrator.



16