

**SECONDARY**

## Bilingual/ESL Department TELPAS Writing Collection Calendar

### January 2021

Monday	Tuesday	Wednesday	Thursday	Friday
11	12	13	14	15
18 MLK	19	CTCs train raters in security and administration procedures of TELPAS Jan. 15 <sup>th</sup> -22 <sup>nd</sup>		
25 <small>Online New Rater Basic TELPAS Training Course Window Opens</small>	26	27	28	29

### February 2021 (Suggested Writing Collection Dates)

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5 <small>Online New Rater Basic TELPAS Training Course Window Closes</small>
8 <b>Official TELPAS Writing Collection and Calibration Windows Opens</b>	9 <b>6-12: Math</b> <b>6-12: Science</b>	10	11 <b>6-12<sup>th</sup>: Narrative Language Arts</b>	12 <b>Deadline to submit names of Raters who failed Calibration Set 1 to K. Tilton and Dr. P. Moreno</b>
15 <small>Bilingual/ESL Dpt. Calibration Support Session Junior School 8:15-9:00 a.m.</small>  <small>ESL Dpt. Calibration Support Session High School 2:30-3:15 p.m.</small>	16-18 <b>WINTER STORM- SCHOOLS CANCELLED</b>			19
22 <b>TELPAS Assessment window opens (Feb. 22-Apr. 2<sup>nd</sup>)</b> <small>(for 6-12 L, S, &amp; W ratings; April 9<sup>th</sup> Deadline for 6<sup>th</sup>-12<sup>th</sup> R)</small>	23  <b>Recorded Calibration Session for Teachers Failing Set 1</b>	24 <b>PLC Day</b>  <b>Feb 22<sup>nd</sup>- Feb. 26<sup>th</sup></b>	25 <b>6-12<sup>th</sup>: Soc. Studies</b>	26 <b>6-12<sup>th</sup>:LA Narrative Past Tense</b> <b>Deadline to submit names of Raters who failed Calibration Set 2 to K. Tilton and Dr. P. Moreno</b>

## Bilingual/ESL Department TELPAS Writing Collection Calendar

### March 2021

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
<b>Recorded Calibration Session for Teachers Failing Set 2</b> <b>March 1<sup>st</sup>-3<sup>rd</sup></b>				
8 SPRING BREAK	9 SPRING BREAK	10 SPRING BREAK	11 SPRING BREAK	12 SPRING BREAK
15	16	17	18	19
22	23	24	25	26
29	30	31		

(Suggested Writing Collection Dates)

### April 2021

(Suggested Writing Collection Dates)

			1	<b>2 TELPAS Assessment window closes (Feb. 22-Apr. 2<sup>nd</sup>) (for 6-12 L, S, &amp; W ratings)</b>
5	6	7	8	<b>9 TELPAS Assessment window closes (Feb. 22-Apr. 9<sup>th</sup>) (for 6<sup>th</sup>-12<sup>th</sup> R)</b>
12	13	14	15	16

## Bilingual/ESL Department TELPAS Writing Collection Calendar

\*The suggested dates are a recommendation of what week Raters should complete/collect the sample. The suggested dates are not intended to be the actual writing collection date.

### Reminders:

1. Samples may continue to be gathered until the time raters are required to turn in students' rating to the campus coordinator.
2. Inter-rater reliability (collaboration with other raters) is highly encouraged to ensure objective ratings.
3. Raters shall use the proficiency level descriptors (PLDs) rubric to rate each set of samples.
4. TELPAS samples become **secured documents** after:
  - the rater has selected the samples to be rated, submitted as the "official" set to the verifier, and
  - the rater places and staples the cover sheet on the writing collection.
5. Samples **must be verified** before they can be rated.
6. **Collect samples from authentic classroom activities that are grounded in the content area TEKS and ELPS. Prompted writing about unfamiliar topics will not help students show what they know.**
7. Assemble writing collections that accurately reflect students' overall ability to express themselves in writing in English.
8. Choose writing samples that reflect the student's proficiency level, and avoid samples that interfere with the ability to rate the student effectively.
9. Writing prompts must reflect previously thought skill and not limit students' ability to demonstrate English language acquisition.

Select writing samples taken from authentic classroom activities that are grounded in content area TEKS and ELPS

#### TELPAS writing collection should...

- a. Include 3 samples for K-1 and 5 samples for 2-12<sup>th</sup> based on required types
- b. **be authentic writing supportive of classroom instructional practices**
- c. be written completely or primarily in English
- d. be rated as a collection (Holistic rating)
- e. have student's first and last name
- f. be dated
- g. come on or after **February 8<sup>th</sup>, 2021**

#### What NOT to include in the TELPAS writing collection:

- a. copied assignments
- b. writing show teacher corrections
- c. writing revised and edited by either teacher or peer
- d. writing written in student's primary language
- e. worksheets
- f. question-answer responses
- g. brief or rushed writing
- h. papers in which the student relies heavily on resources (Dictionary, Thesaurus etc.)

Please refer to your Administrators' Manual for specific directions.

Bilingual/ESL department specialists will be available to meet with Raters upon request for training support prior to calibrating Set 1 online to set them for success, and as needed.